

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
OCTOBER 10, 2017**

Councilwoman Miers opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Councilman Fitzgerald, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - Councilman Makatura, Mayor Kennedy

Councilwoman Napolitani provided the following on behalf of Councilman Makatura: Patrolman Pappalardo resigned to take another position. The department will advertise to fill the position. Belvidere Ambulance Corps question on whether they or the Town would contract for an outside service for Monday - Friday daytime coverage. Kevin Benbrook advised that there are no statutory requirements and would be whatever works best for the Squad and the Town. Councilman McAleer advised on the "call" system and "soft" billing. Councilman Fitzgerald introduced an idea of establishing a central joint agency with other municipalities for part-time service. Discussion ensued regarding a joint service. Consideration of a shared service with Washington Boro for Animal Control services.

**Councilman Makatura joined the meeting at 7:25 pm.**

**Approval of Minutes:**

A **motion** was made by Councilwoman Napolitani, seconded by Councilman McAleer and carried to adopt the September 25, 2017 regular meeting minutes of the Belvidere Town Council with additions.

**Public Comment:**

There was no public comment at this time.

**Proclamation:**

**Town of Belvidere**

**Proclamation**

*Whereas*, in 1991, the New Jersey Legislature found and declared that domestic violence is a serious crime against society; and

*Whereas*, domestic violence affects people of all age, race, gender, income level and sexual identity; and

*Whereas*, survivors of domestic violence must deal with the effects of physical injuries, psychological damage, financial barriers and trouble finding safe housing ; and

*Whereas*, everyone should be free from violence and no one should feel unsafe in their own home; and

*Whereas*, domestic violence will not be eliminated without a concerted effort amongst the community at large; and

*Now, Therefore, Be it Proclaimed* that the Mayor and Town Council of the Town of Belvidere, in conjunction with the Domestic Abuse & Sexual Assault Crisis Center of Warren County, hereby proclaim October 2017 as Domestic Violence Awareness Month in the Town of

Belvidere and urge residents to work together to raise awareness of this important issue and support those who have been victimized.

**Resolutions:**

A **motion** was made by Councilman Fitzgerald, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x71.

**RESOLUTION NO. R2017x71**

**RESOLUTION OF THE TOWN OF BELVIDERE,  
COUNTY OF WARREN, STATE OF NEW JERSEY,  
PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A INTERLOCAL  
AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR  
THE PURPOSE OF PURCHASING**

**WHEREAS**, the Town of Belvidere is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS**, the Town of Belvidere is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

**WHEREAS**, Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, Houston-Galveston Area Counsel is authorized to contract with eligible entities for the purchase of goods and services; and,

**WHEREAS**, Houston-Galveston Area Counsel has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

**WHEREAS**, the Town of Belvidere desires to contract with Houston-Galveston Area Counsel;

**NOW, THEREFORE**, be it Resolved that:

1. The Municipal Clerk/Administrator of the Town of Belvidere is hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Counsel;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;
5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Counsel and in accordance with the Laws of the State of New Jersey;
6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;
7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;
8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

A **motion** was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2017x72.

**RESOLUTION NO. R2017x72**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING IN REM TAX FORECLOSURE**

BE IT RESOLVED by the Town Council of the Town of Belvidere, warren county, new jersey that the Tax Sale Certificates as shown on the attached, certified foreclosure list now held by the Town of Belvidere be foreclosed by the summary proceedings IN REM and as described by N.J.S.A. 54:5-104.29 to 54:5-104.71, s amended, pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a meeting held on October 10, 2017.

**Matters to be Addressed:**

Councilwoman Miers advised on the possibility of changing the Town's sewer billing system. A proposal was submitted by our auditor, John Mooney to prepare rates based on water flow. Kevin Benbrook recommended Council consider approving this proposal.

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Fitzgerald and carried authorizing John Mooney to proceed as stated in his proposal.

A **motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried approving a request for street closure of a portion of Parker Street on October 14<sup>th</sup> for a block party.

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Fitzgerald and carried authoring the payment of the purchase orders as submitted in the amount of \$391,441.02.

**Public Comment:**

Rheva Smickle - commented on joining squad with other municipalities

Kevin Benbrook advised that a notice has been published for the Fair Share hearing scheduled for November 15<sup>th</sup>. Mr Benbrook provided a memo on Belvidere's form of government and advised that we are operating within the statute.

Councilman Tutka initiated a discussion on the yard work to be done at the Community Center.

A **motion** was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 7:57 pm.

Respectfully submitted,

Teresa A Yeisley, RMC/CPM  
Municipal Clerk/Administrator

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**Roll Call:**

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**Approval of Minutes:**

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**Public Comment:**

There was no public comment at this time.

**Proclamation:**

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**Proclamation**

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**Resolutions:**

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