

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
DECEMBER 28, 2016**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Absent - None

Presentations:

Mayor Kennedy and Chief Scott presented a plaque to Larry Barnes in recognition of his 47 years of service as a police officer in the Town of Belvidere.

Paul Sterbenz advised Council on the following matters:

COAH settlement agreement

Oxford Street Phase III - anticipate project work will be done during Easter break or at the end of the school year.

Second Street - mapping complete. Will meet with John Snyder to determine scope of work to be done by the DPW.

DOT 2017 grant - due mid January. Council will discuss and make a decision at their January 9th workshop meeting.

Generator - grant work divided into two projects. Town Hall installation completed with testing to be done on January 5th.

Stormwater training provided to Council in compliance with permit requirements.

BJ Wauhop reviewed for Council the repairs made thus far at the DPW building and provided a sketch and plan for moving forward. Discussion ensued.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried authorizing Mr. Wauhop to continue with the plan provided, with the next step being construction cost estimates.

Public Comment:

Peter Koop - clarification on engineering for DPW building project

Karl McAleer - inspection process for DPW building project

Committee Reports:

Councilman Tutka - provided Belvidere Ambulance Corps and Good Will Fore Company activity reports for November. Street light relocation on Adams Street and light replacement in Garrett D. Wall park have been submitted. Working on energy supply alternatives. Greenwich Street construction moratorium will be lifted in April and Elizabethtown Gas will proceed at that time. Suggestion of one vendor for garbage collection. Matter will be discussed at January workshop meeting.

Councilman Fitzgerald - provided annual Shade Tree report. Suggestion of County-wide program through a shared service agreement for addressing vacant properties.

Councilwoman Miers - provided year-end reports for Recreation Committee, Board of Education, Library and Pool Commission. Sewer Rate Assessment has been completed and will be reviewed in January.

Councilwoman Napolitani - DPW activities reviewed. Safety renovations have been completed at the DPW building.

Councilman Makatura - PD activity totals for 2016 will be available in January. Great job done with their budget.

Correspondence:

There was no correspondence discussed at this time.

Previous Business:

There was no previous business discussed at this time.

New Business:

There was no new business discussed at this time.

Resolutions:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2016x57.

RESOLUTION NO. R2016x57

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO TRANSFER FUNDS

BE IT RESOLVED by the Town Council of the Town of Belvidere that there are insufficient funds to meet the demands necessary for the 2016 balances in the Current Fund Budget, Pool Utility Operating Fund and Sewer Utility Operating Fund

WHEREAS the following accounts listed as "From" have sufficient excess funds to meet such demands:

BE IT RESOLVED that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

Current Fund

TO:	Telephone Expense O/E	500.00
	Zoning S/W	575.00
	Legal Expenses O/E	10,000.00
	General Insurance	5,367.00
	Police O/E	3,000.00
	Police S/W	3,000.00
	Engineer O/E	25,000.00
	Garbage and Trash	750.00
	Social Security (fica)	1,000.00
	Group Insurance	<u>4,000.00</u>
		\$53,192.00
FROM:	Unemployment Comp. Insurance	8,000.00
	Bulk Purchase	15,000.00
	Administration O/E	4,000.00
	Finance O/E	3,000.00
	Streets and Roads	20,000.00
	Administration S/W	<u>3,192.00</u>
		\$53,192.00

Pool Utility Operating Fund

TO:	Pool Expense O/E	<u>4,700.00</u>
		4,700.00
FROM:	Pool Utility S/W	2,000.00
	Pool Social Security	<u>2,700.00</u>
		4,700.00

Date: December 28, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2016x58.

RESOLUTION NO. R2016x58

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING CANCELLATION OF UNEXPENDED BUDGET APPROPRIATIONS

WHEREAS, there are 2016 Budget Appropriation Balances that are no longer needed; and

WHEREAS, these balances can be cancelled into Fund Balance; and

WHEREAS, these balances are able and eligible to be cancelled as outlined in the schedule below;

NOW, THEREFORE, BE IT RESOLVED that these Unexpended Balances of Appropriations listed below are hereby cancelled:

Current Fund:
Streets and Roads O/E \$26,000.00

Sewer Operating:
Capital Outlay \$23,210.03

Pool Operating:
Capital Outlay \$7,200.00

Date: December 28, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers with Councilman Fitzgerald and Mayor Kennedy abstaining and all others voting “yes” to authorize

payment of the purchase orders in the amount of \$322,305.59.

Public Comment:

There was no public comment at this time.

Executive Session:

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x59.

RESOLUTION NO. R2016x59

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contracts and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: December 28, 2016
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to return to regular session.

The municipal attorney contract for 2017 and the resignation of the Zoning Official were discussed in executive session.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to accept, with regret, the resignation of Charles Hoff, Zoning Official.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried authorizing the Mayor and Municipal Clerk to execute the contract for the municipal attorney, Kevin Benbrook for 2017 as submitted.

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adjourn the meeting of the Belvidere Town Council at 7:40 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator