

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JANUARY 23, 2017**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Councilman Fitzgerald, Councilman Makatura, Councilman McAleer, Councilwoman Miers, Councilwoman Napolitani, Councilman Tutka, Mayor Kennedy

Absent - None

Approval of Minutes:

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the January 2, 2017 reorganization minutes of the Belvidere Town Council.

A motion was made by Councilman McAleer, seconded by Councilwoman Miers and carried to adopt the January 9, 2017 regular and executive meeting minutes of the Belvidere Town Council.

Presentation:

Rheva Smickle - Community Lunch at the United Presbyterian Church

Serves lunch every Friday beginning 3 ½ years ago for anyone in the community on a donation basis. Now serving an average of 65 to 70 per week with many volunteers. Many different speakers and topics provided including the Belvidere PD, DPW, local businesses, music and much more. K-8th grade and youth group visits. Homemade desserts provided on the first Friday by the Belvidere Woman's Club.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilwoman Miers - Pool met their budget expectation for 2016. Recreation sponsored or assisted with several events. Sewer rate assessment completed.

Councilman Tutka - Light at end of Adams Street installed. Still no light installation in park but will continue to pursue. Reported on trainings and important topics discussed or approved by the BOE. Belvidere Ambulance Corps activity report for December.

Councilman Makatura - 3028 calls for service in 2016 with 410 investigations, 52 arrests, 38 motor vehicle accidents and 206 documented squad calls. There was a total of 804 OT hours for the department. Court 2016 end-of-year and 2017 invoices sent and waiting for payments.

Councilman McAleer - Good Will Fire Company 115 total members with 3 new fire academy graduates, 8 members completing water rescue training and members training in Rapid Intervention. Established Jr. Firefighter program to build work ethic and skills. Applying for several grants. In 2016 194 calls with 102 calls in White Township.

Councilwoman Napolitani - 2016 year-end report for DPW as follows: listing of roads patched and/or repaired, trees removed or trimmed, new brush collection program implemented, review of storm response, pool opening and closing, maintenance of firing range, Town event assistance, leaf pick-up, police fleet service, street sweeping, library maintenance and assistance, DPW garage repairs. Written report provided.

Councilman Fitzgerald - received information on Nature Conservancy funding for BASF

property. Meeting scheduled for January 26th to discuss shared service need for vacant/abandoned property program. Working with school board member on possible “senior to senior” program. Historic Commission reorganized and elected new officers.

Mayor Kennedy - behind on court collections and need to establish credit card payment system as soon as possible.

Correspondence:

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried approving a request for street closures for the annual Fox Trot on April 8th.

Previous Business:

February 13th workshop meeting - BJ Wauhop to discuss the DPW building and junk car ordinance.

Kevin Benbrook advised that he is trying to schedule the Fairness hearing.

Resolutions:

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2017x15.

RESOLUTION NO. R2017x15

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 24, lot 3)

WHEREAS, Tax Sale Certificate 2016-012 dated October 28, 2016 on block 24, lot 3 was redeemed on January 11, 2017; and

WHEREAS, the premium paid at the sale in the amount of \$1,300.00 needs to be returned to FWDSL & ASSOCIATES LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,300.00 representing said refund.

FWDSL & ASSOCIATES LP
17 W CLIFF STREET
SOMERVILLE, NJ 08876

Date: January 23, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2017x16.

RESOLUTION NO. R2017x16

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO ESTABLISH THE SEWER USER CHARGE FOR YEAR 2017

WHEREAS, Ordinance O2004x16 allows the Belvidere Sewer Utility user rate to be established annually by resolution;

NOW, THEREFORE, BE IT RESOLVED that the sewer user charge for the year 2017 shall be \$660.00 per equivalent dwelling unit.

Dated: January 23, 2017
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2017x17.

RESOLUTION NO. R2017x17

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HARDWICK STREET IMPROVEMENT PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council formally approves the grant application for the above stated project;

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Belvidere Township-00315 to the New Jersey Department of Transportation on behalf of the Town of Belvidere;

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Belvidere and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

A **motion** was made by Councilwoman Miers, seconded by Councilman McAleer and carried to adopt Resolution No. R2017x18.

RESOLUTION NO. R2017x18

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO APPOINT AN ACTING SEWER UTILITY CLERK

BE IT RESOLVED that the Belvidere Town Council hereby appoints the following individual as Acting Sewer Utility Clerk:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-----------------|----------------------------|--------------------------|
| Rebecca Schneck | Acting Sewer Utility Clerk | \$ 400.00 per pay period |

Date: January 23, 2017

Appointments:

There were no appointments at this time.

Approval of Purchase Orders:

A **motion** was made by Councilwoman Miers, seconded by Councilman McAleer and carried to authorizing the payment of the purchase orders in the amount of \$550,188.34.

Public Comment:

Rheva Smickle - United Presbyterian Church can be used for emergencies.

A **motion** was made by Councilman McAleer to adjourn the meeting of the Belvidere Town Council at 8:01 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

