

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
DECEMBER 12, 2016**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka,

Absent - None

Mayor Kennedy thanked all the organizations and staff that were involved in making tree lighting a successful event.

Approval of Minutes:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the November 28, 2016 regular and executive meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Ordinance:

ORDINANCE NO. O2016x08

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE FIXING SALARY RANGES OF THE OFFICERS AND EMPLOYEES OF THE TOWN OF BELVIDERE

BE IT ORDAINED by the Town Council of the Town of Belvidere, County of Warren, New Jersey, the following ranges of salaries shall be available to the employees of the Town of Belvidere .

Section 1

Mayor	0.00 - 4,000.00
Town Council Members	0.00 - 3,500.00
Administrator	1,500.00 - 10,000.00
Municipal Clerk	36,000.00 - 60,000.00
Administrative Assistant	25,000.00 - 35,000.00
Temporary Clerical	8.00 - 16.00/hour
Human Resources/Payroll	2,000.00 - 5,000.00
Chief Financial Officer	15,000.00 - 35,000.00
Accounts Payable Clerk	4,000.00 - 7,000.00
Tax Collector	9,000.00 - 20,000.00
Tax Assessor	12,000.00 - 22,000.00
Variance Search Officer	500.00 - 1,500.00
Assessor Re-assessment	6,000.00 - 7,000.00
Zoning Officer	2,000.00 - 6,000.00
Construction Code Official	2,000.00 - 8,000.00
Building Code Inspector	2,000.00 - 7,000.00
Fire Code Inspector	1,500.00 - 6,000.00
Electrical Inspector	2,000.00 - 7,000.00

Plumbing Inspector	500.00 - 4,000.00
Construction Code/Technical Asst.	3,000.00 - 8,000.00
Planning Board Secretary	250.00 - 350.00/per meeting
Emergency Management Coordinator	2,500.00 - 10,000.00
Recycling Coordinator	1,000.00 - 5,000.00
Animal Control Officer	1,500.00 - 9,000.00
Animal Control Census Worker	100.00 - 1,500.00

Section 2

Principal Public Works Manager	25,000.00 - 75,000.00
Assistant DPW Supervisor	30,000.00 - 56,000.00
Street Dept. Drivers	12.00 - 30.00/hour
Street Dept Laborers	12.00 - 30.00/hour
Temporary Street Personnel	8.00 - 15.00/hour
Sewer Utility Clerk	5,000.00 - 25,000.00
Sewer Operator	2,000.00 - 8,000.00

Section 3

Municipal Magistrate	9,000.00 - 20,000.00
Court & Violations Administrator	22,000.00 - 55,000.00
Violations Clerk	75.00 - 100.00 per session or 2,400.00 - 3,000.00 per annum
Call Outs	50.00- 80.00/each
Deputy Court Administrator	3,000.00 - 10,000.00
Court Sessions (DCA)	75.00- 100.00/each
Municipal Court Attendant	35.00 - 100.00/session
Substitute Municipal Court Attendant	35.00 - 100.00/session
Fire Chief	500.00 - 1,000.00
Asst. Fire Chief	200.00 - 800.00
Fire Alarm Inspector	200.00 - 500.00
Fire Asst. Officers	200.00 - 500.00
Fire Foreman	200.00 - 500.00

Section 4

Police Chief	65,000.00 - 110,000.00
Police Secretary	10,000.00 - 37,000.00
Police Secretary (part-time)	12.00 - 20.00/hour
Crossing Guard	8,000.00 - 15,000.00
Crossing Guard (substitute)	7.25 - 17.00/hour
Officer in Training	39,000.00 - 45,000.00
Patrolman Step 1	50,000.00 - 61,000.00
Patrolman Step 2	58,000.00 - 68,000.00
Patrolman Step 3	43,000.00 - 60,000.00
Patrolman Step 4	60,000.00 - 75,000.00
Patrolman Step 5	63,000.00 - 81,000.00
Patrolman Step 6	69,000.00 - 80,000.00
Patrolman Step 7	73,000.00 - 82,000.00
Patrolman Step 8	75,000.00 - 85,000.00
Patrolman Step 9	77,000.00 - 87,000.00
Patrolman Step 10	80,000.00 - 90,000.00
Corporal	70,000.00 - 92,000.00
Sergeant	72,000.00 - 94,000.00
Special Police	8.00 - 25.00/hour

Section 5

Library Director	15.00 - 30.00/hour
Library Assistant	8.00 - 12.00/hour
Library Page(s)	7.25 - 10.00/hour
Library Cleaning Personnel	20.00 - 35.00/week
Library Maintenance Personnel	7.00 - 14.00/hour

Section 6

Pool Manager	10.00 - 20.00/hour
Asst. Pool Manager	10.00 - 15.00/hour
Pool Lifeguards	7.25 - 12.00/hour
Front Desk/Snack Bar	7.25 - 12.00/hour
Water Safety Instructors	7.25 - 15.00/hour
Summer Recreation Director	1,000.00 - 4,000.00
Asst. Recreation Director	500.00 - 3,000.00
Counselors	8.00 - 12.00/hour
Pool Maintenance	8.00 - 12.00/hour
Certified Pool Operator	2,000.00 - 5,000.00 per season

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on November 28, 2016 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on December 12, 2016 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on December 12, 2016.

Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2016x08.

Linda Stettler - inquired if there were salary increases for the Mayor and Council. It was stated that the Mayor and Council salaries did not change.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to close the public hearing on Ordinance No. O2016x08.

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to adopt Ordinance No. O2016x08.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and

carried to adopt Resolution No. R2016x51.

RESOLUTION NO. R2016x51

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO PAY TOWN OFFICERS AND EMPLOYEES OF THE TOWN OF BELVIDERE

BE IT RESOLVED by the Town Council of the Town of Belvidere that the following be paid to officers and employees of the Town of Belvidere in the year 2016 and that salaries/hourly wages be retroactive to January 1, 2016 unless otherwise noted:

Section 1

<u>Name</u>	<u>Title</u>		<u>Salary/Hourly</u>
Joseph Kennedy	Mayor	\$	3,151.20
Kathleen Miers	Council Member		2,392
Charles Makatura	Council Member		2,392
Desmond Fitzgerald	Council Member		2,392
Walter Tutka	Council Member		2,392
Laurel Napolitani	Council Member		2,392
Teresa Yeisley	Municipal Clerk		53,471.62
Teresa Yeisley	Administrator		7,500
Teresa Yeisley	Human Resources/Payroll		3,500
Coleen Hosterman	Human Resources/Payroll		3,500
Coleen Hosterman	Accounts Receivable Clerk		4,100
Coleen Hosterman	Administrative Assistant		30,981.16
David Gill	Tax Assessor		20,355
David Gill	Variance Search Officer		604
Rebecca Schneck	Tax Collector		11,350
Teresa Yeisley	Planning Board Secretary		250 per meeting
Charles Hoff	Zoning Official		5,911
Patrick Stefanelli	Construction Code Official		6,300
Patrick Stefanelli	Building Code Inspector		4,000
Patrick Stefanelli	Fire Code Inspector		0
Daniel Sullivan	Electrical Subcode Inspector		4,000
Duane Cowley	Plumbing Subcode Inspector		3,500
Coleen Hosterman	Constr. Code Tech. Asst.		5,125
Susan Reeder	Emerg. Management Coord.		4,039.92
Jason Stout	Recycling Coordinator		1,500
Robert Langonera	Animal Control Officer		4,000

Section 2

John Snyder	Principal Publ. Wks. Manager		70,816.54
David Berger	Asst. DPW Supervisor		54,000
John Snyder	Sewer Operator		7,500
Dawn Decker	Sewer Utility Clerk		20,642
Dawn Decker	Sewer Assessment Search Officer		1,131

Section 3

Edward Palmer	Municipal Court Judge		14,685
Dawn Decker	Court Administrator		37,640.98
Coleen Hosterman	Violations Clerk		75/each
Roger Skoog	Municipal Prosecutor		9,000
Dawn Decker	Court Call-Outs		50/each
Gayle Farrell	Court Call-Outs		75/each
Irene Brownell	Court Call-Outs		75/each
George Duckworth	Court Attendant		75/each

Section 4

Matthew Scott	Chief of Police	105,000
Sharon Snyder	Police Secretary	20,841
George Duckworth	Special Police	16.35/hr
Lawrence Barnes	Special Police	20.00/hr
Tracy Marsh	Special Police	20.00/hr
Craig Metz	Special Police	20.00/hr
James Patrick	Crossing Guard	12,126.40
Paulina Haggerty	Crossing Guard	12,126.40
Nancy Dietz	Crossing Guard	12,126.40
Dorothy Steele	Crossing Guard	12,126.40
Helena Vasile	Crossing Guard	12,126.40
Danelle Allen	Substitute Crossing Guard	15.49/hr
Lester Hoffman	Substitute Crossing Guard	15.49/hr

Section 5

Delmont Cole	Fire Chief	855
Michael Unangst	Assistant Fire Chief	459
Brian Unangst	Foreman	342
Travis Christine	First Asst. Foreman	261
Brian Heater	Second Asst. Foreman	261
Kevin Hengst	Third Asst. Foreman	261

Date: December 12, 2016
Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution Nos. R2016x52 through R2016x55.

**RESOLUTION NO. R 2016x52
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$90,000.00 which s now available from the State of New Jersey Department of Transportation

BE IT FURTHER RESOLVED that the like sum of \$90,000.00 is hereby appropriated under the caption NJDOT Grant - Oxford Street Phase III.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x53
TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$98,265.00 which s now available from the U.S. Department of Homeland Security - Hazard Mitigation Grant program with a local match of \$2,585.00;

BE IT FURTHER RESOLVED that the like sum of \$98,265 is hereby appropriated under the caption Hazard Mitigation Grant with a local match of \$2,585.00.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x54
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$3,852.00 which s now available from the Warren County Department of Human Services - Council on Alcoholism and Drug Abuse Grant - Municipal Alliance with a local match of \$2,585.00;

BE IT FURTHER RESOLVED that the like sum of \$98,265 is hereby appropriated under the caption Municipal Alliance with a local match of \$2,585.00.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x55
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government

Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$8,192.07 which is now available from the State of New Jersey Department of Community Affairs;

BE IT FURTHER RESOLVED that the like sum of \$8,192.07 is hereby appropriated under the caption Clean Communities 2016.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Matters to be Addressed:

Belvidere Ambulance Corps

Eric Rudd, Captain of the Belvidere Ambulance Corps advised Council that the squad has improved their responses to calls, missing only about 1/3 of the calls received. The squad is researching the possibility of a contract with an emergency service provider for Monday through Friday, daytime coverage. The contracted agency would bill the patient directly for these services. Councilman Fitzgerald suggested the possibility of establishing a joint squad with neighboring squads. Mayor Kennedy appointed Councilman Makatura, Councilman Tutka and Councilman-elect McAleer to a sub-committee to work with the squad to improve the response to calls and research a part-time paid service.

Reorganization Meeting

It was agreed that the reorganization meeting of the Belvidere Town Council would be held on January 2, 2017 at 9:00 AM.

Revaluation

Mayor Kennedy advised that Council will move forward with the revaluation in 2017.

Councilwoman Napolitani requested that any Councilperson that would like to meet with John Snyder please contact her as the liaison to the department and she will schedule a time for the requester to meet with Mr. Snyder at Town Hall.

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A **motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to authorize payment of the purchase orders in the amount of \$105,042.47.

Public Comment:

Eileen Scott - glad to hear about Council's decision to move forward with a revaluation in 2017.
Peter Koop - complaint about leaf pick-up schedule. Provided Council with a spread sheet of actions taken regarding the pick-up of leaves at his property.

Executive Session:

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. O2016x56.

RESOLUTION NO. R2016x56

TOWN OF BELVIDERE

**WARREN COUNTY, STATE OF NEW JERSEY
A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Litigation and contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: December 12, 2016
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to return to regular session.

Kevin Benbrook advised the meeting attendees that Council discussed the following in executive session: 12/14 meeting regarding the library transition, library employee benefits, downtown parking lot lease agreement, Kasson Belvidere, LLC suit brought to block COAH litigation settlement

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to offer Chapter 48 health benefits to Teresa Aicher from January 1, 2017 through October 31, 2017.

A motion was made by Councilman Makatura, seconded by Councilwoman Miers with Councilman Fitzgerald and Councilman Tutka voting “no” and all others voting “yes” to renew the downtown parking lot lease agreement with Larry Skoog for the same terms as the 2016 contract.

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adjourn the meeting of the Belvidere Town Council at 8:43 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
DECEMBER 12, 2016**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka,
Absent - None

Mayor Kennedy thanked all the organizations and staff that were involved in making tree lighting a successful event.

Approval of Minutes:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the November 28, 2016 regular and executive meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Ordinance:

**ORDINANCE NO. O2016x08
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
AN ORDINANCE FIXING SALARY RANGES OF THE OFFICERS AND
EMPLOYEES OF THE TOWN OF BELVIDERE**

BE IT ORDAINED by the Town Council of the Town of Belvidere, County of Warren, New Jersey, the following ranges of salaries shall be available to the employees of the Town of Belvidere .

Section 1

Mayor	0.00 - 4,000.00
Town Council Members	0.00 - 3,500.00
Administrator	1,500.00 - 10,000.00
Municipal Clerk	36,000.00 - 60,000.00
Administrative Assistant	25,000.00 - 35,000.00
Temporary Clerical	8.00 - 16.00/hour
Human Resources/Payroll	2,000.00 - 5,000.00
Chief Financial Officer	15,000.00 - 35,000.00
Accounts Payable Clerk	4,000.00 - 7,000.00
Tax Collector	9,000.00 - 20,000.00
Tax Assessor	12,000.00 - 22,000.00
Variance Search Officer	500.00 - 1,500.00
Assessor Re-assessment	6,000.00 - 7,000.00
Zoning Officer	2,000.00 - 6,000.00
Construction Code Official	2,000.00 - 8,000.00
Building Code Inspector	2,000.00 - 7,000.00
Fire Code Inspector	1,500.00 - 6,000.00
Electrical Inspector	2,000.00 - 7,000.00

Plumbing Inspector	500.00 - 4,000.00
Construction Code/Technical Asst.	3,000.00 - 8,000.00
Planning Board Secretary	250.00 - 350.00/per meeting
Emergency Management Coordinator	2,500.00 - 10,000.00
Recycling Coordinator	1,000.00 - 5,000.00
Animal Control Officer	1,500.00 - 9,000.00
Animal Control Census Worker	100.00 - 1,500.00

Section 2

Principal Public Works Manager	25,000.00 - 75,000.00
Assistant DPW Supervisor	30,000.00 - 56,000.00
Street Dept. Drivers	12.00 - 30.00/hour
Street Dept Laborers	12.00 - 30.00/hour
Temporary Street Personnel	8.00 - 15.00/hour
Sewer Utility Clerk	5,000.00 - 25,000.00
Sewer Operator	2,000.00 - 8,000.00

Section 3

Municipal Magistrate	9,000.00 - 20,000.00
Court & Violations Administrator	22,000.00 - 55,000.00
Violations Clerk	75.00 - 100.00 per session or 2,400.00 - 3,000.00 per annum
Call Outs	50.00- 80.00/each
Deputy Court Administrator	3,000.00 - 10,000.00
Court Sessions (DCA)	75.00- 100.00/each
Municipal Court Attendant	35.00 - 100.00/session
Substitute Municipal Court Attendant	35.00 - 100.00/session
Fire Chief	500.00 - 1,000.00
Asst. Fire Chief	200.00 - 800.00
Fire Alarm Inspector	200.00 - 500.00
Fire Asst. Officers	200.00 - 500.00
Fire Foreman	200.00 - 500.00

Section 4

Police Chief	65,000.00 - 110,000.00
Police Secretary	10,000.00 - 37,000.00
Police Secretary (part-time)	12.00 - 20.00/hour
Crossing Guard	8,000.00 - 15,000.00
Crossing Guard (substitute)	7.25 - 17.00/hour
Officer in Training	39,000.00 - 45,000.00
Patrolman Step 1	50,000.00 - 61,000.00
Patrolman Step 2	58,000.00 - 68,000.00
Patrolman Step 3	43,000.00 - 60,000.00
Patrolman Step 4	60,000.00 - 75,000.00
Patrolman Step 5	63,000.00 - 81,000.00
Patrolman Step 6	69,000.00 - 80,000.00
Patrolman Step 7	73,000.00 - 82,000.00
Patrolman Step 8	75,000.00 - 85,000.00
Patrolman Step 9	77,000.00 - 87,000.00
Patrolman Step 10	80,000.00 - 90,000.00
Corporal	70,000.00 - 92,000.00
Sergeant	72,000.00 - 94,000.00
Special Police	8.00 - 25.00/hour

Section 5

Library Director	15.00 - 30.00/hour
Library Assistant	8.00 - 12.00/hour
Library Page(s)	7.25 - 10.00/hour
Library Cleaning Personnel	20.00 - 35.00/week
Library Maintenance Personnel	7.00 - 14.00/hour

Section 6

Pool Manager	10.00 - 20.00/hour
Asst. Pool Manager	10.00 - 15.00/hour
Pool Lifeguards	7.25 - 12.00/hour
Front Desk/Snack Bar	7.25 - 12.00/hour
Water Safety Instructors	7.25 - 15.00/hour
Summer Recreation Director	1,000.00 - 4,000.00
Asst. Recreation Director	500.00 - 3,000.00
Counselors	8.00 - 12.00/hour
Pool Maintenance	8.00 - 12.00/hour
Certified Pool Operator	2,000.00 - 5,000.00 per season

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on November 28, 2016 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on December 12, 2016 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on December 12, 2016.

Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2016x08.

Linda Stettler - inquired if there were salary increases for the Mayor and Council. It was stated that the Mayor and Council salaries did not change.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to close the public hearing on Ordinance No. O2016x08.

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to adopt Ordinance No. O2016x08.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and

carried to adopt Resolution No. R2016x51.

RESOLUTION NO. R2016x51

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO PAY TOWN OFFICERS AND EMPLOYEES OF THE TOWN OF BELVIDERE

BE IT RESOLVED by the Town Council of the Town of Belvidere that the following be paid to officers and employees of the Town of Belvidere in the year 2016 and that salaries/hourly wages be retroactive to January 1, 2016 unless otherwise noted:

Section 1

<u>Name</u>	<u>Title</u>		<u>Salary/Hourly</u>
Joseph Kennedy	Mayor	\$	3,151.20
Kathleen Miers	Council Member		2,392
Charles Makatura	Council Member		2,392
Desmond Fitzgerald	Council Member		2,392
Walter Tutka	Council Member		2,392
Laurel Napolitani	Council Member		2,392
Teresa Yeisley	Municipal Clerk		53,471.62
Teresa Yeisley	Administrator		7,500
Teresa Yeisley	Human Resources/Payroll		3,500
Coleen Hosterman	Human Resources/Payroll		3,500
Coleen Hosterman	Accounts Receivable Clerk		4,100
Coleen Hosterman	Administrative Assistant		30,981.16
David Gill	Tax Assessor		20,355
David Gill	Variance Search Officer		604
Rebecca Schneck	Tax Collector		11,350
Teresa Yeisley	Planning Board Secretary		250 per meeting
Charles Hoff	Zoning Official		5,911
Patrick Stefanelli	Construction Code Official		6,300
Patrick Stefanelli	Building Code Inspector		4,000
Patrick Stefanelli	Fire Code Inspector		0
Daniel Sullivan	Electrical Subcode Inspector		4,000
Duane Cowley	Plumbing Subcode Inspector		3,500
Coleen Hosterman	Constr. Code Tech. Asst.		5,125
Susan Reeder	Emerg. Management Coor.		4,039.92
Jason Stout	Recycling Coordinator		1,500
Robert Langonera	Animal Control Officer		4,000

Section 2

John Snyder	Principal Publ. Wks. Manager		70,816.54
David Berger	Asst. DPW Supervisor		54,000
John Snyder	Sewer Operator		7,500
Dawn Decker	Sewer Utility Clerk		20,642
Dawn Decker	Sewer Assessment Search Officer		1,131

Section 3

Edward Palmer	Municipal Court Judge		14,685
Dawn Decker	Court Administrator		37,640.98
Coleen Hosterman	Violations Clerk		75/each
Roger Skoog	Municipal Prosecutor		9,000
Dawn Decker	Court Call-Outs		50/each
Gayle Farrell	Court Call-Outs		75/each
Irene Brownell	Court Call-Outs		75/each
George Duckworth	Court Attendant		75/each

Section 4

Matthew Scott	Chief of Police	105,000
Sharon Snyder	Police Secretary	20,841
George Duckworth	Special Police	16.35/hr
Lawrence Barnes	Special Police	20.00/hr
Tracy Marsh	Special Police	20.00/hr
Craig Metz	Special Police	20.00/hr
James Patrick	Crossing Guard	12,126.40
Paulina Haggerty	Crossing Guard	12,126.40
Nancy Dietz	Crossing Guard	12,126.40
Dorothy Steele	Crossing Guard	12,126.40
Helena Vasile	Crossing Guard	12,126.40
Danelle Allen	Substitute Crossing Guard	15.49/hr
Lester Hoffman	Substitute Crossing Guard	15.49/hr

Section 5

Delmont Cole	Fire Chief	855
Michael Unangst	Assistant Fire Chief	459
Brian Unangst	Foreman	342
Travis Christine	First Asst. Foreman	261
Brian Heater	Second Asst. Foreman	261
Kevin Hengst	Third Asst. Foreman	261

Date: December 12, 2016
Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution Nos. R2016x52 through R2016x55.

**RESOLUTION NO. R 2016x52
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$90,000.00 which s now available from the State of New Jersey Department of Transportation

BE IT FURTHER RESOLVED that the like sum of \$90,000.00 is hereby appropriated under the caption NJDOT Grant - Oxford Street Phase III.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x53
TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$98,265.00 which s now available from the U.S. Department of Homeland Security - Hazard Mitigation Grant program with a local match of \$2,585.00;

BE IT FURTHER RESOLVED that the like sum of \$98,265 is hereby appropriated under the caption Hazard Mitigation Grant with a local match of \$2,585.00.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x54
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$3,852.00 which s now available from the Warren County Department of Human Services - Council on Alcoholism and Drug Abuse Grant - Municipal Alliance with a local match of \$2,585.00;

BE IT FURTHER RESOLVED that the like sum of \$98,265 is hereby appropriated under the caption Municipal Alliance with a local match of \$2,585.00.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R 2016x55
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA
40A: 87**

WHEREAS, NJSA 40A:87 provides that the Director of the Division of Local Government

Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE BY IT RESOLVED that the Belvidere Town Council hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget year 2016 in the sum of \$8,192.07 which is now available from the State of New Jersey Department of Community Affairs;

BE IT FURTHER RESOLVED that the like sum of \$8,192.07 is hereby appropriated under the caption Clean Communities 2016.

Date: December 12, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Matters to be Addressed:

Belvidere Ambulance Corps

Eric Rudd, Captain of the Belvidere Ambulance Corps advised Council that the squad has improved their responses to calls, missing only about 1/3 of the calls received. The squad is researching the possibility of a contract with an emergency service provider for Monday through Friday, daytime coverage. The contracted agency would bill the patient directly for these services. Councilman Fitzgerald suggested the possibility of establishing a joint squad with neighboring squads. Mayor Kennedy appointed Councilman Makatura, Councilman Tutka and Councilman-elect McAleer to a sub-committee to work with the squad to improve the response to calls and research a part-time paid service.

Reorganization Meeting

It was agreed that the reorganization meeting of the Belvidere Town Council would be held on January 2, 2017 at 9:00 AM.

Revaluation

Mayor Kennedy advised that Council will move forward with the revaluation in 2017.

Councilwoman Napolitani requested that any Councilperson that would like to meet with John Snyder please contact her as the liaison to the department and she will schedule a time for the requester to meet with Mr. Snyder at Town Hall.

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A **motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to authorize payment of the purchase orders in the amount of \$105,042.47.

Public Comment:

Eileen Scott - glad to hear about Council's decision to move forward with a revaluation in 2017.
Peter Koop - complaint about leaf pick-up schedule. Provided Council with a spread sheet of actions taken regarding the pick-up of leaves at his property.

Executive Session:

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. O2016x56.

RESOLUTION NO. R2016x56

TOWN OF BELVIDERE

**WARREN COUNTY, STATE OF NEW JERSEY
A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Litigation and contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: December 12, 2016
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to return to regular session.

Kevin Benbrook advised the meeting attendees that Council discussed the following in executive session: 12/14 meeting regarding the library transition, library employee benefits, downtown parking lot lease agreement, Kasson Belvidere, LLC suit brought to block COAH litigation settlement

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to offer Chapter 48 health benefits to Teresa Aicher from January 1, 2017 through October 31, 2017.

A motion was made by Councilman Makatura, seconded by Councilwoman Miers with Councilman Fitzgerald and Councilman Tutka voting “no” and all others voting “yes” to renew the downtown parking lot lease agreement with Larry Skoog for the same terms as the 2016 contract.

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adjourn the meeting of the Belvidere Town Council at 8:43 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator