

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
NOVEMBER 23, 2015**

Councilman Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Petre, Councilman Sebold

Absent - Mayor Stettler

**Approval of Minutes:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt the November 9, 2015 workshop meeting minutes of the Belvidere Town Council.

**Presentations:**

Marianne Meyer-Garcia, President of Victorian Days Committee for past 14 years. 2016 will be the 29<sup>th</sup> year of event. Funded many beautification projects and gave \$43,000 in scholarships since 2001. Many non-profits use event as primary fund raiser. Want to continue to work on economic development and beautification. Councilman Makatura applauded event and years of service and inquired why the Council had no response to letter offering assistance with event. Ms. Meyer-Garcia responded that, at the time, she was unable to attend Council meetings due to her work schedule. All agreed that moving forward, the Council and Victorian Days need to work together to continue to make this a premier event.

Delmont Cole, Chief of the Good Will Fire Company requested Council's consideration for funding assistance for the purchase of a new fire truck to replace the 1968 LaFrance. Total cost \$525,000 with \$262,500 from Belvidere, \$262,500 from White Township and \$125,00 coming from the fire company for the truck equipment. If we were to pay for the chasis halfway through, there would be a savings of \$9,470. Glen Wilson suggested that the Town consider joining HGACBUY, a no-cost government procurement agency. Other municipalities in Warren County have purchased fire trucks through this agency seeing a significant savings. It was suggested that the Town approach DSM to request they consider a donation toward the purchase. Teresa Yeisley advised that White Township's offer to spread their donation over a three-year period may not work because the entire balance would be due at the time of the delivery of the truck and their portion would be needed up front.

**Public Comment:**

There was no public comment at this time.

**Committee Reports:**

Councilman Makatura - PD had 302 calls for service in October. The Councilman advised on Chief Scott's recommendation to hire a part-time officer. Discussion ensued.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to hire Craig Metz as a Class II officer for the Town of Belvidere effective December 1, 2015.

Councilwoman Napolitani - DPW third trip on leaf pick-up. Removed tree on Race Street. Installed signs in Riverside Park. Salt shed repair complete. Attended Library Board meeting.

Councilman Sebold - no report at this time.

Councilwoman Miers - BOE honored the girls soccer team for their great season. May consider eliminating their trip to Paris in light of the recent terrorist attacks in that city. Recreation Committee met to firm up the events scheduled for the Christmas tree lighting.

Councilman Petre - attended Historic Commission meeting on November 12<sup>th</sup>. No action was taken. Shade Tree Commission is scheduled to plant five specimen trees and is sponsoring leaf raking for the disabled and elderly.

Councilman Makatura advised that Chief Scott anticipates receiving the resignation of one of our officers.

**A motion** was made by Councilman Petre, seconded by Councilwoman Miers and carried to advertise to hire a new police officer.

Councilman Kennedy - global budget for 2015 in good shape.

**Correspondence:**

There was no correspondence discussed at this time.

**Previous Business:**

Councilman Makatura initiated a discussion regarding access to the BASF property.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried authorizing Katrina Campbell to contact the attorney handling this matter for BASF requesting one key for the police department for the main front gate and advising same that the gate would be manned by the police department with the police department having sole responsibility while the gate is open.

Katrina Campbell advised Council that Century Link declined the request to install at gate at the rear of their property.

**New Business:**

The Riverside Park maintenance matter will be tabled until Mayor Stettler can be present.

Workshop meeting 12/7, matters for discussion - Kevin Benbrook Howell Street opinion with Mr. Benbrook in attendance. Municipal parking matters.

**Resolutions:**

**A motion** was made by Councilman Petre, seconded by Councilwoman Miers and carried to adopt Resolution No. R2015x86 and Resolution No. R2015x87.

**RESOLUTION NO. R2015x86**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 6, lot 26)**

WHEREAS, Tax Sale Certificate 2014-010 dated October 20, 2014 on block 6, lot 26 was redeemed on November 4, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to BANK CUST FOR BV001 TRUST, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

US BANK CUST FOR BV001 TRUST  
50 S 16<sup>TH</sup> ST STE 2050  
PHILADELPHIA, PA 19102-2513

Date: November 23, 2015  
Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

**RESOLUTION NO. R2015x87  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 33, lot 25)**

WHEREAS, Tax Sale Certificate 2014-036 dated October 20, 2014 on block 33, lot 25 was redeemed on November 4, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$900.00 needs to be returned to BANK CUST FOR PC5 STERLING NATIONAL, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$900.00 representing said refund.

US BANK CUST FOR FOR PC5 STERLING NATIONAL  
50 S 16<sup>TH</sup> ST STE 2050  
PHILADELPHIA, PA 19102-2513

Date: November 23, 2015  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

A **motion** was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$11,598.72.

**Public Comment:**

Nick Weinstock - website coming along great  
Marianne Meyer-Garica - woman who appears to be homeless downtown  
Carolyn Cerbone - Hriczak Park weed treatment  
Eileen Scott - tree lighting  
Sharon Cooper - changing carrier for public official liability

**Executive Session:**

A **motion** was made by Councilman Petre, seconded by Councilwoman Miers and carried to adopt Resolution No. R2015x88.

**RESOLUTION NO. R2015x88  
TOWN OF BELVIDERE  
WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:

Subject: Contract negotiations and Litigation

3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: November 23, 2015  
Teresa A. Yeisley, R.M.C./C.P.M.  
Municipal Clerk/Administrator

**A motion** was made by Councilman Petre, seconded by Councilman Sebold and carried to return to regular session.

Katrina Campbell advised the public that Council was in executive session for approximately 30 minutes and discussed a lease contract, COAH litigation and a tort claim notice.

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the Mayor to execute the lease agreement for Skoogy's parking lot at the corner of Market and Greenwich Streets as discussed and revised.

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Petre and carried to adjourn the meeting of the Belvidere Town Council at 9:07 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator