

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MAY 22, 2017**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the May 8, 2017 workshop meeting minutes of the Belvidere Town Council.

Public Comment:

Rich Neumann - Where did \$150,000 amount come from in Ordinance No. O2017x06?
Councilwoman Miers stated it came from John Snyder through the Morris County Co-op and includes a plow and spreader.

Linda Stettler - Inquiries on Resolution Nos. 33,36 and 38. Suggested that purchase of two mason dumps rather than one large truck. Councilwoman Napolitani responded that a mason dump cannot push heavy snow according to John Snyder. Encouraged Council to stay with regularly scheduled meetings rather than a "summer schedule".

Committee Reports:

Councilman Fitzgerald - 50 flags have been installed with another 35 planned. Four heritage trees have arrived and will be planted this week.

Councilman Tutka - JCP&L pole on Greenwich and Second streets has been removed. Problem with pole at Greenwich and Third streets. There are sixteen single residences, two apartment buildings and one doctor's office interested in gas installation on Greenwich street. Will speak to County engineer regarding same. Pool Commissions is researching installing wifi for May through September. They are still looking for a maintenance person. The chlorine tank has been ordered. They are offering an early-bird special on memberships.

Councilwoman Miers - discussed ordinances for capital expenditures with the CFO and auditor.

Councilwoman Napolitani - the Oxford Street Phase III project is scheduled for July, then to Fourth Street and Pahaquarry Street. All residents will be notified in advance. The Memorial Day parade route has been swept. Scheduling the third phase of the sewer project. Will respond to Teamster letter regarding contract negotiations.

Councilman Makatura - 313 calls for service in April including 122 traffic and 25 criminal. Waiting for installation of the dash cam. State has identified the new alcotest equipment at an estimated cost of \$15,300. Three portable cameras have been purchased for invest and evidence. 79 overweight summons have been issued since January 1st. Credit card machine use for court began last month.

Councilman McAleer - National EMS week. The following report was given for the Belvidere Ambulance Corps for April: 97 calls with 260 man hours and 1,486 total miles with 6 missed calls, 308 2017 calls to date.

Good Will Fire Company: for April 9 calls with 79 man hours. Duck race tickets on sale. White

Township has adopted “cash for crash” ordinance.

Correspondence:

A letter was received from the Teamsters regarding the DPW contract expiring 12/31/17. The liaisons will begin the negotiations process.

Previous Business:

There was no previous business discussed at this time.

New Business:

The Warren County Housing Program agreement will be tabled until all corrections to the document have been made.

Mayor Kennedy will present a Certificate of Appreciation to Andy Drysdale for donating a historic document to the Town.

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers with Councilman Tutka voting “no” and all others voting “yes” to cancel the July 10th workshop meeting of the Belvidere Town Council.

Resolutions:

A motion was made by Councilman McAleer, seconded by Councilwoman Miers and carried to adopt Resolution No. R2017x32.

RESOLUTION NO. R2017x32

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE FILING

OF A RECYCLING TONNAGE GRANT FOR 2016

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs, and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Belvidere that the Town of Belvidere hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Jason Stout, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2017x33.

RESOLUTION NO. R2017x33

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

CANCELLATION OF IMPROVEMENT AUTHORIZATION OF THE GENERAL CAPITAL FUND

WHEREAS, the following improvement authorization are outstanding in the Town's General Capital Fund and have been deemed no longer necessary:

<u>Ordinance</u>	<u>Purpose</u>	<u>Funded</u>
2011-09	Improvements to Front/Mill Streets	\$78,848.78
2013-02	Oxford Street Phase II Road Paving Project	<u>\$26,102.50</u>
		\$104,951.28

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Belvidere that the funded Capital Improvement Authorization of the General Capital Fund in the amount of \$104,951.28 be cancelled to General Capital Surplus.

Date: May 22, 2017

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x34.

RESOLUTION NO. R2017x34

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 6, lot 4)

WHEREAS, Tax Sale Certificate 2016-002 dated October 28, 2016 on block 6, lot 4 was redeemed on May 1, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to FWDSL & ASSOCIATES LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

FWDSL & ASSOCIATES LP
17 W CLIFF STREET
SOMERVILLE, NJ 08876

Date: May 22, 2017

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x35.

RESOLUTION NO. R2017x35

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 3, lot 3)

WHEREAS, Tax Sale Certificate 2016-001 dated October 28, 2016 on block 3, lot 3 was redeemed on May 5, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,200.00 needs to be returned to ARTHUR FRUSTACI, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,200.00 representing said refund.

ARTHUR FRUSTACI
712 RUGBY RD
PHILLIPSBURG, NJ 08865

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x36.

RESOLUTION NO. R2017x36

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO HIRE AND PAY A SEASONAL LABORERS FOR THE DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED that the Belvidere Town Council hereby authorizes that the following individual be hired as a seasonal laborer for the Department of Public Works effective May 30, 2017 through August 31, 2017:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carlos Salas	Seasonal Laborer	\$ 9.00 per hr
Jonathan Wolfinger	Seasonal Laborer	8.50 per hr
Joseph Sebold	Seasonal Laborer	11.00 per hr

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x38.

RESOLUTION NO. R2017x38

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AWARDDING A CONTRACT TO K&A FOR WORK ON OXFORD STREET PHASE III AND MARKET STREET

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and

WHEREAS, the Town is required to construct curb and sidewalk improvements at the intersection of Oxford Street and Franklin Street to comply with Americans with Disabilities (ADA) requirements; and

WHEREAS, the Town prepared plans and bid documents for the curb and sidewalk work; and

WHEREAS, the Town sought quotes from three reputable contractors to perform the required curb and sidewalk work; and

WHEREAS, two (2) of the three (3) contractors submitted quotes; and

WHEREAS, the lowest reasonable quote for the curb and sidewalk work was submitted by K & A Paving Contractors LLC (“K&A”) of Belvidere, NJ; and

WHEREAS, the K&A quote for the curb and sidewalk work on Oxford Street is \$24,360.00; and

WHEREAS, K&A also submitted a quote to replace missing curb on Market Street in the amount of \$3,495.00; and

WHEREAS, the quote submitted by K&A was reviewed by the Town Council at its public meeting of May 22, 2017; and

WHEREAS, the low bidder has been found to be qualified and the bid was found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, at its meeting of May 22, 2017, that a contract be awarded to K&A to construct improvements associated with the Oxford Street Improvement Project in the amount of \$24,360.00 and construct curbing on Market Street in the amount of \$3,495.00; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.’s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x39.

RESOLUTION NO. R2017x39

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO UTILIZE TILCON NEW YORK INC AND DENVILLE LINE PAINTING TO PERFORM WORK ON THE OXFORD STREET IMPROVEMENT PROJECT PHASE III

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and
 WHEREAS, the Town Council previously awarded a contract to K&A Paving Contractors LLC (K&A) to perform curb and sidewalk work on the project; and
 WHEREAS, the K&A bid does not include the required milling and paving work nor striping work on Oxford Street; and
 WHEREAS, other contractors need to be retained to perform this work; and
 WHEREAS, the Town plans on utilizing Tilcon New York Inc. ("Tilcon") and Denville Line Painting Inc. ("Denville") through its membership in the Morris County Cooperative Pricing Council ("MCCPC") to perform the required milling and paving work and striping work on Oxford Street; and
 WHEREAS, Tilcon and Denville are qualified contractors that have been found to be in compliance with the contract documents and technical specifications; and
 NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, that the Town shall utilize Tilcon for the Oxford Street Improvement Project through the Town's membership in the MCCPC to perform milling and paving work in the amount of \$57,500.00 at the unit price of \$56.00 per ton for Hot Mix Asphalt 19M64 Base Course, \$61.00 per ton for Hot Mix Asphalt 9.5M64 Surface Course, \$2.65 per square yard for milling (2" depth), \$2.65 per square yard for milling (3" depth), and \$565.00 per manhole reset; and
 BE IT FURTHER RESOLVED, that the Town shall utilize Denville to perform striping work on the Oxford Street Improvement Project in the amount of \$1,170.00 at the unit price of \$0.30 per linear feet; and
 BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.'s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisely, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
 Municipal Clerk/Administrator

Ordinances:

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x03.

ORDINANCE NO. O2017x03

**TOWN OF BELVIDERE
 WARREN COUNTY, NEW JERSEY
 AN ORDINANCE TO AMEND CHAPTER 155 OF
 THE CODE OF THE TOWN OF BELVIDERE
 ENTITLED "VEHICLES AND TRAFFIC"**

BE IT ORDAINED By the Town Council of the Town of Belvidere, in the County of Warren, New Jersey, that existing Chapter 155 entitled "Vehicles and Traffic" be and hereby is amended as follows:

SECTION I.

155-10. Vehicles over designated weights excluded from certain streets; violations and penalties.

- A. No change.
- B. Violations shall be punished by the following fines: For the first offense, \$500.00, for the second offense, \$750.00, for the third and subsequent offenses, \$1,000.00.

SECTION II.

All ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

SECTION III.

This ordinance shall be in full force and take effect immediately after final passage and publication, as required by law

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x04.

ORDINANCE NO. O2017x04

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$60,000 FOR VARIOUS REPAIRS TO TOWN HALL AND DPW STRUCTURES

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$60,000.00 from the Capital Fund Balance for Various Repairs to Town Hall and DPW Structures;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Fund Balance of the General Capital Fund for costs attributable to said Various Repairs to Town Hall and DPW Structures.
2. There is hereby appropriated that sum of up to \$60,000.00 from the Capital Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None
Abstentions - None
Absent - None

A **motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x05.

ORDINANCE NO. O2017x05

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$55,000 FOR IMPROVEMENTS TO VARIOUS ROADS

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$55,000.00 from the Capital Improvement Fund for Improvements to Various Roads;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Improvements to Various Roads.
2. There is hereby appropriated that sum of up to \$55,000.00 from the Capital Improvement Fund of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 12, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A **motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x06.

ORDINANCE NO. O2017x06

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$150,000 FOR DPW TRUCK

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$75,000.00 from the General Capital – Capital Improvement Fund and the sum up to \$75,000.00 from Sewer Capital – Capital Improvement Fund for Purchase of DPW Truck;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund and Capital Improvement Fund of the Sewer Capital Fund for costs attributable to said Purchase of DPW Truck.
2. There is hereby appropriated that sum of up to \$75,000.00 from the Capital

Improvement Fund of the General Capital Fund and \$75,000 from the Capital Improvement Fund of the Sewer Capital Fund for the aforementioned purpose.

3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$15,228.31.

Councilman Tutka initiated a discussion about expenses incurred for the PD Tahoe, bike and foot patrol for the PD, camera purchased for the PD and the telephone expenses.

Public Comment:

Millie Rice - thank you for flag project support, DPW employees being paid for flag installation, trucks on Market Street.

Linda Stettler - CERT began last Thursday with 15 sign-ups, six of which are from Belvidere. National Night Out scheduled for August 1st.

Rheva Smickle - "Tea and Crumpets" sponsored by CCB on June 2nd at United Presbyterian Church.

Rich Neumann - inquiry regarding Ordinance No. O2017x03, scrap value of dump truck too high, Crown Victorian police pursuit vehicle no longer being made.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adjourn the meeting of the Belvidere Town Council at 8:24 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MAY 22, 2017**

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In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the May 8, 2017 workshop meeting minutes of the Belvidere Town Council.

Public Comment:

Rich Neumann - Where did \$150,000 amount come from in Ordinance No. O2017x06?
Councilwoman Miers stated it came from John Snyder through the Morris County Co-op and includes a plow and spreader.

Linda Stettler - Inquiries on Resolution Nos. 33,36 and 38. Suggested that purchase of two mason dumps rather than one large truck. Councilwoman Napolitani responded that a mason dump cannot push heavy snow according to John Snyder. Encouraged Council to stay with regularly scheduled meetings rather than a "summer schedule".

Committee Reports:

Councilman Fitzgerald - 50 flags have been installed with another 35 planned. Four heritage trees have arrived and will be planted this week.

Councilman Tutka - JCP&L pole on Greenwich and Second streets has been removed. Problem with pole at Greenwich and Third streets. There are sixteen single residences, two apartment buildings and one doctor's office interested in gas installation on Greenwich street. Will speak to County engineer regarding same. Pool Commissions is researching installing wifi for May through September. They are still looking for a maintenance person. The chlorine tank has been ordered. They are offering an early-bird special on memberships.

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Good Will Fire Company: for April 9 calls with 79 man hours. Duck race tickets on sale. White

Township has adopted “cash for crash” ordinance.

Correspondence:

A letter was received from the Teamsters regarding the DPW contract expiring 12/31/17. The liaisons will begin the negotiations process.

Previous Business:

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New Business:

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Mayor Kennedy will present a Certificate of Appreciation to Andy Drysdale for donating a historic document to the Town.

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers with Councilman Tutka voting “no” and all others voting “yes” to cancel the July 10th workshop meeting of the Belvidere Town Council.

Resolutions:

A motion was made by Councilman McAleer, seconded by Councilwoman Miers and carried to adopt Resolution No. R2017x32.

RESOLUTION NO. R2017x32

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE FILING

OF A RECYCLING TONNAGE GRANT FOR 2016

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WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Belvidere that the Town of Belvidere hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Jason Stout, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2017x33.

RESOLUTION NO. R2017x33

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

CANCELLATION OF IMPROVEMENT AUTHORIZATION OF THE GENERAL CAPITAL FUND

WHEREAS, the following improvement authorization are outstanding in the Town's General Capital Fund and have been deemed no longer necessary:

<u>Ordinance</u>	<u>Purpose</u>	<u>Funded</u>
2011-09	Improvements to Front/Mill Streets	\$78,848.78
2013-02	Oxford Street Phase II Road Paving Project	<u>\$26,102.50</u>
		\$104,951.28

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Belvidere that the funded Capital Improvement Authorization of the General Capital Fund in the amount of \$104,951.28 be cancelled to General Capital Surplus.

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x34.

RESOLUTION NO. R2017x34

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 6, lot 4)

WHEREAS, Tax Sale Certificate 2016-002 dated October 28, 2016 on block 6, lot 4 was redeemed on May 1, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to FWDSL & ASSOCIATES LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

FWDSL & ASSOCIATES LP
17 W CLIFF STREET
SOMERVILLE, NJ 08876

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x35.

RESOLUTION NO. R2017x35

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 3, lot 3)

WHEREAS, Tax Sale Certificate 2016-001 dated October 28, 2016 on block 3, lot 3 was redeemed on May 5, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,200.00 needs to be returned to ARTHUR FRUSTACI, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,200.00 representing said refund.

ARTHUR FRUSTACI
712 RUGBY RD
PHILLIPSBURG, NJ 08865

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x36.

RESOLUTION NO. R2017x36

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO HIRE AND PAY A SEASONAL LABORERS FOR THE DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED that the Belvidere Town Council hereby authorizes that the following individual be hired as a seasonal laborer for the Department of Public Works effective May 30, 2017 through August 31, 2017:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carlos Salas	Seasonal Laborer	\$ 9.00 per hr
Jonathan Wolfinger	Seasonal Laborer	8.50 per hr
Joseph Sebold	Seasonal Laborer	11.00 per hr

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x38.

RESOLUTION NO. R2017x38

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AWARDDING A CONTRACT TO K&A FOR WORK ON OXFORD STREET PHASE III AND MARKET STREET

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and

WHEREAS, the Town is required to construct curb and sidewalk improvements at the intersection of Oxford Street and Franklin Street to comply with Americans with Disabilities (ADA) requirements; and

WHEREAS, the Town prepared plans and bid documents for the curb and sidewalk work; and

WHEREAS, the Town sought quotes from three reputable contractors to perform the required curb and sidewalk work; and

WHEREAS, two (2) of the three (3) contractors submitted quotes; and

WHEREAS, the lowest reasonable quote for the curb and sidewalk work was submitted by K & A Paving Contractors LLC (“K&A”) of Belvidere, NJ; and

WHEREAS, the K&A quote for the curb and sidewalk work on Oxford Street is \$24,360.00; and

WHEREAS, K&A also submitted a quote to replace missing curb on Market Street in the amount of \$3,495.00; and

WHEREAS, the quote submitted by K&A was reviewed by the Town Council at its public meeting of May 22, 2017; and

WHEREAS, the low bidder has been found to be qualified and the bid was found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, at its meeting of May 22, 2017, that a contract be awarded to K&A to construct improvements associated with the Oxford Street Improvement Project in the amount of \$24,360.00 and construct curbing on Market Street in the amount of \$3,495.00; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.’s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x39.

RESOLUTION NO. R2017x39

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO UTILIZE TILCON NEW YORK INC AND DENVILLE LINE PAINTING TO PERFORM WORK ON THE OXFORD STREET IMPROVEMENT PROJECT PHASE III

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and
WHEREAS, the Town Council previously awarded a contract to K&A Paving Contractors LLC (K&A) to perform curb and sidewalk work on the project; and
WHEREAS, the K&A bid does not include the required milling and paving work nor striping work on Oxford Street; and
WHEREAS, other contractors need to be retained to perform this work; and
WHEREAS, the Town plans on utilizing Tilcon New York Inc. ("Tilcon") and Denville Line Painting Inc. ("Denville") through its membership in the Morris County Cooperative Pricing Council ("MCCPC") to perform the required milling and paving work and striping work on Oxford Street; and
WHEREAS, Tilcon and Denville are qualified contractors that have been found to be in compliance with the contract documents and technical specifications; and
NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, that the Town shall utilize Tilcon for the Oxford Street Improvement Project through the Town's membership in the MCCPC to perform milling and paving work in the amount of \$57,500.00 at the unit price of \$56.00 per ton for Hot Mix Asphalt 19M64 Base Course, \$61.00 per ton for Hot Mix Asphalt 9.5M64 Surface Course, \$2.65 per square yard for milling (2" depth), \$2.65 per square yard for milling (3" depth), and \$565.00 per manhole reset; and
BE IT FURTHER RESOLVED, that the Town shall utilize Denville to perform striping work on the Oxford Street Improvement Project in the amount of \$1,170.00 at the unit price of \$0.30 per linear feet; and
BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.'s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Ordinances:

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x03.

ORDINANCE NO. O2017x03

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE TO AMEND CHAPTER 155 OF THE CODE OF THE TOWN OF BELVIDERE ENTITLED "VEHICLES AND TRAFFIC"

BE IT ORDAINED By the Town Council of the Town of Belvidere, in the County of Warren, New Jersey, that existing Chapter 155 entitled "Vehicles and Traffic" be and hereby is amended as follows:

SECTION I.

155-10. Vehicles over designated weights excluded from certain streets; violations and penalties.

A. No change.

B. Violations shall be punished by the following fines: For the first offense, \$500.00, for the second offense, \$750.00, for the third and subsequent offenses, \$1,000.00.

SECTION II.

All ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

SECTION III.

This ordinance shall be in full force and take effect immediately after final passage and publication, as required by law

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x04.

ORDINANCE NO. O2017x04

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$60,000 FOR VARIOUS REPAIRS TO TOWN HALL AND DPW STRUCTURES

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$60,000.00 from the Capital Fund Balance for Various Repairs to Town Hall and DPW Structures;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Fund Balance of the General Capital Fund for costs attributable to said Various Repairs to Town Hall and DPW Structures.
2. There is hereby appropriated that sum of up to \$60,000.00 from the Capital Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None
Abstentions - None
Absent - None

A **motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x05.

ORDINANCE NO. O2017x05

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$55,000 FOR IMPROVEMENTS TO VARIOUS ROADS

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$55,000.00 from the Capital Improvement Fund for Improvements to Various Roads;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Improvements to Various Roads.
2. There is hereby appropriated that sum of up to \$55,000.00 from the Capital Improvement Fund of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 12, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A **motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x06.

ORDINANCE NO. O2017x06

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$150,000 FOR DPW TRUCK

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$75,000.00 from the General Capital – Capital Improvement Fund and the sum up to \$75,000.00 from Sewer Capital – Capital Improvement Fund for Purchase of DPW Truck;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund and Capital Improvement Fund of the Sewer Capital Fund for costs attributable to said Purchase of DPW Truck.
2. There is hereby appropriated that sum of up to \$75,000.00 from the Capital

Improvement Fund of the General Capital Fund and \$75,000 from the Capital Improvement Fund of the Sewer Capital Fund for the aforementioned purpose.

3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$15,228.31.

Councilman Tutka initiated a discussion about expenses incurred for the PD Tahoe, bike and foot patrol for the PD, camera purchased for the PD and the telephone expenses.

Public Comment:

Millie Rice - thank you for flag project support, DPW employees being paid for flag installation, trucks on Market Street.

Linda Stettler - CERT began last Thursday with 15 sign-ups, six of which are from Belvidere. National Night Out scheduled for August 1st.

Rheva Smickle - "Tea and Crumpets" sponsored by CCB on June 2nd at United Presbyterian Church.

Rich Neumann - inquiry regarding Ordinance No. O2017x03, scrap value of dump truck too high, Crown Victorian police pursuit vehicle no longer being made.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adjourn the meeting of the Belvidere Town Council at 8:24 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MAY 22, 2017**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka

Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the May 8, 2017 workshop meeting minutes of the Belvidere Town Council.

Public Comment:

Rich Neumann - Where did \$150,000 amount come from in Ordinance No. O2017x06?
Councilwoman Miers stated it came from John Snyder through the Morris County Co-op and includes a plow and spreader.

Linda Stettler - Inquiries on Resolution Nos. 33,36 and 38. Suggested that purchase of two mason dumps rather than one large truck. Councilwoman Napolitani responded that a mason dump cannot push heavy snow according to John Snyder. Encouraged Council to stay with regularly scheduled meetings rather than a "summer schedule".

Committee Reports:

Councilman Fitzgerald - 50 flags have been installed with another 35 planned. Four heritage trees have arrived and will be planted this week.

Councilman Tutka - JCP&L pole on Greenwich and Second streets has been removed. Problem with pole at Greenwich and Third streets. There are sixteen single residences, two apartment buildings and one doctor's office interested in gas installation on Greenwich street. Will speak to County engineer regarding same. Pool Commissions is researching installing wifi for May through September. They are still looking for a maintenance person. The chlorine tank has been ordered. They are offering an early-bird special on memberships.

Councilwoman Miers - discussed ordinances for capital expenditures with the CFO and auditor.

Councilwoman Napolitani - the Oxford Street Phase III project is scheduled for July, then to Fourth Street and Pahaquarry Street. All residents will be notified in advance. The Memorial Day parade route has been swept. Scheduling the third phase of the sewer project. Will respond to Teamster letter regarding contract negotiations.

Councilman Makatura - 313 calls for service in April including 122 traffic and 25 criminal. Waiting for installation of the dash cam. State has identified the new alcotest equipment at an estimated cost of \$15,300. Three portable cameras have been purchased for invest and evidence. 79 overweight summons have been issued since January 1st. Credit card machine use for court began last month.

Councilman McAleer - National EMS week. The following report was given for the Belvidere Ambulance Corps for April: 97 calls with 260 man hours and 1,486 total miles with 6 missed calls, 308 2017 calls to date.

Good Will Fire Company: for April 9 calls with 79 man hours. Duck race tickets on sale. White

Township has adopted “cash for crash” ordinance.

Correspondence:

A letter was received from the Teamsters regarding the DPW contract expiring 12/31/17. The liaisons will begin the negotiations process.

Previous Business:

There was no previous business discussed at this time.

New Business:

The Warren County Housing Program agreement will be tabled until all corrections to the document have been made.

Mayor Kennedy will present a Certificate of Appreciation to Andy Drysdale for donating a historic document to the Town.

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers with Councilman Tutka voting “no” and all others voting “yes” to cancel the July 10th workshop meeting of the Belvidere Town Council.

Resolutions:

A motion was made by Councilman McAleer, seconded by Councilwoman Miers and carried to adopt Resolution No. R2017x32.

RESOLUTION NO. R2017x32

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE FILING

OF A RECYCLING TONNAGE GRANT FOR 2016

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs, and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Belvidere that the Town of Belvidere hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Jason Stout, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2017x33.

RESOLUTION NO. R2017x33

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

CANCELLATION OF IMPROVEMENT AUTHORIZATION OF THE GENERAL CAPITAL FUND

WHEREAS, the following improvement authorization are outstanding in the Town's General Capital Fund and have been deemed no longer necessary:

<u>Ordinance</u>	<u>Purpose</u>	<u>Funded</u>
2011-09	Improvements to Front/Mill Streets	\$78,848.78
2013-02	Oxford Street Phase II Road Paving Project	<u>\$26,102.50</u>
		\$104,951.28

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Belvidere that the funded Capital Improvement Authorization of the General Capital Fund in the amount of \$104,951.28 be cancelled to General Capital Surplus.

Date: May 22, 2017

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x34.

RESOLUTION NO. R2017x34

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 6, lot 4)

WHEREAS, Tax Sale Certificate 2016-002 dated October 28, 2016 on block 6, lot 4 was redeemed on May 1, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to FWDSL & ASSOCIATES LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

FWDSL & ASSOCIATES LP
17 W CLIFF STREET
SOMERVILLE, NJ 08876

Date: May 22, 2017

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x35.

RESOLUTION NO. R2017x35

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 3, lot 3)

WHEREAS, Tax Sale Certificate 2016-001 dated October 28, 2016 on block 3, lot 3 was redeemed on May 5, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,200.00 needs to be returned to ARTHUR FRUSTACI, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,200.00 representing said refund.

ARTHUR FRUSTACI
712 RUGBY RD
PHILLIPSBURG, NJ 08865

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x36.

RESOLUTION NO. R2017x36

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO HIRE AND PAY A SEASONAL LABORERS FOR THE DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED that the Belvidere Town Council hereby authorizes that the following individual be hired as a seasonal laborer for the Department of Public Works effective May 30, 2017 through August 31, 2017:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carlos Salas	Seasonal Laborer	\$ 9.00 per hr
Jonathan Wolfinger	Seasonal Laborer	8.50 per hr
Joseph Sebold	Seasonal Laborer	11.00 per hr

Date: May 22, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x38.

RESOLUTION NO. R2017x38

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AWARDDING A CONTRACT TO K&A FOR WORK ON OXFORD STREET PHASE III AND MARKET STREET

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and

WHEREAS, the Town is required to construct curb and sidewalk improvements at the intersection of Oxford Street and Franklin Street to comply with Americans with Disabilities (ADA) requirements; and

WHEREAS, the Town prepared plans and bid documents for the curb and sidewalk work; and

WHEREAS, the Town sought quotes from three reputable contractors to perform the required curb and sidewalk work; and

WHEREAS, two (2) of the three (3) contractors submitted quotes; and

WHEREAS, the lowest reasonable quote for the curb and sidewalk work was submitted by K & A Paving Contractors LLC (“K&A”) of Belvidere, NJ; and

WHEREAS, the K&A quote for the curb and sidewalk work on Oxford Street is \$24,360.00; and

WHEREAS, K&A also submitted a quote to replace missing curb on Market Street in the amount of \$3,495.00; and

WHEREAS, the quote submitted by K&A was reviewed by the Town Council at its public meeting of May 22, 2017; and

WHEREAS, the low bidder has been found to be qualified and the bid was found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, at its meeting of May 22, 2017, that a contract be awarded to K&A to construct improvements associated with the Oxford Street Improvement Project in the amount of \$24,360.00 and construct curbing on Market Street in the amount of \$3,495.00; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.’s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2017x39.
RESOLUTION NO. R2017x39

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO UTILIZE TILCON NEW YORK INC AND DENVILLE LINE PAINTING TO PERFORM WORK ON THE OXFORD STREET IMPROVEMENT PROJECT PHASE III

WHEREAS, the Town of Belvidere plans to improve Oxford Street in the Town between Franklin Street and the White Township Municipal Boundary; and

WHEREAS, the Town has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Town has appropriated monies to construct the improvements on Oxford Street; and
WHEREAS, the Town Council previously awarded a contract to K&A Paving Contractors LLC (K&A) to perform curb and sidewalk work on the project; and
WHEREAS, the K&A bid does not include the required milling and paving work nor striping work on Oxford Street; and
WHEREAS, other contractors need to be retained to perform this work; and
WHEREAS, the Town plans on utilizing Tilcon New York Inc. ("Tilcon") and Denville Line Painting Inc. ("Denville") through its membership in the Morris County Cooperative Pricing Council ("MCCPC") to perform the required milling and paving work and striping work on Oxford Street; and
WHEREAS, Tilcon and Denville are qualified contractors that have been found to be in compliance with the contract documents and technical specifications; and
NOW THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BELVIDERE, that the Town shall utilize Tilcon for the Oxford Street Improvement Project through the Town's membership in the MCCPC to perform milling and paving work in the amount of \$57,500.00 at the unit price of \$56.00 per ton for Hot Mix Asphalt 19M64 Base Course, \$61.00 per ton for Hot Mix Asphalt 9.5M64 Surface Course, \$2.65 per square yard for milling (2" depth), \$2.65 per square yard for milling (3" depth), and \$565.00 per manhole reset; and
BE IT FURTHER RESOLVED, that the Town shall utilize Denville to perform striping work on the Oxford Street Improvement Project in the amount of \$1,170.00 at the unit price of \$0.30 per linear feet; and
BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the N.J.D.O.T.'s Division of Local Aid and Economic Development.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 22, 2017.

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Ordinances:

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x03.

ORDINANCE NO. O2017x03

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE TO AMEND CHAPTER 155 OF THE CODE OF THE TOWN OF BELVIDERE ENTITLED "VEHICLES AND TRAFFIC"

BE IT ORDAINED By the Town Council of the Town of Belvidere, in the County of Warren, New Jersey, that existing Chapter 155 entitled "Vehicles and Traffic" be and hereby is amended as follows:

SECTION I.

155-10. Vehicles over designated weights excluded from certain streets; violations and penalties.

A. No change.

B. Violations shall be punished by the following fines: For the first offense, \$500.00, for the second offense, \$750.00, for the third and subsequent offenses, \$1,000.00.

SECTION II.

All ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

SECTION III.

This ordinance shall be in full force and take effect immediately after final passage and publication, as required by law

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A motion was made by Councilwoman Miers and seconded by Councilman Makatura to introduce Ordinance No. O2017x04.

ORDINANCE NO. O2017x04

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$60,000 FOR VARIOUS REPAIRS TO TOWN HALL AND DPW STRUCTURES

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$60,000.00 from the Capital Fund Balance for Various Repairs to Town Hall and DPW Structures;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Fund Balance of the General Capital Fund for costs attributable to said Various Repairs to Town Hall and DPW Structures.
2. There is hereby appropriated that sum of up to \$60,000.00 from the Capital Fund Balance of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None
Abstentions - None
Absent - None

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x05.

ORDINANCE NO. O2017x05

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$55,000 FOR IMPROVEMENTS TO VARIOUS ROADS

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$55,000.00 from the Capital Improvement Fund for Improvements to Various Roads;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Improvements to Various Roads.
2. There is hereby appropriated that sum of up to \$55,000.00 from the Capital Improvement Fund of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 12, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to introduce Ordinance No. O2017x06.

ORDINANCE NO. O2017x06

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$150,000 FOR DPW TRUCK

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$75,000.00 from the General Capital – Capital Improvement Fund and the sum up to \$75,000.00 from Sewer Capital – Capital Improvement Fund for Purchase of DPW Truck;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund and Capital Improvement Fund of the Sewer Capital Fund for costs attributable to said Purchase of DPW Truck.
2. There is hereby appropriated that sum of up to \$75,000.00 from the Capital

Improvement Fund of the General Capital Fund and \$75,000 from the Capital Improvement Fund of the Sewer Capital Fund for the aforementioned purpose.

3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on May 22, 2017 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on June 26, 2017 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Nays - None

Abstentions - None

Absent - None

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the payment of the purchase orders in the amount of \$15,228.31.

Councilman Tutka initiated a discussion about expenses incurred for the PD Tahoe, bike and foot patrol for the PD, camera purchased for the PD and the telephone expenses.

Public Comment:

Millie Rice - thank you for flag project support, DPW employees being paid for flag installation, trucks on Market Street.

Linda Stettler - CERT began last Thursday with 15 sign-ups, six of which are from Belvidere. National Night Out scheduled for August 1st.

Rheva Smickle - "Tea and Crumpets" sponsored by CCB on June 2nd at United Presbyterian Church.

Rich Neumann - inquiry regarding Ordinance No. O2017x03, scrap value of dump truck too high, Crown Victorian police pursuit vehicle no longer being made.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adjourn the meeting of the Belvidere Town Council at 8:24 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

