

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
APRIL 18, 2016**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Kennedy, Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilman Miller, Councilwoman Napolitani, Councilman Tutka

Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the April 4, 2016 workshop meeting minutes of the Belvidere Town Council.

Executive Session:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2016x20.

RESOLUTION NO. R2016x20

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Litigation and Contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: April 18, 2016

Teresa A. Yeisley, R.M.C./C.P.M.

Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to return to regular session at 7:45 PM.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to continue with the COAH litigation through the joint municipal group.

Kevin Benbrook advised the public that the Council discussed in executive session the value of continuing with the COAH litigation.

Presentation:

BJ Wauhoh advised Council on the various methods used by PRMUA to measure the White Township effluent flow through Belvidere. Mr. Wauhoh suggested that Belvidere use PRMUA's flow numbers rather than requiring White Township to install a flow meter.

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to accept the PRMUA effluent flow numbers for White Township and bill White Township based on those numbers.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Makatura - PD had 422 calls for service in March. Currently giving warnings in municipal parking lots and will begin issuing summonses next week. Reviewing parking issues at Third Street School. New car has been ordered.

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried authorizing Mayor and Clerk to execute shared service court agreement with Harmony Township.

Councilman Makatura, Chief Scott and Patrolman Frauen met with representative from Family Guidance regarding drug awareness. A "Drug Awareness for Parents" has been scheduled for June 1st.

Councilwoman Napolitani - provided copies of the DPW activity report. Brush pick-up has been extended. Street sweeping of the entire Town has been scheduled for May 6th. There was discussion of parking of neighboring resident at Riverside Park.

Councilman Miller - Shade Tree Commission celebrating Arbor Day with a program at the school on April 29th. A Town tree was removed by a resident without proper approvals. Enforcement process needs to be improved. Cutting of the planter corners on Market Street has been scheduled. The five-year Community Forestry Management Plan has been submitted.

Councilwoman Miers - Recreation Committee working on events to be held at the American Legion. School budget hearing to be held on April 27th. Attended school funding meeting where discussion revolved around a grass routes initiative to address school funding formula.

Councilman Fitzgerald - met with Councilman Miller and Mayor Kennedy regarding economic development. Will begin working on direction of committee.

Councilman Tutka - attended Pool Commission meeting. Belvidere Ambulance Corps representatives will attend the May workshop meeting. Met with Good Will Fire Company Chief regarding fire truck purchase request.

Mayor Kennedy - attended Library Board meeting where they approved their operating budget for \$106,000 and discussed concerns of harassment and assault at the Library.

Correspondence:

A motion was made by Councilman Makatura, seconded by Councilwoman Miers and carried to approve the following events: Belvidere in Bloom, Rolling Thunder, Purple Heart ceremony

Previous Business:

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried authorizing Paul Sterbenz to move forward with the Oxford Street Phase III project with a budget of \$110,000.

Councilman Fitzgerald provided a packet and reviewed information on the purchase of a fire truck. The Councilman suggested that we get quotes from other vendors. Kevin Benbrook advised that the Town is responsible for the financial process involved in purchasing the fire truck. Mayor Kennedy requested that Councilman Tutka go back to the fire company to discuss the final specifications.

New Business:

The May 2nd workshop meeting agenda will have the municipal budget public hearing and discussion about the Belvidere Ambulance Corps.

The town-wide yard sales have been scheduled for June 4th and 5th.

Mayor Kennedy advised that the Belvidere Farmer’ Market will be moving to White Township. Mayor Kennedy suggested that they no longer use “Belvidere” in their name since they will be located in White Township.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing Nisoviccia and Co. to perform a sewer rate assessment for the Town of Belvidere.

Resolution:

A motion was made Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adopt Resolution No. R2016x19.

RESOLUTION NO. R2016x19

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO TRANSFER FUNDS

BE IT RESOLVED by the Town Council of the Town of Belvidere that there are insufficient funds to meet the demands necessary for the 2015 balances in the Current Fund Budget.

WHEREAS the following accounts listed as “From” have sufficient excess funds to meet such demands:

BE IT RESOLVED that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

Current Fund

TO:	Telephone Expense O/E	308.00
	Administration S/W	3,650.00
	Finance S/W	130.00
	Tax Assessor S/W	1,300.00
	Zoning S/W	425.00
	Tax Collector O/E	130.00
	Legal Expense O/E	1,900.00
	Emergency Management S/W	350.00
	Police S/W	22,400.00
	Road Department S/W	8,550.00
	Engineer O/E	1,275.00
	Uniform Construction Code O/E	175.00
	Uniform Construction Code S/W	<u>650.00</u>
		\$41,243.00

FROM:	Mayor and Council S/W	2,890.00
	Administration O/E	2,500.00
	Finance O/E	1,900.00
	Tax Collector S/W	453.00
	Group Insurance	10,300.00
	Streets and Roads O/E	8,000.00
	Police O/E	7,500.00
	Bulk Purchase O/E	2,800.00
	Social Security FICA	<u>4,900.00</u>
		\$41,243.00

Date: April 18, 2016
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Appointments:

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to appoint Lisa Buhl to the Pool Commission for a term expiring 12/31/2018.

Approval of Purchase Orders:

A motion was made by Councilman Fitzgerald, seconded by Councilwoman Miers and carried to authorize the payment of the purchase orders in the amount of \$198,687.67.

Public Comment:

Linda Stettler - workshop meeting agenda
Rheva Smickle - farmer's market
Harry Brown - sewer billing system
Sue Beale - County contribution to ward fire truck and farmer's market

Executive Session:

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to return to executive session under Resolution R2016x20.

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to return to regular session.

A motion was made by Councilman Makatura and seconded by Councilwoman Miers approving a contract between the Town of Belvidere and Chief Matthew Scott as discussed.

Roll call:

Ayes - Councilman Fitzgerald, Councilman Makatura, Councilwoman Miers, Councilman Miller, Councilwoman Napolitani, Mayor Kennedy

Nays - None

Abstentions - Councilman Tutka

Absent - None

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to prepare a tenure resolution for John Snyder.

A motion was made by Councilwoman Miers, seconded by Councilman Fitzgerald and carried to adjourn the meeting of the Belvidere Town Council at 9:46 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator