

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JULY 7, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco
Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adopt the June 2, 2014 regular meeting minutes of the Belvidere Town Council.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the June 16, 2014 regular meeting minutes of the Belvidere Town Council.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the June 16, 2014 executive meeting minutes of the Belvidere Town Council.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold with Councilman Makatura abstaining and all other voting "yes" to adopt the June 17, 2014 special meeting minutes of the Belvidere Town Council.

Proclamation:

Mayor Stettler presented the following proclamation:

*Town of Belvidere Proclamation
Honoring The Belvidere Lions Club*

Whereas, The International Association of Lions Clubs is the world's largest service club organization with 46,000 local clubs and 1.35 million members; and

Whereas, The International Association of Lions Clubs, first organized in 1917, now has local clubs in 207 countries worldwide; and

Whereas, Lions Clubs throughout the world are best known for fighting blindness, as well as, performing volunteer work for many different kinds of community projects, including caring for the environment, feeding the hungry and aiding seniors and disabled; and

Whereas, Lions Clubs' community projects often support local children and schools through scholarships and their sponsorship of Leo Programs in our schools which provide personal development through volunteer opportunities; and

Whereas, The motto of the International Association of Lions Clubs is "We Serve"; and

Whereas, The Lions Club of Belvidere has continually served the Belvidere community and its environs with countless energy and volunteer hours;

Now, Therefore, Be it Proclaimed by the Mayor and Council of the Town of Belvidere on this 7th day of July, 2014 that July 18th 2014 and each July 18th of every year hereafter be designated as

"Belvidere Lions Club Day"

In the Town of Belvidere

Public Comment:

Howard Thompson inquired about the scheduled executive session.
Desmond Fitzgerald commented the Chief's appointment.

Committee Reports:

Councilman Makatura had no report at this time.

Councilwoman Napolitani reported on the activities of the DPW, tree service quotes and the POSHA inspection.

Councilman Sebold had no report at this time.

Councilwoman Miers reported that she will be meeting with John Snyder and Teresa DeMont to review their budgets and she advised that Council should be mindful of the legal expenditures.

Councilman Kennedy reported on the Summer Recreation Program and the recent Planning Board meeting.

Councilman Viglianco had no report at this time.

Correspondence:

Mayor Stettler reviewed the upcoming Emergency Preparedness training that is being offered. There was discussion about the Zoning Officials report. Teresa DeMont will review this with the Zoning Official.

Old Business:

There was discussion about the proposed renovation to the tennis courts. Councilwoman Miers will contact Gene Brandt to request that he make a presentation to Council regarding the tennis courts.

Councilman Sebold advised that Warren County can provide the Town with access to the Rapid Notify system at no cost to the Town. The Rapid Notify information will be sent out in the tax bills.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried authorizing Dominick Santini to seek quotes for the survey of the Howell Street property adjacent to the Pequest River.

Councilwoman Napolitani request that a letter of thanks be sent to the young man who did the Eagle Scout landscaping project at Town Hall.

New Business:

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried authorizing Teresa DeMont to upgrade to a smart phone.

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2014x69.

RESOLUTION NO. R2014x69

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO ADVANCE SICK

LEAVE RETIREMENT BENEFIT

BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the payment of \$5,000.00, less normal deductions to John Snyder in lieu of commensurate sick leave to which he would otherwise be entitled. In addition, the number of

sick days equal to \$5,000.00 shall be deducted from the accumulated sick days of John Snyder;

BE IT FURTHER RESOLVED that the above referenced payment shall be charged to Streets and Roads overtime salaries;

BE IT FURTHER RESOLVED that payments totaling \$5,000.00 (including the above referenced payment) have been made to John Snyder and that this is a partial payment he will receive for accumulated sick leave. Payment in the amount \$10,000.00 for accumulated sick leave will be made at the time of the retirement of John Snyder.

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on July 7, 2014.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x70.

RESOLUTION NO. R2014x70

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 6, lot 25)

WHEREAS, Tax Sale Certificate 2011-02 dated September 26, 2011 on block 6, lot 25 was redeemed on June 16, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$4,200.00 needs to be returned to U.S. Bank Cust for Pro Capital III, LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to U.S. Bank CUST for Pro Capital III, LLC, 50 S. 16th Street, Suite 1950, Philadelphia, PA, 19102 in the amount of \$4,200.00 representing said refund.

Date: July 7, 2014

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x71.

RESOLUTION NO. R2014x71

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 49, lot 4.12)

WHEREAS, Tax Sale Certificate 2013-035 dated October 16, 2013 on block 49, lot 4.12 was redeemed on June 25, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$600.00 needs to be returned to U.S. Bank Cust for Pro Capital III, LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to U.S. Bank CUST for Pro Capital III, LLC, 50 S. 16th Street, Suite 1950, Philadelphia, PA, 19102 in the amount of \$600.00 representing said refund.

Date: July 7, 2014

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

Appointments:

Mayor Stettler made the following appointments:

- Recreation Committee - Carolyn Cerbone
- Snow Ordinance Review and Ideas Ad-hoc Committee - Michael Sebold (Chair), Benjamin Ritter, David Parmelee, Nick Weinstock
- Town Portfolio Ad-hoc Committee - Charles Makatura (Chair), Elizabeth Makatura, Laura Kennedy, Victoria Meghdir

Approval of Purchase Orders:

A **motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to authorize the payment of the purchase orders in the amount of \$121,706.96.

Public Comment:

The following comments were made by the public:

- Desmond Fitzgerald - Mayor’s power of appointment in conflict with State statute.
- Eileen Scott - When will the range be opened to outside agencies?
- Howard Thompson - Planning Board meeting, reservoir release, tennis court, Howell Street, Chief appointment
- Nick Weinstock - When will the new website be up and running?

A **motion** was made by Councilman Kennedy, seconded by Councilwoman Napolitani and carried to hear the sewer matter in public session.

Councilwoman Miers reviewed the Sewer Committee report from their meeting held on June 23rd. Mayor Stettler requested additional information on the infiltration rate.

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to recess the Council meeting.

A **motion** was made by Councilwoman Napolitani, seconded by Councilman Kennedy and carried to return to regular session.

Executive Session:

A **motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x72.

RESOLUTION NO. R2014x72
TOWN OF BELVIDERE
WARREN COUNTY, STATE OF NEW JERSEY
A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contract Negotiations
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: July 7, 2014
Teresa A. DeMont, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adjourn the meeting of the Belvidere Town Council at 9:31 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator