

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
SEPTEMBER 11, 2017**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Mayor Kennedy asked for a moment of silence in observance of the September 11, 2001 terrorist attacks.

Mayor Kennedy advised that there will be a presentation by Sharon Cooper, meeting dates will be discussed and "Matters to be Addressed" will be moved up in the agenda before ordinances.

**Roll Call:**

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

**Approval of Minutes:**

A **motion** was made by Councilman Makatura, seconded by Councilwoman Miers with Councilwoman Napolitani abstaining and all others voting "yes" to adopt the August 28, 2017 regular meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**Proclamation:**

Councilwoman Miers presented the following proclamation to the President of the William Maxwell Chapter of the Daughters of the Revolution:

**Town of Belvidere  
Proclamation**

*Whereas*, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*Whereas*, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation: and

*Whereas*, Chapters of the National Society of the Daughters of the American Revolution all over the world are requesting proclamations and recognition of the Constitution of the United State of America; and

*Whereas*, General William Maxwell Chapter of the National Society of the Daughters of the American Revolution was organized in Belvidere, Warren County, New Jersey on December 21, 1931; and

*Whereas*, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as constitution week.

*Now, Therefore, Be it Proclaimed* by the Mayor and Town Council of the Town of Belvidere that September 17<sup>th</sup> through September 23<sup>rd</sup>, 2017, be designated as:

*Constitution Week*

In the Town of Belvidere, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Sharon Cooper, Risk Management Consultant for the Town of Belvidere presented a check for \$12,775 representing a return of surplus from the Joint Insurance Fund (JIF) for 1997 through 2014. Belvidere has been a member of the JIF since its inception in 1997. Mrs. Cooper advised that Belvidere is in the third year of a three year commitment to the JIF and that if we choose to get another quote we will need to notify the JIF by October 1<sup>st</sup>.

**A motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x67.

**RESOLUTION NO. R2017x67**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE  
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

WHEREAS, the Town of Belvidere, hereinafter referred to as “Public Entity” is a member of the Public Alliance Insurance Coverage Fund hereinafter referred to as the “Fund”; and

WHEREAS, said renewal membership terminates as of January 1, 2018 at 12:01 A.M. standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

- Worker’s Compensation
- Package - (property, boiler & machinery, crime, auto, general liability including Police Professional)
- Public Officials Liability
- Excess Liability
- Auto and General Liability (including Police Professional)
- Public Official Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desire to renew said membership;

NOW, THERE, BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three years beginning January 1, 2018 and ending January 1, 2021 at 12:01 A.M. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Entity.
3. The Public Entity hereby appoints Joseph Kennedy as the Public Entity’s Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made part hereof and to deliver same to the Fund the Public Entity’s renewal of membership.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting

held on September 11, 2017.

**Matters to be Addressed:**

Mayor Kennedy reviewed third quarter activity and requested updates on the following:  
Councilwoman Miers - sewer rate study, tax foreclosures, monthly budget expenditures  
Councilwoman Napolitani - generator grant  
Councilman McAleer - alley access for fire company  
Councilman Fitzgerald - energy aggregation

Mayor Kennedy urged Council to consider tabling the DPW building bond ordinance for one month.

**Ordinances:**

**ORDINANCE NO. O2017x08  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY**

**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$390,000 FOR CONSTRUCTION OF A NEW DEPARTMENT OF PUBLIC WORKS BUILDING IN AND BY THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$320,500 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION.**

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Town of Belvidere, in the County of Warren, New Jersey (the "Town") as a capital improvement. For the said Improvement there is hereby appropriated the amount of \$390,000, such sum includes the sum of (a) \$50,000 from the Reserve Fund for the Sale of Municipal Assets of the Town and (b) \$19,500 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$320,500 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$320,500 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The improvements hereby authorized and the purpose for the financing of which said obligations are to be issued is for construction of a new Department of Public Works building in the Town of Belvidere, including all work and materials necessary therefore and incidental thereto.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$320,500.

(c) The estimated cost of the Improvement is \$390,000 which amount represents the initial appropriation made by the Town.

#### SECTION 4.

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

#### SECTION 5:

The capital budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Town Clerk and is available for public inspection.

#### SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is thirty (30) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Town Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$320,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$80,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

#### SECTION 7:

Any funds received from time to time as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

#### SECTION 8:

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

#### SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$320,500.

#### SECTION 10.

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

#### NOTICE

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Belvidere held on August 14, 2017. It will be further considered for final passage after public hearing thereon at a meeting of the governing body to be held at Belvidere Town Hall, 691 Water Street, Belvidere on September 11, 2017 at 7:00 P.M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours at the Municipal Clerk's office for the members of the general public who shall request the same.

Title: Bond Ordinance Providing An Appropriation Of \$390,000 For Construction Of A New Department Of Public Works Building In And By The Town Of Belvidere, In The County Of Warren, New Jersey And Authorizing The Issuance Of \$320,500 Bonds Or Notes Of The Town For Financing Part Of The Appropriation

Purpose(s): For construction of a new Department of Public Works building.  
Appropriation: \$390,000  
Bonds/Notes Authorized: \$320,500  
Grants (if any) Appropriated: None  
Section 20 Costs: \$80,000  
Useful Life: 30 Years

This Notice is published pursuant to N.J.S.A. 40A:2-17.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x08.

Linda Stettler - John Snyder's statement of repairs needed.

Councilwoman Napolitani - at this time, the building will be used for shelter only.

Mayor Kennedy - support building but not timing.

Councilman Tutka - supports Mayor's request to table until additional information is received.  
Councilman Fitzgerald - should go ahead. Wasting money on equipment with no proper shelter.  
Councilman Makatura - agrees with Councilman Fitzgerald. Should move forward. Need to take action.

Mayor Kennedy - not enough conversation as a whole. Don't know total cost or liabilities or who will be the responsible party. Engineer correspondence in complete conflict. Clerk advised that she did not receive this correspondence from the engineer.

Councilwoman Miers - did not receive estimate requested from engineer.

Kevin Benbrook - be prepared that you may need to amend this ordinance.

Mayor Kennedy - may not be enough money. What about the cost incurred by the sewer utility? Should part of financing be incurred by the sewer?

Councilwoman Miers - met with engineer and John Snyder. Per Snyder no amenities but rough plumbing.

Kevin Benbrook - regardless of tonight's outcome, need a line item proposal from engineer.

Councilman Tutka - raised question about the originally proposed cost of the building.

**A motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to close the public hearing on Ordinance No. O2017x08.

**A motion** was made by Councilman Fitzgerald and seconded by Councilwoman Napolitani to adopt Ordinance No. O2017x08.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani**

**Nays - Councilman McAleer, Councilman Tutka, Mayor Kennedy**

**Abstentions - None**

**Absent - None**

**Ordinance Failed.**

**ORDINANCE NO. O2017x09**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$14,000 FOR TOWN HALL SERVER, DATTO BACKUP APPLIANCE AND BATTERY**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$14,000.00 from the Capital Fund Balance for a Town Hall Server, Datto Backup Appliance and Battery;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Town Hall Server, Datto Backup Appliance and Battery.
2. There is hereby appropriated that sum of up to \$14,000.00 from the Capital Improvement Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on August 28, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on September 11, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, and Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on September 11, 2017.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x09.

Linda Stettler asked if the new system would secure the data. Teresa Yeisley advised that the new system has a triple redundancy back-up.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to close the public hearing on Ordinance No. O2017x09.

**A motion** was made by Councilman Makatura and seconded by Councilwoman Miers to adopt Ordinance No. O2017x09.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Absent - None**

**Resolutions:**

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried to adopt Resolution Nos. R2017x60 through R2017x65.

**RESOLUTION NO. R2017x60**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 49, lot 4.12)**

WHEREAS, Tax Sale Certificate 2016-022 dated October 28, 2016 on block 49, lot 4.12 was redeemed on August 30, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to STUART LASHER, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

STUART LASHER  
PO BOX 83  
MILLTOWN, NJ 08850

Date: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x61**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A 2017 MASON DUMP FORD F-550**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase of a 2017 Mason Dump Ford F-550 with spreader and plow at a cost of \$79,500 with \$39,750 being charged to Capital and \$39,750 being charged to Sewer Capital; and

BE IT FURTHER RESOLVED that said purchase be made from Rout 23 Automall, 1301 Route 23, Butler NJ 07405 through the Morris County Cooperative, contract #15-F.

Dated: September 11, 2017

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x62  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE BELVIDERE LIONS CLUB TO CONSTRUCT  
POLE STYLE PAVILION AT HRICZAK FIELD**

WHEREAS, in honor of their service to our community, the Belvidere Lions Club has requested authorization to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the Belvidere Lions Club to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”. Said pavilion will have the following specifications:

Size:	30 ft. W x 50 ft. L
Roof:	Metal 4x12 pitch
Siding:	Open pavilion / gable ends
Floor:	Concrete
Inside Height:	10 ft.
Ceiling Liner:	Yes
Overhang:	1 ft.
Electric and Water:	Yes
Construction:	Spring 2018

BE IT FURTHER RESOLVED that once construction is completed management and maintenance of said building will become the responsibility of the Town of Belvidere.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x63  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION REQUESTING THE BELVIDERE PLANNING BOARD PERFORM  
AN INVESTIGATION TO DETERMINE AREAS FOR REDEVELOPMENT  
PURSUANT TO N.J.S.A. 40A:12A ET SEQ**

BE IT RESOLVED that the Belvidere Town Council hereby requests that the Belvidere Planning Board perform an investigation to determine if the following properties are in need of redevelopment and can be considered as “Area in Need of Development” designation conditions outlined in N.J.S.A. 40A:12 et seq.:

Kasson Belvidere site - Manunkachunk Road

BASF site - Water Street

Industrial Zone - Fifth Street

BE IT FURTHER RESOLVED that said investigation will not begin until availability of funds have been determined by the Chief Financial Officer.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x64  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A  
SERVER WITH BACK-UP APPLIANCES AND BACK-UP SERVICES**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase and installation of a server with back-up appliances and services not to exceed \$14,000 through the following vendor:

ARAE Network Solutions, LLC  
PO Box 5648  
Hillsborough, NJ 08844

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x65  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF ONLINE CREDIT CARD  
PAYMENTS FOR THE COLLECTION OF TAXES, SEWER CHARGES AND OTHER  
MUNICIPAL CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C.  
5:30-9.1, ET SEQ**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1, et seq, authorizing municipalities to accept online credit card payments in accordance with the provisions of the Administrative Code; and

WHEREAS, it is the intention of the Belvidere Town Council to authorize the Tax Collector, Sewer Utility Clerk, Municipal Clerk and any other department collecting fees, costs, permits and payments associated with that department to accept online credit card payments in accordance with the provisions of N.J.A.C. 5:30-9.1 et seq;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the aforementioned departments to accept online credit card payments for the payment of municipal charges in accordance with the provisions of the Administrative Code.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried approving the following raffle license applications:

RL2017-21 and RL2017-22 for the Washington Woman's Club

RL2017-23 and RL2017-24 for Common Sense for Animals

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to authorize the payment of the purchase orders in the amount of \$327,488.00.

**Roll call:**

**Ayes - Councilman Fitzgerald (with the exception of the AccuTech PO for a car port), Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Mayor Kennedy (with the exception of the AccuTech PO for a car port)**

**Nays - Councilman Tutka**

**Abstentions - None**

**Absent - None**

Mayor Kennedy complimented the PD and the DPW for all their hard work with the 1033 and GSA programs.

**Public Comment:**

Linda Stettler - inquiry regarding Accutech purchase and school payment for Oxford Street work

Rheva Smickle - Kudos on items received through 1033 and GSA

**Executive Session:**

**A motion** was made by Councilwoman Miers, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x66.

**RESOLUTION NO. R2017x66**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: September 11, 2017

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

Kevin Benbrook advised that Council discussed the Blum sewer litigation matter and gave Counsel parameters for possible settlement.

**A motion** was made by Councilman Makatura to adjourn the meeting of the Belvidere Town Council at 8:20 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
SEPTEMBER 11, 2017**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Mayor Kennedy asked for a moment of silence in observance of the September 11, 2001 terrorist attacks.

Mayor Kennedy advised that there will be a presentation by Sharon Cooper, meeting dates will be discussed and "Matters to be Addressed" will be moved up in the agenda before ordinances.

**Roll Call:**

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

**Approval of Minutes:**

A **motion** was made by Councilman Makatura, seconded by Councilwoman Miers with Councilwoman Napolitani abstaining and all others voting "yes" to adopt the August 28, 2017 regular meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**Proclamation:**

Councilwoman Miers presented the following proclamation to the President of the William Maxwell Chapter of the Daughters of the Revolution:

**Town of Belvidere  
Proclamation**

*Whereas*, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*Whereas*, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation: and

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Sharon Cooper, Risk Management Consultant for the Town of Belvidere presented a check for \$12,775 representing a return of surplus from the Joint Insurance Fund (JIF) for 1997 through 2014. Belvidere has been a member of the JIF since its inception in 1997. Mrs. Cooper advised that Belvidere is in the third year of a three year commitment to the JIF and that if we choose to get another quote we will need to notify the JIF by October 1<sup>st</sup>.

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**RESOLUTION NO. R2017x67**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE  
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

WHEREAS, the Town of Belvidere, hereinafter referred to as “Public Entity” is a member of the Public Alliance Insurance Coverage Fund hereinafter referred to as the “Fund”; and

WHEREAS, said renewal membership terminates as of January 1, 2018 at 12:01 A.M. standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

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- Package - (property, boiler & machinery, crime, auto, general liability including Police Professional)
- Public Officials Liability
- Excess Liability
- Auto and General Liability (including Police Professional)
- Public Official Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desire to renew said membership;

NOW, THERE, BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three years beginning January 1, 2018 and ending January 1, 2021 at 12:01 A.M. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Entity.
3. The Public Entity hereby appoints Joseph Kennedy as the Public Entity’s Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made part hereof and to deliver same to the Fund the Public Entity’s renewal of membership.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting

held on September 11, 2017.

**Matters to be Addressed:**

Mayor Kennedy reviewed third quarter activity and requested updates on the following:  
Councilwoman Miers - sewer rate study, tax foreclosures, monthly budget expenditures  
Councilwoman Napolitani - generator grant  
Councilman McAleer - alley access for fire company  
Councilman Fitzgerald - energy aggregation

Mayor Kennedy urged Council to consider tabling the DPW building bond ordinance for one month.

**Ordinances:**

**ORDINANCE NO. O2017x08  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY**

**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$390,000 FOR CONSTRUCTION OF A NEW DEPARTMENT OF PUBLIC WORKS BUILDING IN AND BY THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$320,500 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION.**

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Town of Belvidere, in the County of Warren, New Jersey (the "Town") as a capital improvement. For the said Improvement there is hereby appropriated the amount of \$390,000, such sum includes the sum of (a) \$50,000 from the Reserve Fund for the Sale of Municipal Assets of the Town and (b) \$19,500 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$320,500 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$320,500 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The improvements hereby authorized and the purpose for the financing of which said obligations are to be issued is for construction of a new Department of Public Works building in the Town of Belvidere, including all work and materials necessary therefore and incidental thereto.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$320,500.

(c) The estimated cost of the Improvement is \$390,000 which amount represents the initial appropriation made by the Town.

#### SECTION 4.

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

#### SECTION 5:

The capital budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Town Clerk and is available for public inspection.

#### SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is thirty (30) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Town Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$320,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$80,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

#### SECTION 7:

Any funds received from time to time as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

#### SECTION 8:

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

#### SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$320,500.

#### SECTION 10.

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

#### NOTICE

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Belvidere held on August 14, 2017. It will be further considered for final passage after public hearing thereon at a meeting of the governing body to be held at Belvidere Town Hall, 691 Water Street, Belvidere on September 11, 2017 at 7:00 P.M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours at the Municipal Clerk's office for the members of the general public who shall request the same.

Title: Bond Ordinance Providing An Appropriation Of \$390,000 For Construction Of A New Department Of Public Works Building In And By The Town Of Belvidere, In The County Of Warren, New Jersey And Authorizing The Issuance Of \$320,500 Bonds Or Notes Of The Town For Financing Part Of The Appropriation

Purpose(s): For construction of a new Department of Public Works building.  
Appropriation: \$390,000  
Bonds/Notes Authorized: \$320,500  
Grants (if any) Appropriated: None  
Section 20 Costs: \$80,000  
Useful Life: 30 Years

This Notice is published pursuant to N.J.S.A. 40A:2-17.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x08.

Linda Stettler - John Snyder's statement of repairs needed.

Councilwoman Napolitani - at this time, the building will be used for shelter only.

Mayor Kennedy - support building but not timing.

Councilman Tutka - supports Mayor's request to table until additional information is received.  
Councilman Fitzgerald - should go ahead. Wasting money on equipment with no proper shelter.  
Councilman Makatura - agrees with Councilman Fitzgerald. Should move forward. Need to take action.

Mayor Kennedy - not enough conversation as a whole. Don't know total cost or liabilities or who will be the responsible party. Engineer correspondence in complete conflict. Clerk advised that she did not receive this correspondence from the engineer.

Councilwoman Miers - did not receive estimate requested from engineer.

Kevin Benbrook - be prepared that you may need to amend this ordinance.

Mayor Kennedy - may not be enough money. What about the cost incurred by the sewer utility? Should part of financing be incurred by the sewer?

Councilwoman Miers - met with engineer and John Snyder. Per Snyder no amenities but rough plumbing.

Kevin Benbrook - regardless of tonight's outcome, need a line item proposal from engineer.

Councilman Tutka - raised question about the originally proposed cost of the building.

**A motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to close the public hearing on Ordinance No. O2017x08.

**A motion** was made by Councilman Fitzgerald and seconded by Councilwoman Napolitani to adopt Ordinance No. O2017x08.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani**

**Nays - Councilman McAleer, Councilman Tutka, Mayor Kennedy**

**Abstentions - None**

**Absent - None**

**Ordinance Failed.**

**ORDINANCE NO. O2017x09**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$14,000 FOR TOWN HALL SERVER, DATTO BACKUP APPLIANCE AND BATTERY**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$14,000.00 from the Capital Fund Balance for a Town Hall Server, Datto Backup Appliance and Battery;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Town Hall Server, Datto Backup Appliance and Battery.
2. There is hereby appropriated that sum of up to \$14,000.00 from the Capital Improvement Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on August 28, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on September 11, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, and Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on September 11, 2017.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x09.

Linda Stettler asked if the new system would secure the data. Teresa Yeisley advised that the new system has a triple redundancy back-up.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to close the public hearing on Ordinance No. O2017x09.

**A motion** was made by Councilman Makatura and seconded by Councilwoman Miers to adopt Ordinance No. O2017x09.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Absent - None**

**Resolutions:**

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried to adopt Resolution Nos. R2017x60 through R2017x65.

**RESOLUTION NO. R2017x60**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 49, lot 4.12)**

WHEREAS, Tax Sale Certificate 2016-022 dated October 28, 2016 on block 49, lot 4.12 was redeemed on August 30, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to STUART LASHER, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

STUART LASHER  
PO BOX 83  
MILLTOWN, NJ 08850

Date: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x61**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A 2017 MASON DUMP FORD F-550**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase of a 2017 Mason Dump Ford F-550 with spreader and plow at a cost of \$79,500 with \$39,750 being charged to Capital and \$39,750 being charged to Sewer Capital; and

BE IT FURTHER RESOLVED that said purchase be made from Rout 23 Automall, 1301 Route 23, Butler NJ 07405 through the Morris County Cooperative, contract #15-F.

Dated: September 11, 2017

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x62  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE BELVIDERE LIONS CLUB TO CONSTRUCT  
POLE STYLE PAVILION AT HRICZAK FIELD**

WHEREAS, in honor of their service to our community, the Belvidere Lions Club has requested authorization to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the Belvidere Lions Club to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”. Said pavilion will have the following specifications:

Size:	30 ft. W x 50 ft. L
Roof:	Metal 4x12 pitch
Siding:	Open pavilion / gable ends
Floor:	Concrete
Inside Height:	10 ft.
Ceiling Liner:	Yes
Overhang:	1 ft.
Electric and Water:	Yes
Construction:	Spring 2018

BE IT FURTHER RESOLVED that once construction is completed management and maintenance of said building will become the responsibility of the Town of Belvidere.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x63  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION REQUESTING THE BELVIDERE PLANNING BOARD PERFORM  
AN INVESTIGATION TO DETERMINE AREAS FOR REDEVELOPMENT  
PURSUANT TO N.J.S.A. 40A:12A ET SEQ**

BE IT RESOLVED that the Belvidere Town Council hereby requests that the Belvidere Planning Board perform an investigation to determine if the following properties are in need of redevelopment and can be considered as “Area in Need of Development” designation conditions outlined in N.J.S.A. 40A:12 et seq.:

Kasson Belvidere site - Manunkachunk Road

BASF site - Water Street

Industrial Zone - Fifth Street

BE IT FURTHER RESOLVED that said investigation will not begin until availability of funds have been determined by the Chief Financial Officer.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x64  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A  
SERVER WITH BACK-UP APPLIANCES AND BACK-UP SERVICES**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase and installation of a server with back-up appliances and services not to exceed \$14,000 through the following vendor:

ARAE Network Solutions, LLC  
PO Box 5648  
Hillsborough, NJ 08844

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x65  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF ONLINE CREDIT CARD  
PAYMENTS FOR THE COLLECTION OF TAXES, SEWER CHARGES AND OTHER  
MUNICIPAL CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C.  
5:30-9.1, ET SEQ**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1, et seq, authorizing municipalities to accept online credit card payments in accordance with the provisions of the Administrative Code; and

WHEREAS, it is the intention of the Belvidere Town Council to authorize the Tax Collector, Sewer Utility Clerk, Municipal Clerk and any other department collecting fees, costs, permits and payments associated with that department to accept online credit card payments in accordance with the provisions of N.J.A.C. 5:30-9.1 et seq;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the aforementioned departments to accept online credit card payments for the payment of municipal charges in accordance with the provisions of the Administrative Code.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried approving the following raffle license applications:

RL2017-21 and RL2017-22 for the Washington Woman's Club

RL2017-23 and RL2017-24 for Common Sense for Animals

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to authorize the payment of the purchase orders in the amount of \$327,488.00.

**Roll call:**

**Ayes - Councilman Fitzgerald (with the exception of the AccuTech PO for a car port), Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Mayor Kennedy (with the exception of the AccuTech PO for a car port)**

**Nays - Councilman Tutka**

**Abstentions - None**

**Absent - None**

Mayor Kennedy complimented the PD and the DPW for all their hard work with the 1033 and GSA programs.

**Public Comment:**

Linda Stettler - inquiry regarding Accutech purchase and school payment for Oxford Street work

Rheva Smickle - Kudos on items received through 1033 and GSA

**Executive Session:**

**A motion** was made by Councilwoman Miers, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x66.

**RESOLUTION NO. R2017x66**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: September 11, 2017

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

Kevin Benbrook advised that Council discussed the Blum sewer litigation matter and gave Counsel parameters for possible settlement.

**A motion** was made by Councilman Makatura to adjourn the meeting of the Belvidere Town Council at 8:20 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
SEPTEMBER 11, 2017**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Mayor Kennedy asked for a moment of silence in observance of the September 11, 2001 terrorist attacks.

Mayor Kennedy advised that there will be a presentation by Sharon Cooper, meeting dates will be discussed and "Matters to be Addressed" will be moved up in the agenda before ordinances.

**Roll Call:**

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

**Approval of Minutes:**

A **motion** was made by Councilman Makatura, seconded by Councilwoman Miers with Councilwoman Napolitani abstaining and all others voting "yes" to adopt the August 28, 2017 regular meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**Proclamation:**

Councilwoman Miers presented the following proclamation to the President of the William Maxwell Chapter of the Daughters of the Revolution:

**Town of Belvidere  
Proclamation**

*Whereas*, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*Whereas*, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation: and

*Whereas*, Chapters of the National Society of the Daughters of the American Revolution all over the world are requesting proclamations and recognition of the Constitution of the United State of America; and

*Whereas*, General William Maxwell Chapter of the National Society of the Daughters of the American Revolution was organized in Belvidere, Warren County, New Jersey on December 21, 1931; and

*Whereas*, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as constitution week.

*Now, Therefore, Be it Proclaimed* by the Mayor and Town Council of the Town of Belvidere that September 17<sup>th</sup> through September 23<sup>rd</sup>, 2017, be designated as:

*Constitution Week*

In the Town of Belvidere, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Sharon Cooper, Risk Management Consultant for the Town of Belvidere presented a check for \$12,775 representing a return of surplus from the Joint Insurance Fund (JIF) for 1997 through 2014. Belvidere has been a member of the JIF since its inception in 1997. Mrs. Cooper advised that Belvidere is in the third year of a three year commitment to the JIF and that if we choose to get another quote we will need to notify the JIF by October 1<sup>st</sup>.

**A motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x67.

**RESOLUTION NO. R2017x67**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE  
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

WHEREAS, the Town of Belvidere, hereinafter referred to as “Public Entity” is a member of the Public Alliance Insurance Coverage Fund hereinafter referred to as the “Fund”; and

WHEREAS, said renewal membership terminates as of January 1, 2018 at 12:01 A.M. standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

- Worker’s Compensation
- Package - (property, boiler & machinery, crime, auto, general liability including Police Professional)
- Public Officials Liability
- Excess Liability
- Auto and General Liability (including Police Professional)
- Public Official Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desire to renew said membership;

NOW, THERE, BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three years beginning January 1, 2018 and ending January 1, 2021 at 12:01 A.M. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Entity.
3. The Public Entity hereby appoints Joseph Kennedy as the Public Entity’s Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made part hereof and to deliver same to the Fund the Public Entity’s renewal of membership.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting

held on September 11, 2017.

**Matters to be Addressed:**

Mayor Kennedy reviewed third quarter activity and requested updates on the following:  
Councilwoman Miers - sewer rate study, tax foreclosures, monthly budget expenditures  
Councilwoman Napolitani - generator grant  
Councilman McAleer - alley access for fire company  
Councilman Fitzgerald - energy aggregation

Mayor Kennedy urged Council to consider tabling the DPW building bond ordinance for one month.

**Ordinances:**

**ORDINANCE NO. O2017x08  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY**

**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$390,000 FOR CONSTRUCTION OF A NEW DEPARTMENT OF PUBLIC WORKS BUILDING IN AND BY THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$320,500 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION.**

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Town of Belvidere, in the County of Warren, New Jersey (the "Town") as a capital improvement. For the said Improvement there is hereby appropriated the amount of \$390,000, such sum includes the sum of (a) \$50,000 from the Reserve Fund for the Sale of Municipal Assets of the Town and (b) \$19,500 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$320,500 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$320,500 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The improvements hereby authorized and the purpose for the financing of which said obligations are to be issued is for construction of a new Department of Public Works building in the Town of Belvidere, including all work and materials necessary therefore and incidental thereto.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$320,500.

(c) The estimated cost of the Improvement is \$390,000 which amount represents the initial appropriation made by the Town.

#### SECTION 4.

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

#### SECTION 5:

The capital budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Town Clerk and is available for public inspection.

#### SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is thirty (30) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Town Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$320,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$80,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

#### SECTION 7:

Any funds received from time to time as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

#### SECTION 8:

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

#### SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$320,500.

#### SECTION 10.

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

#### NOTICE

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Belvidere held on August 14, 2017. It will be further considered for final passage after public hearing thereon at a meeting of the governing body to be held at Belvidere Town Hall, 691 Water Street, Belvidere on September 11, 2017 at 7:00 P.M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours at the Municipal Clerk's office for the members of the general public who shall request the same.

Title: Bond Ordinance Providing An Appropriation Of \$390,000 For Construction Of A New Department Of Public Works Building In And By The Town Of Belvidere, In The County Of Warren, New Jersey And Authorizing The Issuance Of \$320,500 Bonds Or Notes Of The Town For Financing Part Of The Appropriation

Purpose(s): For construction of a new Department of Public Works building.  
Appropriation: \$390,000  
Bonds/Notes Authorized: \$320,500  
Grants (if any) Appropriated: None  
Section 20 Costs: \$80,000  
Useful Life: 30 Years

This Notice is published pursuant to N.J.S.A. 40A:2-17.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x08.

Linda Stettler - John Snyder's statement of repairs needed.

Councilwoman Napolitani - at this time, the building will be used for shelter only.

Mayor Kennedy - support building but not timing.

Councilman Tutka - supports Mayor's request to table until additional information is received.  
Councilman Fitzgerald - should go ahead. Wasting money on equipment with no proper shelter.  
Councilman Makatura - agrees with Councilman Fitzgerald. Should move forward. Need to take action.

Mayor Kennedy - not enough conversation as a whole. Don't know total cost or liabilities or who will be the responsible party. Engineer correspondence in complete conflict. Clerk advised that she did not receive this correspondence from the engineer.

Councilwoman Miers - did not receive estimate requested from engineer.

Kevin Benbrook - be prepared that you may need to amend this ordinance.

Mayor Kennedy - may not be enough money. What about the cost incurred by the sewer utility? Should part of financing be incurred by the sewer?

Councilwoman Miers - met with engineer and John Snyder. Per Snyder no amenities but rough plumbing.

Kevin Benbrook - regardless of tonight's outcome, need a line item proposal from engineer.

Councilman Tutka - raised question about the originally proposed cost of the building.

**A motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to close the public hearing on Ordinance No. O2017x08.

**A motion** was made by Councilman Fitzgerald and seconded by Councilwoman Napolitani to adopt Ordinance No. O2017x08.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani**

**Nays - Councilman McAleer, Councilman Tutka, Mayor Kennedy**

**Abstentions - None**

**Absent - None**

**Ordinance Failed.**

**ORDINANCE NO. O2017x09**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$14,000 FOR TOWN HALL SERVER, DATTO BACKUP APPLIANCE AND BATTERY**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$14,000.00 from the Capital Fund Balance for a Town Hall Server, Datto Backup Appliance and Battery;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Town Hall Server, Datto Backup Appliance and Battery.
2. There is hereby appropriated that sum of up to \$14,000.00 from the Capital Improvement Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on August 28, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on September 11, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, and Monday through Friday from 9:00 A.M. to 4:30 P.M.

NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on September 11, 2017.

**A motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to open the public hearing on Ordinance No. O2017x09.

Linda Stettler asked if the new system would secure the data. Teresa Yeisley advised that the new system has a triple redundancy back-up.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to close the public hearing on Ordinance No. O2017x09.

**A motion** was made by Councilman Makatura and seconded by Councilwoman Miers to adopt Ordinance No. O2017x09.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Absent - None**

**Resolutions:**

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried to adopt Resolution Nos. R2017x60 through R2017x65.

**RESOLUTION NO. R2017x60**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 49, lot 4.12)**

WHEREAS, Tax Sale Certificate 2016-022 dated October 28, 2016 on block 49, lot 4.12 was redeemed on August 30, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to STUART LASHER, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

STUART LASHER  
PO BOX 83  
MILLTOWN, NJ 08850

Date: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x61**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A 2017 MASON DUMP FORD F-550**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase of a 2017 Mason Dump Ford F-550 with spreader and plow at a cost of \$79,500 with \$39,750 being charged to Capital and \$39,750 being charged to Sewer Capital; and

BE IT FURTHER RESOLVED that said purchase be made from Rout 23 Automall, 1301 Route 23, Butler NJ 07405 through the Morris County Cooperative, contract #15-F.

Dated: September 11, 2017

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x62  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE BELVIDERE LIONS CLUB TO CONSTRUCT  
POLE STYLE PAVILION AT HRICZAK FIELD**

WHEREAS, in honor of their service to our community, the Belvidere Lions Club has requested authorization to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the Belvidere Lions Club to construct a pole style pavilion on the Hriczak Field property near the “Lions Den”. Said pavilion will have the following specifications:

Size:	30 ft. W x 50 ft. L
Roof:	Metal 4x12 pitch
Siding:	Open pavilion / gable ends
Floor:	Concrete
Inside Height:	10 ft.
Ceiling Liner:	Yes
Overhang:	1 ft.
Electric and Water:	Yes
Construction:	Spring 2018

BE IT FURTHER RESOLVED that once construction is completed management and maintenance of said building will become the responsibility of the Town of Belvidere.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x63  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION REQUESTING THE BELVIDERE PLANNING BOARD PERFORM  
AN INVESTIGATION TO DETERMINE AREAS FOR REDEVELOPMENT  
PURSUANT TO N.J.S.A. 40A:12A ET SEQ**

BE IT RESOLVED that the Belvidere Town Council hereby requests that the Belvidere Planning Board perform an investigation to determine if the following properties are in need of redevelopment and can be considered as “Area in Need of Development” designation conditions outlined in N.J.S.A. 40A:12 et seq.:

Kasson Belvidere site - Manunkachunk Road

BASF site - Water Street

Industrial Zone - Fifth Street

BE IT FURTHER RESOLVED that said investigation will not begin until availability of funds have been determined by the Chief Financial Officer.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x64  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A  
SERVER WITH BACK-UP APPLIANCES AND BACK-UP SERVICES**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the purchase and installation of a server with back-up appliances and services not to exceed \$14,000 through the following vendor:

ARAE Network Solutions, LLC  
PO Box 5648  
Hillsborough, NJ 08844

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2017x65  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF ONLINE CREDIT CARD  
PAYMENTS FOR THE COLLECTION OF TAXES, SEWER CHARGES AND OTHER  
MUNICIPAL CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C.  
5:30-9.1, ET SEQ**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1, et seq, authorizing municipalities to accept online credit card payments in accordance with the provisions of the Administrative Code; and

WHEREAS, it is the intention of the Belvidere Town Council to authorize the Tax Collector, Sewer Utility Clerk, Municipal Clerk and any other department collecting fees, costs, permits and payments associated with that department to accept online credit card payments in accordance with the provisions of N.J.A.C. 5:30-9.1 et seq;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the aforementioned departments to accept online credit card payments for the payment of municipal charges in accordance with the provisions of the Administrative Code.

Dated: September 11, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried approving the following raffle license applications:

RL2017-21 and RL2017-22 for the Washington Woman's Club

RL2017-23 and RL2017-24 for Common Sense for Animals

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to authorize the payment of the purchase orders in the amount of \$327,488.00.

**Roll call:**

**Ayes - Councilman Fitzgerald (with the exception of the AccuTech PO for a car port), Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Mayor Kennedy (with the exception of the AccuTech PO for a car port)**

**Nays - Councilman Tutka**

**Abstentions - None**

**Absent - None**

Mayor Kennedy complimented the PD and the DPW for all their hard work with the 1033 and GSA programs.

**Public Comment:**

Linda Stettler - inquiry regarding Accutech purchase and school payment for Oxford Street work

Rheva Smickle - Kudos on items received through 1033 and GSA

**Executive Session:**

**A motion** was made by Councilwoman Miers, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x66.

**RESOLUTION NO. R2017x66**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject:       Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: September 11, 2017

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

Kevin Benbrook advised that Council discussed the Blum sewer litigation matter and gave Counsel parameters for possible settlement.

**A motion** was made by Councilman Makatura to adjourn the meeting of the Belvidere Town Council at 8:20 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator