

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
AUGUST 1, 2016**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Mayor Kennedy advised that the discussion regarding the purchase of a fire truck would be tabled and discussed in September.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilman Miller, Councilwoman Napolitani, Councilman Tutka

Absent - None

Approval of Minutes:

A **motion** was made by Councilwoman Miers, seconded by Councilman Miller with Councilwoman Napolitani abstaining and all others voting "yes" to adopt the July 18, 2016 regular meeting minutes of the Belvidere Town Council.

Public Comment:

There was no public comment at this time.

Resolutions:

A **motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to adopt Resolution No. R2016x35.

RESOLUTION NO. R2016x35

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 34, lot 5)

WHEREAS, Tax Sale Certificate 2014-037 dated October 20, 2014 on block 34, lot 5 was redeemed on July 20, 2016; and

WHEREAS, the premium paid at the sale in the amount of \$900.00 needs to be returned to US BANK CUST FOR PC5 STERLING NATL, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$500.00 representing said refund.

US BANK CUST FOR PC5 STERLING NATL
50 S 16TH ST STE 1950
PHILADELPHIA, PA 19102

Date: August 1, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2016x36.

RESOLUTION NO. R2016x36

TOWN OF BELVIDERE

**WARREN COUNTY, NEW JERSEY
A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

WHEREAS, the Town of Belvidere, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

WHEREAS, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

WHEREAS, a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS, the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction and was posted on the Warren County website so as to introduce the planning concept and to solicit questions and comments and to present the HMP and request comments, as required by law;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Town of Belvidere:

1. The *Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on April 29, 2016* by the Warren County Department of Public Safety/Office of Emergency Management is hereby adopted as an official plan of the Town of Belvidere; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Town of Belvidere departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the direction of the Town of Belvidere, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Warren County Deputy Public Safety Director and Deputy Office of Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Warren County Department of Public Safety/Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by a majority vote of the Belvidere Town Council at a meeting held on August 1, 2016.

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2016x37.

RESOLUTION NO. R2016x37

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING A CONTRACT WITH THE COUNTY OF WARREN FOR THE FY2017 MUNICIPAL ALLIANCE GRANT PROGRAM

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the Mayor and Municipal Clerk to execute a contract with the County of Warren for the FY2017 Municipal Alliance Grant Program.

Date: August 1, 2016
Teresa A Yeisley, RMC/CPM
Municipal Clerk/Administrator

Matters to be addressed:

Sewer

Councilwoman Miers advised that the proposal for the Sewer Rate Assessment was received from Nisivoccia and will cost between \$3,500 and \$4,000. Kevin Benbrook will review the proposal, and provided there are no issues, John Mooney will be advised to proceed with the work. Mr. Benbrook is also reviewing the sewer ordinances so that he can advise Mr. Mooney on billing issues that should be addressed.

Belvidere Ambulance Corps

Joe Nunes addressed Council regarding the organization's difficulty in recruiting new members and the cost and training of same. Councilman Makatura suggested that the Corps consider a compromise and have both paid service and volunteer service to answer calls. Mayor Kennedy requested that the Corps consider having a paid squad answer daytime calls, if only temporarily, until new recruits can receive the proper training. The Mayor advised that he has not discussed a contract with a paid provider, but that he received a copy of a contract that a paid provider has with another municipality. The Corps will attend the September workshop meeting to address this matter further.

GXP mapping software

Councilman Makatura advised that this was a good product that would be useful to our PD, squad and fire.

A **motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to support the Warren County Prosecutor's Office initiative regarding the GXP mapping software and to authorize an expenditure for same not to exceed \$1,500.

Energy Aggregation

Councilman Tutka advised that he is waiting for a response from another municipality regarding their use of energy aggregation. This matter will be revisited at the September 12th workshop meeting.

Approval of Purchase Orders:

A **motion** was made by Councilman Fitzgerald, seconded by Councilman Miller and carried to authorize the payment of the purchase orders in the amount of \$737,745.39.

Public Comment:

Robert Blum - Thanked all for their public service. Should consider solar energy. Commended for introducing a property maintenance ordinance. Need "no dumping" signs on Race Street. Public comment section of agenda too restrictive.

Ben Ritter - Who paid for fireworks. Is there PD or DPW overtime involved.

Marianne Meyer-Garcia - works in healthcare and always waited for paid emergency service but not for volunteer service.

Brian Reeder - Will PD be getting vehicle or body cameras. Should participate in drug task force.

Karl McAleer - offer municipal employees an extra step or higher rate to hold an EMT certification.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to adjourn the workshop meeting of the Belvidere Town Council at 8:37 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator