MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
OCTOBER 19, 2015

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:
In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:
Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold
Absent - Councilman Petre

Mayor Stettler commented on the passing of Howard Ott and Kurt Klink.

Approval of Minutes:
A motion was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt the October 10, 2015 workshop meeting minutes of the Belvidere Town Council.

Proclamation:
Mayor Stettler presented the following proclamation to the Belvidere Woman's Club:

Town of Belvidere
Proclamation

Whereas, the Womam's Club of Belvidere was organized in 1930; and

Whereas, the Woman's Club of Belvidere is a nondenominational, nonpartisan, volunteer service organization for woman ,that has been an integral part of this community since it's establishment; and

Whereas, the objective of the Woman's Club of Belvidere is to work together toward the improvement of the community, to contribute to the charitable and educational needs of others and to broaden the culture of its members through the joy of companionship;

Now, therefore, be it proclaimed by the Mayor and Town Council of the Town of Belvidere that on this day, October 19, 2015 we honor the Woman's Club of Belvidere for their service and join them in celebrating the 85th anniversary of their organization.

Presentations:
Gary Marmo and Mark Kelly from Elizabethtown Gas advised Council and the audience about how the company extends service to customers and how this is determined. Discussions ensued with the Council and residents concerned about this process.

Delmont Cole, Chief of the Good Will Fire Company advised Council that the fire company will need to start the process to replace the 1968 LaFrance.

Public Comment:
Beth Makatura - a plan is needed to determine the direction of our Town
Des Fitzgerald - Elizabethtown Gas needs a comprehensive plan for extending gas service to the entire Town

Committee Reports:
Councilman Makatura - the PD had 366 calls for service in September. We received a "thank you" letter from Washington Township for the donation of our officer's time for the funeral of football player Evan Murray. The PD contract has been signed.

Councilwoman Napolitani - provided written report on Library and Pool meetings. Library Board and Director will be asked to appear before Council at the next workshop meeting to discuss their financial situation. Committee is reviewing alternatives for a new DPW building.

Councilman Sebold - no report at this time.

Councilwoman Miers - Harvest Festival was a success.

Councilman Kennedy - budget on track

Correspondence:
No correspondence was discussed at this time.

Previous Business:
Katrina Campbell advised Council on the following regarding the recodification project: Shade Tree, Environmental, Historic, Solid Waste, Engineer appointment

Mayor Stettler initiated a discussion about the trash removal for Victorian Days. Discussion ensued regarding the Town's participation in non-profit group functions. John Snyder stated that Victorian Days paid for the trash removal. The matter on non-profit functions and the Town's responsibility will be discussed at a future workshop meeting.

New Business:
A motion was made by Councilman Kennedy, seconded by Councilman Makatura and carried to have the following matters on the next workshop agenda: Howell Street (if attorney report is ready), Library finance, municipal parking or non-profit activities

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried acknowledging that the Belvidere Town Council has reviewed the Best Practices Checklist for 2015.

The matter of a court attendant was tabled to a future meeting.

Ordinance:
ORDINANCE NO. O2015x02
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN $13,800 FOR THE PURCHASE OF DPW EQUIPMENT

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to $10,216.00 from the Capital Improvement Fund and $2,680.00 from the Capital Fund Balance for the Purchase of DPW Equipment; and

WHEREAS, the Town of Belvidere has received Clean Communities funding from the State of New Jersey and needs to appropriate the sum up to $1,791 for the Purchase of said DPW Equipment;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund and Capital Fund Balance of the General Capital Fund and Federal and State Grants Appropriations – Clean Communities for costs attributable to said DPW Equipment.
2. There is hereby appropriated that sum of up to $13,800.00 from the Capital Improvement Fund and Capital Fund Balance of the General Capital Fund and Federal and State Grants for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduce at a regular meeting of the Belvidere Town Council held on September 21, 2015 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on October 19, 2015 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on October 19, 2015 .

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Kennedy, seconded by Councilwoman Napolitani and carried to open the public hearing on Ordinance No. O2015x02.

The ordinance brought no public comment.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to close the public hearing on Ordinance No. O2015x02.

A motion was made by Councilman Kennedy and seconded by Councilman Makatura to adopt Ordinance No. O2015x02.

Roll call:
Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Mayor Stettler
Nays - None
Abstentions - None
Absent - Councilman Petre

Appointments:

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to appoint Robert Piazza to the Shade Tree Commission for a five-year term to expire 12/31/2019.

Approval of Purchase Orders:

A motion was made by Councilman Kennedy, seconded by Councilman Makatura and carried to authorize the payment of the purchase orders as presented in the amount of $202,823.46.

Public Comment:

Rheva Smickle - Victorian Days garbage and Lions Club
Sue Beale - Victorian Days garbage and Library
Des Fitzgerald - garbage and barracades for Victorian Days

A motion was made by Councilman Kennedy, seconded by Councilwoman Napolitani and carried to prepare RFPs for professional services for 2016.

A motion was made by Councilman Sebold, seconded by Councilman Kennedy and carried to take a five-minute recess.

A motion was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to return to regular session.

Executive Session:

A motion was made by Councilman Kennedy, seconded by Councilman Makatura and carried to adopt Resolution No. R2015x82.

RESOLUTION NO. R2015x82
TOWN OF BELVIDERE
WARREN COUNTY, STATE OF NEW JERSEY
A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and

2. The general nature of the subject matter to be discussed is:
Subject: Contract negotiations

3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: October 19, 2015
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to return to regular session.
Katrina Campbell advised the audience that Council was in executive session for approximately 20 minutes and discussed the following: shared court contracts, attorney/client privilege regrading a fire ordinance and the PBA contract.

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to add verbiage to the shared court agreement with Liberty Township pursuant to their request.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adjourn the regular meeting of the Belvidere Town Council at 9:35 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator