

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
SEPTEMBER 8, 2015**

Mayor Stettler opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Petre, Councilman Sebold
Absent - None

Approval of Minutes:

A **motion** was made by Councilman Sebold, seconded by Councilman Petre and carried to adopt the August 3, 2015 regular and executive meeting minutes of the Belvidere Town Council.

Proclamation:

Mayor Stettler presented the following proclamations:

**Town of Belvidere
Proclamation**

Whereas, September 17, 2015 marks the two hundred and twenty-eight anniversary of the drafting of the Constitution of the United State of America by the Constitutional Convention; and

Whereas, it is fitting and proper to recognize this magnificent document and the anniversary of its creation;

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the Untied States of America designating September 17th through the 23rd as constitution week;

Now, Therefore, Be it Proclaimed by the Mayor and Town Council of the Town of Belvidere that September 17th through September 23rd, 2015, be designated as:

Constitution Week

In the Town of Belvidere, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**Town of Belvidere Proclamation
Honoring Belvidere Victorian Days**

Whereas, Belvidere Victorian Days was established as a celebration of the Town of Belvidere's Victorian heritage and architecture; and

Whereas, The Belvidere Victorian Days Committee volunteer countless hours to promote this event; and

Whereas, Victorian Days has become the foremost event to showcase Belvidere and offers attendees an opportunity to step back in time; and

Whereas, The Belvidere Victorian Days Committee presents annual scholarships to area youth, fund raising opportunities for area service organizations and provides

funding for beautification projects in the Town; and

Whereas, In 2015 the Belvidere Victorian Days Committee will present the 28th Belvidere Victorian Days on September 12th and September 13th;

Now, Therefore, Be it Proclaimed that the Mayor and Council of the Town of Belvidere on this 8th day of September, 2015 hereby expresses congratulations and gratitude to the Belvidere Victorian Days Committee for their 28 years of achievement in promoting this annual event and showcasing the secret treasure that is Belvidere.

Executive Session:

A **motion** was made by Councilman Kennedy, seconded by Councilman Petre and carried to adopt Resolution No. R2015x74.

RESOLUTION NO. R2015x74

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contract negotiations, personnel, potential litigation, litigation
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: September 8, 2015

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to return to regular session.

The public was advised that Council discussed COAH litigation in executive session.

Presentation:

Paul Sterbenz advised Council on the following matters:

NJDOT 2016 grant application - Council discussed various streets to submit with Second Street from Greenwich to Oxford being the front runner.

Oxford Street Phase III - Paul will provide engineering cost for next Council meeting and Council will decide whether to proceed in 2015 or wait until 2016.

Stormwater permitting update.

Assistance given for recodification project.

Need for sidewalk maintenance ordinance.

Howell Street topographical survey - slope manageable but would require grading. Recommend grading plan and skematic paving plan. Contact Warren County regarding drainage onto Water Street.

DPW Building - review of scope of work and time-line. One year reasonable projection for

completion.

A motion was made by Councilman Kennedy and seconded by Councilwoman Miers to delay engineering work for Oxford Street Phase III until 2016. **Motion and second withdrawn.**

Public Comment:

Morris Scott - Howell Street survey. Give direction to PD regarding ownership of Howell Street.
Carol Scott - width of Howell Street.

Des Fitzgerald - topo survey of Howell Street.

Dawn Piazza - tree at the corner of Mansfield and Second Streets.

A motion was made by Councilman Petre, seconded by Councilwoman Miers and carried to write a letter to Stephanie Tettermer stating that the tree near her property at the corner of Second and Mansfield Streets would be trimmed but should not be removed.

Bob Piazza - move DPW building to property at the end of Hardwick Street.

Committee Reports:

Councilman Petre - all matters already reviewed

Councilman Kennedy - no report at this time

Councilwoman Miers - no report at this time

Councilman Makatura - no report at this time

Councilwoman Napolitani - no report at this time

Councilman Sebold - no report at this time

Correspondence:

A motion was made by Councilman Kennedy, seconded by Councilman Petre and carried approving a request from the Belvidere Lions Club to hold their annual Halloween Parade on October 28th at 7:00 PM with a rain date of October 29th.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to hold Trick-or-Treat on October 31st from 4:00 PM to 7:00 PM.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried authorizing the "Tie A Ribbon" campaign during the month of October for breast cancer awareness.

Previous Business:

The proposed need for a sidewalk maintenance ordinance will be discussed at the next workshop meeting.

Mayor Stettler initiated a discussion regarding the Town's rental ordinance. Teresa Yeisley will review this ordinance and work on instituting compliance procedures.

Katrina Campbell reviewed work done thus far on the recodification project and the procedure moving forward.

The was discussion regarding the workshop agenda format. Teresa Yeisley will work on informing the public about the new meeting process.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to hold the next workshop meeting of the Belvidere Town Council on October 5th with agenda items being set at the September 21st meeting.

New Business:

A motion was made by Councilman Kennedy, seconded by Councilman Sebold and carried approving the Good Will Fire Company membership application of Sean Kelly.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to approve the following raffle license applications: R2015-11, R2015-12, R2015-13, R2015-14, R2015-15 and R2015-16

Resolutions:

A **motion** was made by Councilman Sebold, seconded by Councilwoman Miers and carried to adopt the following resolutions:

RESOLUTION NO. R2015x68

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 36, lot 1)

WHEREAS, Tax Sale Certificate 2014-040 dated October 20, 2014 on block 36, lot 1 was redeemed on August 12, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to FNA JERSEY BOI LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

FNA JERSEY BOI, LLC
575 ROUTE 70, 2ND FLOOR
BRICK, NJ 07823

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

RESOLUTION NO. R2015x69

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 1, lot 17)

WHEREAS, Tax Sale Certificate 2013-000 dated October 16, 2013 on block 1, lot 17 was redeemed on August 12, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$600.00 needs to be returned to FWDSL & ASSOC. LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$600.00 representing said refund.

FWDSL & ASSOC. LP
5 COLD HILL RD. S, STE 11
MENDHAM, NJ 07945

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

RESOLUTION NO. R2015x70

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 2, lot 20.03)

WHEREAS, Tax Sale Certificate 2014-005 dated October 20, 2014 on block 2, lot 20.03 was redeemed on September 2, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to US

BANK CUST FOR PC5 STERLING NATL., lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

US BANK CUST FOR PC5 STERLING NATL
50 S 16TH ST., STE 2050
PHILADELPHIA, PA 19102

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R2015x71
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 4, lot 4)**

WHEREAS, Tax Sale Certificate 2014-006 dated October 20, 2014 on block 4, lot 4 was redeemed on August 17, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$9,500.00 needs to be returned to US BANK CUST FOR PC5 STERLING NATL., lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$9,500.00 representing said refund.

US BANK CUST FOR PC5 STERLING NATL
50 S 16TH ST., STE 2050
PHILADELPHIA, PA 19102

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R2015x72
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 28, lot 14)**

WHEREAS, Tax Sale Certificate 2014-031 dated October 20, 2014 on block 28, lot 14 was redeemed on August 5, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$18,100.00 needs to be returned to US BANK CUST FOR BV001 TRUST., lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$18,100.00 representing said refund.

US BANK CUST FOR BV001 TRUST
50 S 16TH ST., STE 2050
PHILADELPHIA, PA 19102

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R2015x73
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 37, lot 4)**

WHEREAS, Tax Sale Certificate 2014-042 dated October 20, 2014 on block 37, lot 4 was redeemed on August 12, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,200.00 needs to be returned to US BANK CUST FOR PC5 STERLING NATL., lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,200.00 representing said refund.

US BANK CUST FOR PC5 STERLING NATL
50 S 16TH ST., STE 2050
PHILADELPHIA, PA 19102

Date: September 8, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Appointments:

A motion was made by Councilman Petre, seconded by Councilman Sebold and carried approving the following appointment to the Historic Preservation Advisory Commission:
Ronnie Rak - Class C unexpired term ending 12/31/16

Public Comment:

Marianne Meyer-Garcia - workshop meetings wonderful idea
Eileen Scott - revaluation needed with moratorium on added assessments. NJLOM conference should address vacant properties
Dawn Piazza - abandoned properties, garbage, grass

Approval of Purchase Orders:

A motion was made by Councilman Petre, seconded by Councilwoman Napolitani and carried to authorize the payment of the purchase orders in the amount of \$404,148.64.

Executive Session:

A motion was made by Councilman Sebold, seconded by Councilwoman Napolitani and carried to re-enter executive session pursuant to Resolution No. R2015x74.

A motion was made by Councilman Sebold, seconded by Councilwoman Napolitani and carried to return to regular session.

Katrina Campbell advised the public that Council was in executive session for approximately one hour and discussed the following: Howell Street, PBA contract, shared services agreements, personnel (HR/payroll position)

A motion was made by Councilwoman Napolitani, seconded by Councilman Petre and carried to adjourn the meeting of the Belvidere Town Council at 10:32 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

