

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JUNE 27, 2016**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilwoman Miers, Councilman Miller, Councilwoman Napolitani, Councilman Tutka

Absent - Councilman Makatura

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the June 13, 2016 workshop and executive meeting minutes of the Belvidere Town Council.

Public Comment:

Jim Schickschneit - In early June, 14 documented incidents where the Ambulance Corps did not respond to priority one calls. Belvidere Ambulance Corps in collapse. Need to review dispatch records. Action needs to be taken to provide paid coverage.

Robert Blum - Resolution No. R2016x29. Sewer agreement with White Township

Committee Reports:

Councilwoman Napolitani - Riverside Park and Town Hall parking lots sealed. Hriczak playground repair and upgrades being made in compliance with insurance risk management report. Sewer maintenance project beginning on July 11th. John Snyder will be meeting with Paul Sterbenz to review needs for the proposed DPW building.

Councilman Miller - Planning Board approved a variance application for the former Shoe Tree Deli on Oxford Street to allow no gas station and indoor eating. The Board denied a request from Kasson Belvidere for the formation of a sub-committee and is requiring Mr. Krame to come before the full Board. The Historic Commission is working on the shelf sitter project. Shade Tree Commission is inspecting trees.

Councilwoman Miers - Pool is up and running. Recreation Committee preparing for the Summer Recreation Program and the July 9th fireworks.

Councilman Fitzgerald - **A motion** was made by Councilman Fitzgerald, seconded by Councilman Miller and carried to activate the Economic Development Committee.

A motion was made by Councilman Fitzgerald, seconded by Councilman Miller and carried to appoint the following individuals to the Economic Development Committee: Des Fitzgerald, Lou Miller, Brian Smith, Glen Brukhardt, Claudia Howard, Robert Hadrava

Distributed proposal of ordinance amendments regarding property maintenance for review by Council. Met with Rich Krug regarding the possible uses of the BASF property.

Councilman Tutka - ICS training in August or September. Council agreed to September 14th. Beginning July 4th, St. Lukes will replace Atlantic Health as emergency squad back-up. Spoke with Chief Cole regarding cross training of EMS and fire for high school students.

Mayor Kennedy thanked all who were involved in Belvidere in Bloom.

Correspondence:

There was discussion of revision to the sewer agreement with White Township to allow the use of the PRMUA flow numbers for billing purposes.

A **motion** was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried approving a request from the Victorian Days Committee to hold their annual event. Marianne Meyer-Garcia requested the use of the DPW rollback dumpster for garbage and Victorian Days will reimburse the Town for the tipping fee.

Previous Business:

There was no previous business discussed at this time.

New Business:

There was no new business discussed at this time.

Resolutions:

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2016x27.

RESOLUTION NO. R2016x27

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

**A RESOLUTION CERTIFYING THAT THE
TOWN COUNCIL OF THE TOWN OF BELVIDERE
HAS REVIEWED THE ANNUAL REPORT OF AUDIT
FOR THE YEAR 2015 FOR THE TOWN OF BELVIDERE**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, The Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed , at a minimum, the sections of the entitled: “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: “Comments and Recommendations”; as evidenced by the group affidavit form of the governing body attached hereto, and;

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit pursuant to N.J.A.C.5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, a provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - “A local officer or member of a local governing body who, after a date

fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Belvidere, hereby states that it has complied with N.J.A.C.5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to adopt Resolution No. R2016x28.

RESOLUTION NO. R2016x28

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

**A RESOLUTION TO RENEW ALCOHOLIC BEVERAGE LICENSES
FOR YEAR 2016-2017**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2016-2017 licensing term

PLENARY RETAIL CONSUMPTION

No. 2103-33-004-004 GIOTA, INC.
t/a GEORGE’S PLACE \$1,998.00

No. 2103-33-003-008 GOOD WILL FIRE COMPANY #1, INC.
t/a SAME \$1,998.00

No. 2103-32-002-003 BELVIDERE COUNTY CORK, LLC
t/a SAME \$1,998.00

PLENARY RETAIL DISTRIBUTION

No. 2103-44-001-003 MATGINA, INC.
t/a NICK’S LIQUORS \$675.00

CLUB

No. 2103-31-005-001 AMERICAN LEGION MEMORIAL PARK ASSOCIATION, INC.
t/a SAME \$162.00

I, Teresa A. Yeisley, do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on June 27, 2016.

Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x29.

RESOLUTION NO. R2016x29

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 41, lot 3)

WHEREAS, Tax Sale Certificate 2013-030 dated October 16, 2013 on block 41, lot 3 was redeemed on June 15, 2016; and

WHEREAS, the premium paid at the sale in the amount of \$500.00 needs to be returned to US BANK CUST PRO III LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$500.00 representing said refund.

US BANK CUST PRO CAP III LLC
50 S 16TH ST STE 1950
PHILADELPHIA, PA 19102

Date: June 27, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x30.

**RESOLUTION NO. R2016x30
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO HIRE AND PAY
EMPLOYEES FOR THE SUMMER RECREATION PROGRAM**

BE IT RESOLVED that the Mayor and Town Council hereby authorizes that the following employees be hired and paid for the Summer Recreation Program:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sendgikoski, Ashley	Counselor	8.38 per hr
Harrison, Kristy	Counselor	10.38
Rose, Veronica	Counselor	8.38
Menza, Autumn	Counselor	8.38
Kokawski, Ryan	Counselor	10.38
Anglum, Susan	Director	2,000 per annum

Date: June 27, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Approval of Purchase Orders:

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$83,428.13.

Public Comment:

There was no public comment at this time.

A motion was made by Councilwoman Napolitani, seconded by Councilman Fitzgerald and carried to adjourn the meeting of the Belvidere Town Council at 7:52 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator