

**MINUTES - TOWN COUNCIL WORKSHOP MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JUNE 13, 2016**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Mayor Kennedy requested a moment of silence for the victims of the Orlando massacre.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilman Miller, Councilwoman Napolitani, Councilman Tutka
Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the May 16, 2016 regular meeting minutes of the Belvidere Town Council.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the amended version of the March 3, 2016 budget meeting minutes.

Public Comment:

There was no public comment at this time.

Resolutions:

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2016x24.

RESOLUTION NO. R2016x24

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO HIRE AND PAY A SEASONAL LABORER FOR THE DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED that the Belvidere Town Council hereby authorizes that the following individual be hired as a seasonal laborer for the Department of Public Works effective June 14, 2016 through August 26, 2016:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Joseph Sebold	Seasonal Laborer	\$ 11.00 per hr

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2016x25.

RESOLUTION NO. R2016x25

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT FOR 2015

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs, and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Belvidere that the Town of Belvidere hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Jason Stout, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on June 13, 2016.

Paul Sterbenz reported the following:

Oxford Street Phase III plans have been submitted to the DOT and concrete contractor quotes are due on June 28th.

Tax assessment maps have been submitted to the State Division of Taxation and they have returned same with comments and then will be resubmitted to State.

The DPW property topographical map has been completed.

Elizabethtown Gas installation will continue on Greenwich Street when the moratorium for work done to the street ends in April 2017.

The County will be researching the drainage issue at the corner of Hardwick Street and the alley that runs behind the courthouse.

Municipal Building generator bid opening is scheduled for June 16th.

Proposed DPW building:

Paul Sterbenz reviewed the information thus far regarding the proposed DPW building - "L" shaped building, 8,800 square feet with current facility at 4,600 square feet. Other communities average approximately 6,400 square feet. A rectangular building would fit better on the site at 6,400 square feet. Estimates per Paul Sterbenz, shell with concrete floor \$125.00 per square foot and finished building \$200.00 per square foot. Discussion of disposition of underground tank. Paul Sterbenz will meet with John Snyder to determine what Mr. Snyder feels needs to be accommodated in this building.

Proposed fire truck purchase:

Councilman Fitzgerald led a discussion regarding the proposed purchase of a fire truck. The Councilman suggested the following \$200,000 from Belvidere, \$200,000 from White Township with the remainder coming from the fire company and donations with the truck to be purchased in 2019. Mayor Kennedy stated that White Township has obligated to 50% of the cost of the truck. Christine Rolef advised that if Pierce provides the specifications then they won't be permitted to bid on the truck. Jim Christine advised Council on the specific needs for the proposed vehicle, giving Council a clearer idea of the current vehicles and the uses of each.

Proposed revaluation:

Councilman Miller advised that, according to our Municipal Assessor David Gill, property values in Warren County are still showing signs of instability. This means the recent actual sale

prices of homes that will necessarily be used to determine current market values of properties in a re-valuation/re-assessment vary considerably.

The firm Vital Communications, Inc provided an estimated cost of \$70,000 to \$80,000 for the re-valuation process based on Belvidere's Tax Summary.

Approval of Purchase Orders:

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$357,982.02.

Public Comment:

John Clemmer - DPW building

Executive Session:

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x26.

RESOLUTION NO. R2016x26

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Possible Litigation
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to return to regular session.

Robert Benbrook advised Councilman Miller that he should recuse himself from the following discussion, which he did.

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to proceed legally with the collection of arrear sewer charges on block 41, lot 8.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani

Nays - Mayor Kennedy

Abstentions - Councilman Tutka

Absent - None

A motion was made by Councilwoman Napolitani to adjourn the meeting of the Belvidere Town Council at 9:35 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator