

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
JUNE 26, 2017**

Councilwoman Napolitani opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Councilman Makatura requested the addition of an executive session to discuss personnel.

On behalf of Mayor Kennedy, Councilwoman Napolitani requested a discussion about the July meeting schedule.

**Roll Call:**

Present - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Napolitani, Councilman Tutka

Absent - Councilwoman Miers, Mayor Kennedy

**Approval of Minutes:**

A **motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to adopt the June 12, 2017 regular and executive meeting minutes of the Belvidere Town Council with corrections requested by Councilman Fitzgerald.

**Public Comment:**

There was no public comment at this time.

**Committee Reports:**

Councilman Tutka - review of appointments by the Board of Education and other activities of the Board. The Greenwich Street gas extension is in design and will go to the Warren County Engineer. Met with Stan Prater to discuss LED street lights and reviewed poles to be removed. Also, we will receive reimbursement for the time the light in the park was not functional. Spoke with Centurylink and received direct contact for pole removal requests.

Councilman Fitzgerald - suggested that the light in the park be the first light tested with LED. Initiated discussion regarding auction for electric service.

Councilman Makatura - PD activity: waiting on dash camera installation. Accepted into 1033 program that other entities in the Town may be able to take advantage of. 328 calls for services in May including 74 traffic, 6 parking, 20 medical assists, 3 lockouts. There have been 93 overweight truck summons written this year.

Councilman McAleer - review of the Good Will Fire Company activity report for May that included 16 calls and 152 man hours. Initiated discussion about allowing the Good Will Fire Company to take over fire inspections and keep the fees. Kevin Benbrook will provide some sample ordinances. Also, Mr. Benbrook suggested that the volunteer organizations may want to join in the electric service auction.

Councilwoman Napolitani - milling done on Oxford, Fourth and Pahaquarry. Paving to be completed before July 4<sup>th</sup>. Curbing on Market Street completed.

**Previous Business:**

There was no previous business discussed at this time.

**New Business:**

Councilman Fitzgerald initiated a discussion about confusion over the liaison to the CCB. Kevin Benbrook spoke with Mark Young and Sharon Cooper regarding an advisory committee for the

CCB. Mr. Benbrook will provide a draft ordinance.

**Resolutions:**

A **motion** was made by Councilman Makatura and seconded by Councilman Fitzgerald to adopt Resolution No. R2017x44.

**RESOLUTION NO. R2017x44**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION TO RENEW ALCOHOLIC BEVERAGE LICENSES  
FOR YEAR 2017-2018**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2017-2018 licensing term

PLENARY RETAIL CONSUMPTION

No. 2103-33-004-004 GIOTA, INC.

t/a GEORGE'S PLACE \$1,998.00

No. 2103-33-003-008 GOOD WILL FIRE COMPANY #1, INC.

t/a SAME \$1,998.00

No. 2103-32-002-003 BELVIDERE COUNTY CORK, LLC

t/a SAME \$1,998.00

PLENARY RETAIL DISTRIBUTION

No. 2103-44-001-003 MATGINA, INC.

t/a NICK'S LIQUORS \$675.00

CLUB

No. 2103-31-005-001 AMERICAN LEGION MEMORIAL PARK ASSOCIATION, INC.

t/a SAME \$162.00

I, Teresa A. Yeisley, do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on June 26, 2017

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Napolitani,**

**Nays - None**

**Abstentions - Councilman McAleer, Councilman Tutka**

**Absent - Councilwoman Miers, Mayor Kennedy**

A **motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x45.

**RESOLUTION NO. R2017x45**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 24, lot 13)**

WHEREAS, Tax Sale Certificate 2016-013 dated October 28, 2016 on block 24, lot 13 was redeemed on June 21, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,200.00 needs to be returned to US BANK AS CUST FOR PRO CAP 4 & CRDTS, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,200.00 representing said refund.

US BANK AS CUST FOR PRO CAP 4 & CRDTS  
50 S 16<sup>TH</sup> ST STE 2050  
PHILADELPHIA, PA 19102

Date: June 26, 2017  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**  
**ORDINANCE NO. O2017x03**  
**TOWN OF BELVIDERE**  
**WARREN COUNTY, NEW JERSEY**  
**AN ORDINANCE TO AMEND CHAPTER 155 OF**  
**THE CODE OF THE TOWN OF BELVIDERE**  
**ENTITLED "VEHICLES AND TRAFFIC"**

**BE IT ORDAINED** By the Town Council of the Town of Belvidere, in the County of Warren, New Jersey, that existing Chapter 155 entitled "Vehicles and Traffic" be and hereby is amended as follows:

**SECTION I.**

~~added from certificate 155-10~~ **Sections; violations and penalties.**

A. No change.

B.

Violations shall be punished by the following fines: For the first offense, \$500.00, for the second offense, \$750.00, for the third and subsequent offenses, \$1,000.00.

**SECTION II.**

All ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

**SECTION III.**

This ordinance shall be in full force and take effect immediately after final passage and publication, as required by law

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

**A motion** was made by Councilman Fitzgerald, seconded by Councilman McAleer and carried to open the public hearing on Ordinance No. O2017x03.

Councilman Tutka raised concerns about the signage. Councilman Makatura responded that there are numerous signs about the weight limit.

**A motion** was made by Councilman Fitzgerald, seconded by Councilman Makatura and carried to close the public hearing on Ordinance No. O2017x03.

**A motion** was made by Councilman Makatura and seconded by Councilman Fitzgerald to adopt Ordinance No. O2017x03.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Napolitani, Councilman Tutka**

**Nays - None**

**Abstentions - None**

**Absent - Councilwoman Miers, Mayor Kennedy**

**ORDINANCE NO. O2017x04**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$60,000 FOR VARIOUS REPAIRS TO TOWN HALL AND DPW STRUCTURES**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$60,000.00 from the Capital Fund Balance for Various Repairs to Town Hall and DPW Structures;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Fund Balance of the General Capital Fund for costs attributable to said Various Repairs to Town Hall and DPW Structures.
2. There is hereby appropriated that sum of up to \$60,000.00 from the Capital Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

**A motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried to open the public hearing on Ordinance No. O2017x04.

Linda Stettler - \$30,000 for DPW building and \$30,000 for Town Hall maintenance? Yes.

Councilman Fitzgerald - these appropriations will drop Capital Fund. Need a Capital program.

Addressed this financial issue with his "clothes line" approach. Pay as you go is nonsense.

Councilman Tutka - Does this approve the purchase. No, only appropriates the funding.

**A motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to close the public hearing on Ordinance No. O2017x04.

**A motion** was made by Councilman Makatura and seconded by Councilman Fitzgerald to adopt Ordinance No. O2017x04.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Napolitani, Councilman Tutka**

**Nays - None**

**Abstentions - None**

**Absent - Councilwoman Miers, Mayor Kennedy**

**ORDINANCE NO. O2017x06**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$150,000 FOR DPW TRUCK**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$75,000.00 from the General Capital – Capital Improvement Fund and the sum up to \$75,000.00 from Sewer Capital – Capital Improvement Fund for Purchase of DPW Truck;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund and Capital Improvement Fund of the Sewer Capital Fund for costs attributable to said Purchase of DPW Truck.
2. There is hereby appropriated that sum of up to \$75,000.00 from the Capital Improvement Fund of the General Capital Fund and \$75,000 from the Capital Improvement Fund of the Sewer Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

**A motion** was made by Councilman Fitzgerald, seconded by Councilman McAleer and carried to open the public hearing on Ordinance No. O2017x06.

Linda Stettler - hard to believe that 50% of the truck use is attributed to the sewer.

**A motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to close the public hearing on Ordinance No. O2017x06.

**A motion** was made by Councilman Makatura and seconded by Councilman Fitzgerald to adopt Ordinance No. O2017x06.

**Roll call:**

**Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Napolitani, Councilman Tutka**

**Nays - None**

**Abstentions - None**

**Absent - Councilwoman Miers, Mayor Kennedy**

Councilwoman Napolitani, on behalf of Mayor Kennedy initiated a discussion about revisiting the meeting schedule for July. Discussion ensued. Council agreed that the schedule would remain as previously discussed with one meeting on July 24<sup>th</sup>.

The Howard Thompson Memorial Fireworks have been scheduled for August 1<sup>st</sup> following National Night Out.

**Approval of Purchase Orders:**

A **motion** was made by Councilman Makatura, seconded by Councilman McAleer and carried authorizing the payment of the purchase orders in the amount of \$336,689.16.

**Public Comment:**

Linda Stettler - on behalf of Neighborhood Watch and National Night Out requesting the fire company parking lot be swept after the National Night Out event. Councilwoman Napolitani will look into it.

Rheva Smickle - Belvidere Ambulance Corps sent ten people to luncheon.

**Executive Session**

A **motion** was made by Councilman Makatura, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2017x46.

**RESOLUTION NO. R2017x46**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Personnel
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: June 26, 2017

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A **motion** was made by Councilman McAleer, seconded by Councilman Makatura and carried to return to regular session.

Kevin Benbrook advised the public that Council was advised on a meeting with Patrick Stefanelli regarding the Zoning Officer position and. Council will interview Joseph Rossi for the Zoning Officer position.

A **motion** was made by Councilman Fitzgerald to adjourn the meeting of the Belvidere Town Council.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator