

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
NOVEMBER 28, 2016**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Absent - None

Approval of Minutes:

A **motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald with Councilwoman Miers abstaining and all others voting "yes" to adopt the November 14, 2016 workshop and executive meeting minutes of the Belvidere Town Council.

Public Comment:

Linda Stettler inquired about executive session.

Committee Reports:

Councilman Tutka - Belvidere Ambulance Corps activity report for October. Researching alternate power source for Town Hall. Greenwich Street resident flier for natural gas installation will be distributed by the end of the year. Kevin Benbrook will speak with the attorney for Coltsneck regarding alternative power providers.

Councilman Fitzgerald - attended several economic development seminars at the NJSLOM conference. The Economic Development Committee will be changing their meeting dates to the 2nd Tuesday of the month.

Councilwoman Miers - Pool Commission meeting scheduled for November 29th. Successful silent auction sponsored by the Recreation Committee. Tree lighting scheduled for December 10th at Riverside Park.

Councilwoman Napolitani - leaf pick-up is continuing. December 2nd is the last day for curbside pick-up. Leaves must be bagged after that date. DPW preparing for holiday displays. Generator has been installed at Town Hall and placement for generator at DPW has been confirmed.

Councilman Makatura - Review of parking summons in downtown area. Several overweight truck tickets have been issued recently. Need for local ordinance regarding overweight trucks. Raise vendor road work rate for 2017. Total for dash cameras is \$5,462 with \$4,400 having been received through grants. Special officer, Larry Barnes retiring at the end of the year. Discussion of the distribution of the firing range fees.

Correspondence:

There was no correspondence discussed at this time.

Previous Business:

There was no previous business discussed at this time.

New Business:

Request for street light at the end of Adams Street. Councilman Tutka will research the cost for additional street light. Councilwoman Miers suggested asking the police department to report on

any areas where they feel additional lighting may be needed.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried authorizing the use of municipal power to light the “blue tree” at the corner of the Hardwick and Second Streets.

Resolution:

A motion was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x49.

RESOLUTION NO. R2016x49

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION FIXING THE SALARY OF THE POLICE DEPARTMENT SECRETARY

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the following salary for the Police Department Secretary:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sharon Snyder	Police Department Secretary	\$20,841.00

Date: November 28, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Ordinance:

A motion was made by Councilwoman Miers and seconded by Councilman Fitzgerald to introduce Ordinance No. O2016x08.

ORDINANCE NO. O2016x08

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE FIXING SALARY RANGES OF THE OFFICERS AND EMPLOYEES OF THE TOWN OF BELVIDERE

BE IT ORDAINED by the Town Council of the Town of Belvidere, County of Warren, New Jersey, the following ranges of salaries shall be available to the employees of the Town of Belvidere .

Section 1

Mayor	0.00 - 4,000.00
Town Council Members	0.00 - 3,500.00
Administrator	1,500.00 - 10,000.00
Municipal Clerk	36,000.00 - 60,000.00
Administrative Assistant	25,000.00 - 35,000.00
Temporary Clerical	8.00 - 16.00/hour
Human Resources/Payroll	2,000.00 - 5,000.00
Chief Financial Officer	15,000.00 - 35,000.00
Accounts Payable Clerk	4,000.00 - 7,000.00
Tax Collector	9,000.00 - 20,000.00
Tax Assessor	12,000.00 - 22,000.00
Variance Search Officer	500.00 - 1,500.00
Assessor Re-assessment	6,000.00 - 7,000.00
Zoning Officer	2,000.00 - 6,000.00
Construction Code Official	2,000.00 - 8,000.00
Building Code Inspector	2,000.00 - 7,000.00
Fire Code Inspector	1,500.00 - 6,000.00

Electrical Inspector	2,000.00 - 7,000.00
Plumbing Inspector	500.00 - 4,000.00
Construction Code/Technical Asst.	3,000.00 - 8,000.00
Planning Board Secretary	250.00 - 350.00/per meeting
Emergency Management Coordinator	2,500.00 - 10,000.00
Recycling Coordinator	1,000.00 - 5,000.00
Animal Control Officer	1,500.00 - 9,000.00
Animal Control Census Worker	100.00 - 1,500.00

Section 2

Principal Public Works Manager	25,000.00 - 75,000.00
Assistant DPW Supervisor	30,000.00 - 56,000.00
Street Dept. Drivers	12.00 - 30.00/hour
Street Dept Laborers	12.00 - 30.00/hour
Temporary Street Personnel	8.00 - 15.00/hour
Sewer Utility Clerk	5,000.00 - 25,000.00
Sewer Operator	2,000.00 - 8,000.00

Section 3

Municipal Magistrate	9,000.00 - 20,000.00
Court & Violations Administrator	22,000.00 - 55,000.00
Violations Clerk	75.00 - 100.00 per session or 2,400.00 - 3,000.00 per annum
Call Outs	50.00- 80.00/each
Deputy Court Administrator	3,000.00 - 10,000.00
Court Sessions (DCA)	75.00- 100.00/each
Municipal Court Attendant	35.00 - 100.00/session
Substitute Municipal Court Attendant	35.00 - 100.00/session
Fire Chief	500.00 - 1,000.00
Asst. Fire Chief	200.00 - 800.00
Fire Alarm Inspector	200.00 - 500.00
Fire Asst. Officers	200.00 - 500.00
Fire Foreman	200.00 - 500.00

Section 4

Police Chief	65,000.00 - 110,000.00
Police Secretary	10,000.00 - 37,000.00
Police Secretary (part-time)	12.00 - 20.00/hour
Crossing Guard	8,000.00 - 15,000.00
Crossing Guard (substitute)	7.25 - 17.00/hour
Officer in Training	39,000.00 - 45,000.00
Patrolman Step 1	50,000.00 - 61,000.00
Patrolman Step 2	58,000.00 - 68,000.00
Patrolman Step 3	43,000.00 - 60,000.00
Patrolman Step 4	60,000.00 - 75,000.00
Patrolman Step 5	63,000.00 - 81,000.00
Patrolman Step 6	69,000.00 - 80,000.00
Patrolman Step 7	73,000.00 - 82,000.00
Patrolman Step 8	75,000.00 - 85,000.00
Patrolman Step 9	77,000.00 - 87,000.00
Patrolman Step 10	80,000.00 - 90,000.00
Corporal	70,000.00 - 92,000.00
Sergeant	72,000.00 - 94,000.00
Special Police	8.00 - 25.00/hour

Section 5

Library Director	15.00 - 30.00/hour
Library Assistant	8.00 - 12.00/hour
Library Page(s)	7.25 - 10.00/hour
Library Cleaning Personnel	20.00 - 35.00/week
Library Maintenance Personnel	7.00 - 14.00/hour

Section 6

Pool Manager	10.00 - 20.00/hour
Asst. Pool Manager	10.00 - 15.00/hour
Pool Lifeguards	7.25 - 12.00/hour
Front Desk/Snack Bar	7.25 - 12.00/hour
Water Safety Instructors	7.25 - 15.00/hour
Summer Recreation Director	1,000.00 - 4,000.00
Asst. Recreation Director	500.00 - 3,000.00
Counselors	8.00 - 12.00/hour
Pool Maintenance	8.00 - 12.00/hour
Certified Pool Operator	2,000.00 - 5,000.00 per season

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on November 28, 2016 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on December 12, 2016 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to authorize the payment of the purchase orders in the amount of \$9,824.42.

Public Comment:

James Schicksneidt - thanked the governing body for their efforts regarding the response times of the Belvidere Ambulance Corps. Stated that Squad response still unacceptable. Need for paid day-time ambulance with shared funding coming from White and Harmony.

Rheva Smickle - responded to Mr. Schicksneidt's comments that "you don't know what your talking about".

Executive Session:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2016x50.

RESOLUTION NO. R2016x50

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: contract negotiations
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: November 28 2016

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to return to regular session.

Kevin Benbrook advised the public that Council discussed a suit filed by Kasson Belvidere, LLC regarding COAH and the Town's affordable housing settlement, the transition of the Town library to the Warren County library system and the downtown parking lot lease.

A **motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to make an offer to the downtown parking lot owner of \$1,500 per year for seven parking spots.

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Fitzgerald and carried to adjourn the meeting of the Belvidere Town Council at 8:35 PM.

Respectfully submitted,

Teresa A. Yeisely, RMC/CPM

Municipal Clerk/Administrator