

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
FEBRUARY 17, 2015**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Kennedy, Councilwoman Napolitani, Councilman Sebold  
Absent - Councilman Murphy, Councilwoman Miers, Councilman Makatura

**Approval of Minutes:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt the January 1, 2015 reorganization meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to adopt the January 16, 2015 special and executive meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt the January 19, 2015 regular and executive meeting minutes of the Belvidere Town Council.

**Councilman Makatura** joined the meeting at 7:05 PM.

**Proclamation:**

Mayor Stettler presented a proclamation to Sarah Smith honoring the FFA and observance of FFA week.

**Presentation:**

The Third Street School, 3<sup>rd</sup> grade class along with their teacher, Mrs. Amy Belet displayed a map they had constructed and showed a power point presentation on the history of Belvidere.

**Public Comment:**

There was no public comment at this time.

**Committee Reports:**

Councilman Kennedy -Working on budget with CFO.

Councilman Sebold - Attended Good Will Fire Company meeting on February 4<sup>th</sup>. They are teaming with Red Cross to provide smoke detectors. JCP&L helicopter will be using their parking as landing zone during line inspection. Three new members attending fire academy.

Councilwoman Napolitani - Provided storm report update. John Snyder meeting with sales representative regarding salt additive. Attended Library reorganization meeting and provided 2014 year-end report.

Councilman Makatura - Police officer out on medical leave has returned to light duty. Chief Scott and Corporal Tootle conducted interview for new police officer.

**A motion** was made by Councilman Makatura and seconded by Councilwoman Napolitani to hire Christopher Pappalardo as an officer for the Belvidere Police Department at Step 1 effective March 3, 2015.

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Napolitani,  
Councilman Sebold, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilwoman Miers, Councilman Murphy**

Warren County Prosecutor's Office and other County police departments are stepping away from the CODY system and going to InfoShare. Current system not delivering as expected. Chief Scott conferred with the Police Training Commission and was informed that Craig Metz who now serves as a Human Services Officer can serve as a part-time officer and patrol alone. There were 48 snow parking tickets issued thus far for the season.

Mayor Stettler - Represented Belvidere as the Fund Commissioner at the PAIC reorganization meeting and was chosen to be co-chair. Belvidere will be hosting and ethics training as we did in 2014.

**Previous Business:**

**A motion** was made Councilman Sebold, seconded by Councilman Makatura and carried to send a letter to the Construction Official and the Zoning Official requesting that they review and adhere to the historic ordinance.

Teresa Yeisley advised Council on the Warren County Hazard Mitigation Plan update and the time and cost involved.

There was discussion of the agenda and meeting procedures. Katrina Campbell will advise Council further in executive session.

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Napolitani and carried authorizing Paul Sterbenz to prepare comment to the Highlands Regional Master Plan.

Councilman Makatura advised Council on the cost associated with Rapid Notify. Councilman Sebold suggested having an emergency message on the Town Hall phone system.

**New Business:**

Mayor Stettler appointed Councilman Kennedy and Councilman Makatura to serve on an ad-hoc committee to research the possibility of a dog park.

Councilman Makatura initiated a discussion about video recording Council meetings. The Councilman suggested purchasing a camera and uploading the videos to YouTube. Katrina Campbell will research this issue and report.

There was discussion of reinstating the Economic Development Committee and having them work with the portfolio committee.

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to approve the following raffle license applications: R2015-01 and R2015-02 for the Oxford Central School, R2015-03 for the White Township Scholarship Fund and R2015-04 for the Belvidere Lions Club.

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to write a letter in support of the continued funding of the Transportation Trust Fund as requested by the New Jersey Conference of Mayors.

Mayor Stettler stated that the Town needs to pursue an access agreement with BASF for use of their property during flooding events and other emergencies. Councilman Kennedy suggested that we also pursue an agreement with Century Link for the use of the property behind their building.

**A motion** was made by Councilwoman Napolitani and seconded by Councilman Kennedy establishing the 2015 sewer rate at \$693.00 per EDU.

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Napolitani, Councilman Sebold, Mayor Stettler**

Nays - None

Abstentions - None

Absent - Councilwoman Miers, Councilman Murphy

**Resolutions:**

A **motion** was made by Councilman Makatura, seconded by Councilman Kennedy and carried to adopt Resolution No. R2015x20.

**RESOLUTION NO. R2015x20**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO HIRE SUBSTITUTE CROSSING GUARDS**

NOW, THEREFORE, BE IT RESOLVED hereby authorizes the hiring of the following as substitute crossing guards:

Danelle Allen	Substitute Crossing Guard	\$	15.49 per hr
Nancy Dietz	Substitute Crossing Guard		15.49 per hr
Bruce Hildebrant	Substitute Crossing Guard		15.49 per hr
Tammy Bittenbender	Substitute Crossing Guard		15.49 per hr
Teddy Cole	Substitute Crossing Guard		15.49 per hr

Date: February 2, 2015

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

A **motion** was made by Councilman Sebold, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2015x21 and Resolution No. R2015x22.

**RESOLUTION NO. R2015x21**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 36, lot 4)**

WHEREAS, Tax Sale Certificate 2013-027 dated October 16, 2013 on block 36, lot 4 was redeemed on February 10, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$700.00 needs to be returned to US BANK CUST FOR PRO CAP III LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$700.00 representing said refund.

US BANK CUST FOR PRO CAP III LLC

50 S 16<sup>TH</sup> ST STE 1950

PHILADELPHIA, PA 19102

Date: February 17, 2015

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

**RESOLUTION NO. R2015x22**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 7, lot 1)**

WHEREAS, Tax Sale Certificate 2013-005 dated October 16, 2013 on block 7, lot 1 was redeemed on January 28, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to US BANK CUST FOR PRO CAP III LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

US BANK CUST FOR PRO CAP III LLC  
50 S 16<sup>TH</sup> ST STE 1950  
PHILADELPHIA, PA 19102

Date: February 17, 2015  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Appointments:**

There were no appointments at this time.

**Approval of Purchase Orders:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Makatura and carried to authorize the payment of the purchase orders in the amount of \$35,508.09.

**Public Comment:**

John Snyder - will be offering assistance to Lopatcong Township in light of the accident with their dump truck.

Des Fitzgerald - agenda items for public comment.

Howard Thompson - executive session material.

Nancy Brown - emergency snow parking notification, town portfolio, Transportation Trust Fund

Eileen Scott - Highlands

Laura Kennedy - Highlands, dog park reviewed by Recreation Committee

**A motion** was made by Councilman Makatura, seconded by Councilman Sebold and carried to recess the Council meeting.

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to return to regular session.

**Executive Session:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt Resolution No. R2015x19.

**RESOLUTION NO. R2015x19**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and

2. The general nature of the subject matter to be discussed is:

Subject: Contract Negotiations - Sewer Agreement, Shared Court

3. It is anticipated at this time that the above stated subject matter will be made public:

When Resolved.

Dated: February 2, 2015  
Teresa A. Yeisley, R.M.C./C.P.M.  
Municipal Clerk/Administrator

**A motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to return to regular session.

Katrina Campbell advised the public that Council discussed the following matters in executive session and minutes of this meeting would be released to the public when these matters have been resolved: Interlocal agreement with Liberty Township, sewer agreement with White Township, PBA and DPW contracts

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to adjourn the meeting of the Belvidere Town Council at 10:34 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator