

CHECKLIST FOR PRELIMINARY SUBDIVISION APPROVAL

COMPLIES

1. Plat conforms to Map Filing Act with signature and seal _____
of appropriate professional. Eighteen copies shall be provided
including fourteen (14) copies that are reduced in size and do
not exceed fifteen by twenty-one inches (15 X 21") in sheet size.

2. A Key Map showing the entire subdivision and surrounding _____
area, at a scale of not less than one (1) inch equals two
thousand (2000) feet for tracts exceeding five (5) acres and
at a scale of not less than one (10 inch equals eight hundred
(800) feet for tracts less than five (5) acres.

3. Title of subdivision: Municipality, Tax Map Sheet, Block _____
and Lot numbers. Date and revision dates. North arrow.
Scale, written and graphic. Name and address and telephone
numbers of: owner, subdivider, preparer. Names of property
owners within two hundred (200) feet. Name and address of
Engineer and Surveyor with seals and signatures.

4. Area of tract measured to the nearest tenth of an acre. Areas _____
of each new lot. Dimensions of each new lot. Number of
new lots.

5. Elevations and contours over entire area of proposed _____
subdivision. Water courses. Disposition of surface water
shall be shown. Bench mark noted on plan.

6. Location and dimensions of rights-of-ways and easements. _____
Location of natural features. Wooded area, lakes, views.

7. Existing and proposed water courses shown: Lakes and _____
ponds. Stream encroachment approval by D.E.P. shall
accompany application. Cross sections and profiles showing:
(at property lines and fifty (50) feet intervals for one hundred
(100) feet upstream and downstream). Extent of floodway
and flood hazard area. Top of bank. Normal water level.
Bottom elevations. Construction and erosion control features
shown. Wetlands delineation, together with copy of application
or letter of interpretation from DEP.

8. Drainage: Area of drainage basin. Area of drainage basin to _____
nearest downstream structure. Drainage easements and
encroachment line. Location and water level of existing and
proposed lakes or ponds. Structures, basins, etc.

9. Trees: Location of all trees having a caliper of twelve (12) _____
inches or more. Location of wooded areas. Location of
proposed shade trees - reference Section 107-13(d)(13) of Town Ordinance.

10. Streets: Names, locations, all dimensions (See Road _____
Ordinance).

11. Easements and rights-of-ways: Names, location, dimensions _____
of existing and proposed locations of monuments.

12. Lot lines: Set back lines. Area of lots to one (1) square _____
foot. Lots proposed for public use identified. Statement of
number of dwelling units proposed.

- 13. Structures: Location of existing structures with existing _____
and proposed set back distances. Indications as to which
remain or are to be removed.

- 14. Proposed Streets: Plan and profile. Cross sections. Details. _____
Elevations to U.S.G.S. Datum. Storm drainage structures.
Typical sections. Sight triangles. Street sign locations.

- 15. Utilities: Plans and profiles. Water, sewerage disposal, _____
electric and telephone underground, gas.

- 16. Zoning district(s): Zone lines shown. _____

**CERTIFICATION THAT THE AFOREMENTIONED ITEMS ARE INCLUDED IN THE PLANS
SUBMITTED:**

APPLICANT: _____

ATTORNEY: _____

ENGINEER: _____