

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
SEPTEMBER 2, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco  
Absent - None

**Executive Session:**

A **motion** was made by Councilman Makatura, seconded by Councilman Kennedy and carried to adopt Resolution No. R2014x82.

**RESOLUTION NO. R2014x82**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Possible investigation by Warren County Prosecutor
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: September 2, 2014  
Teresa A. DeMont, R.M.C./C.P.M.  
Municipal Clerk/Administrator

A **motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to return to regular session.

**Presentations:**

Christine Rolef, CFO advised the Council on the procedures for an emergency appropriation regarding the electrical work needed at the pool. She explained that the debt would be incurred through the pool utility, the Municipal Attorney would have to certify that it is an emergency, the emergency would have to be approved by the State and she recommended that additional quotes be sought for the work that will be done. Discussion ensued.

Jack Shade advised Council on the work that he had done regarding the electrical problems at the pool. He explained the bonding process and suggested the Town discuss with JCP&L the role

that the substation across the street from the pool may play in the electrical problems.

Paul Sterbenz discussed with Council the 2015 NJDOT Municipal Aid program.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried authorizing Paul Sterbenz to proceed with the 2015 NJDOT Municipal Aid application process.

Mr. Sterbenz advised Council on the progress of the Elizabethtown Gas main extension and the electrical problems at the pool. He suggested that Council take the month of September to look at the scope of work needed at the pool and open the work to other contractors.

**A motion** was made by Councilman Kennedy and seconded by Councilman Viglianco to adopt Resolution No. R2014x83.

**RESOLUTION NO. R2014x83**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION FOR THE BELVIDERE MUNICIPAL POOL**

WHEREAS, an emergency has arisen with respect to the integrity of the bonding at the Belvidere Municipal Pool and no adequate provision was made in the 2014 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for this purpose; and

WHEREAS, the total amount of the emergency appropriation to be created by this resolution is \$75,000 and three (3) percent of the total operating appropriations in the budget for 2014 is \$98,144.43; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2014;

NOW, THEREFORE, BE IT RESOLVED by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A-48:

1. An emergency appropriation shall be made for Repair to the Belvidere Municipal Pool in the amount of \$75,000
2. That said emergency appropriation shall be provided for in full in the 2015 Pool Operating Budget
3. That an Emergency Note not in excess of the above amount be authorized pursuant to N.J.S.A. 40A:4-51
4. That such note shall be executed by Christine M. Rolef
5. That such Note shall be dated \_\_\_\_\_, may be renewed from time to time, and such note and any renewals shall be payable on or before December 31, 2015
6. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on September 2, 2014.

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - None**

**Proclamation:**

Mayor Stettler presented the following proclamation:

**Town of Belvidere Proclamation  
Honoring Belvidere Victorian Days**

- Whereas,** Belvidere Victorian Days was established as a celebration of the Town of Belvidere's Victorian heritage and architecture; and
- Whereas,** The Belvidere Victorian Days Committee volunteer countless hours to promote this event; and
- Whereas,** Victorian Days has become the foremost event to showcase Belvidere and offers attendees an opportunity to step back in time; and
- Whereas,** The Belvidere Victorian Days Committee presents annual scholarships to area youth, fund raising opportunities for area service organizations and provides funding for beautification projects in the Town; and
- Whereas,** In 2014 the Belvidere Victorian Days Committee will present the 27<sup>th</sup> Belvidere Victorian Days on September 6<sup>th</sup> and September 7<sup>th</sup>;

**Now, Therefore, Be it Proclaimed** that the Mayor and Council of the Town of Belvidere on this 2<sup>nd</sup> day of September, 2014 hereby expresses congratulations and gratitude to the Belvidere Victorian Days Committee for their 27 years of achievement in promoting this annual event and showcasing the secret treasure that is Belvidere.

**Public Comment:**

Brad Day addressed Council as the representative of the Belvidere Lions Club regarding the municipal tennis courts on Manunkachunk Road. Mr. Day advised that the courts need to be repaired and it is the legal obligation of the Town and a potential liability for injuries.

Kim Beaney - Pool Commission would like to see the courts repaired to enhance the facility  
Nancy Brown - pursue JCP&L for repairs at the pool, repair tennis courts and maintain them regularly

John Clemmer - supports Tootle appointment as Acting Chief

Frank Tootle - manpower issue in PD should be addressed. Two Sheriff's officers will assist with Victorian Days

Harry Brown - consider taxpayers when addressing salaries, agrees with Clemmer regarding Acting Chief position, commended Council on pool action

**Committee Reports:**

No Committee reports were given at this time.

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to reduce street sweeping to once per month for the remainder of the sweeping season

**Correspondence:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to accept the Police Department resignations of Larry Barnes and Harold Abbott and to not accept the resignation of Robert Yeisley.

A letter was received from residents on Warren Place regarding a potentially unsafe tree. This matter will be addressed by John Snyder and the Shade Tree Commission.

**Old Business:**

Mayor Stettler appointed the following to an ad-hoc committee to review alternatives for the Belvidere Nutrition program:

Councilwoman Napolitani (Chair), Councilwoman Miers, Councilman Kennedy, Rheva Smickle, and Betty Merring. The Mayor requested that Jeff Herb, White Township Committeeman be

contacted to join the committee.

**A motion** was made by Councilman Kennedy and seconded by Councilwoman Miers to move forward with repairs at the tennis courts with an appropriation of \$5,000 from the Recreation Trust Fund.

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - None**

**New Business:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to schedule Trick-or-Treat on October 31<sup>st</sup> from 4:00 - 6:00 PM.

**Resolution:**

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x80.

**RESOLUTION NO. R2014x80**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 48, lot 9.09)**

WHEREAS, Tax Sale Certificate 2013-034 dated October 16, 2013 on block 48, lot 9.09 was redeemed on August 20, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$1,500.00 needs to be returned to FWDSL & Associates LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to FWDSL & Associates LP in the amount of \$1,500.00 representing said refund.

Date: September 2, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**Appointments:**

Mayor Stettler made the following appointment:

Patricia Blum - Recreation Committee

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried consenting to the Mayor's appointment of Patricia Blum to the Recreation Committee.

**Public Comment:**

There was no public comment at this time.

**Executive Session:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x81.

**RESOLUTION NO. R2014x81**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Contract Negotiations and Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: September 2, 2014  
Teresa A. DeMont, R.M.C./C.P.M.  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

**A motion** was made by Councilman Sebold, seconded by Councilwoman Napolitani and carried to adjourn the meeting of the Belvidere Town Council at 10:01 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator