

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JUNE 16, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco
Absent - None

Presentation:

Councilman Sebold presented a webinar given by Rapid Notify on emergency notification.

Public Comment:

Howard Thompson - executive session and Chief of Police position
Desmond Fitzgerald - show leadership and appoint Chief
Debbie Furhmann - library structure concerns

Committee Reports:

Councilwoman Miers reported on the following: Historic Commission meeting, reviewing 1st and 2nd quarter budget expenditures with department heads.

Councilman Kennedy reported on the following: pool opening, new Scout Master, Summer Recreation Program, Library special meeting.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to send a letter to the Warren County Municipal and Charitable Trust Fund Committee requesting the use of remaining grant funds for additional projects at the Library.

Councilman Viglianco reported on the following: Good Will Fire Company and Belvidere Ambulance Corps activity reports for May.

Councilman Sebold had no report at this time.

Councilwoman Napolitani reported on the following: street sweeper, street signs, Shoe Tree, town-wide clean-up.

Councilman Makatura reported on the following: Environmental Commission meeting, work needed on Shoe Tree.

Mayor Stettler reported on the following: Warren County Economic Development and Tourism Committee meeting.

Correspondence:

There was no correspondence discussed at this time.

Old Business:

A motion was made by Councilman Viglianco, seconded by Councilman Makatura and carried authorizing the Department of Public Works to cover the street sweeping regulation signs until further notice.

New Business:

There was no new business discussed at this time.

Resolutions:

A **motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x63.

RESOLUTION NO. R2014x63

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 37, lot 5)

WHEREAS, Tax Sale Certificate 2013-028 dated October 16, 2013 on block 37, lot 5 was redeemed on June 2, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$400.00 needs to be returned to U.S. Bank Cust for Pro Capital III, LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to U.S. Bank CUST for Pro Capital III, LLC, 50 S. 16th Street, Suite 1950, Philadelphia, PA, 19102 in the amount of \$400.00 representing said refund.

Date: June 4, 2014

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A **motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2014x64.

RESOLUTION NO. R2014x64

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

**A RESOLUTION TO RENEW ALCOHOLIC BEVERAGE LICENSES
FOR YEAR 2014-2015**

WHEREAS, applications have been filed with the Town Clerk of the Town of Belvidere for renewal of alcoholic beverage licenses for the year 2014-2015, and

WHEREAS, each applicant has filed the necessary application in triplicate, properly attested to by a Notary Public of the State of New Jersey, and accompanied by a check payable to the Town of Belvidere in the proper amount, and a check payable to the Division of Alcoholic Beverage Control in the amount of \$200.00, and

WHEREAS, the Town Council did, on June 16, 2014 meet and discuss said alcoholic beverage applications,

NOW, THEREFORE BE IT RESOLVED, that the Municipal Clerk shall forward said applications, along with the applicable payments to the Director of Alcoholic Beverages for issuance of the 2014-2015 alcoholic beverage licenses.

PLENARY RETAIL CONSUMPTION

No. 2103-33-004-004 GIOTA, INC.
t/a GEORGE'S PLACE \$1,998.00

No. 2103-33-003-008 GOOD WILL FIRE COMPANY #1, INC.
t/a SAME \$1,998.00

No. 2103-32-002-003 BELVIDERE COUNTY CORK, LLC

t/a SAME \$1,998.00

PLENARY RETAIL DISTRIBUTION

No. 2103-44-001-003 MATGINA, INC.
t/a NICK'S LIQUORS \$675.00

CLUB

No. 2103-31-005-001 AMERICAN LEGION MEMORIAL PARK ASSOCIATION, INC.
t/a SAME \$162.00

Adopted this 16th day of June, 2014 and certified as a true copy.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x65.

RESOLUTION NO. R2014x65

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF WARREN FOR SHARING PUBLIC WORKS EQUIPMENT

WHEREAS, the Town of Belvidere is desirous of utilizing Warren County public works equipment and public works employees for general maintenance and related services; and

WHEREAS, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) Empowers the County of Warren and the Town of Belvidere to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes the Municipal Clerk to execute a shared services agreement with Warren County for shared services of public works equipment.

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere Warren County do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on June 16, 2014.

A motion was made by Councilwoman Napolitani, seconded by Councilman Sebold with Councilwoman Miers abstaining and all others voting "yes" to adopt Resolution No. R2014x66.

RESOLUTION NO. R2014x66

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO HIRE AND PAY EMPLOYEES FOR THE SUMMER RECREATION PROGRAM

BE IT RESOLVED that the Mayor and Town Council hereby authorizes that the following employees be hired and paid for the Summer Recreation Program:

<u>Name</u>	<u>Salary</u>	<u>Position</u>
Maureen Miers		Program Director \$2,250.00/pro
Evan Burke		gram Station Director

Kristy Harrison	“	900.00
Nathan Orsini	“	900.00
Logan Farley	Counselor	400.00/progra
Hannah Orsini	“	400.00
Katherine Burke	“	400.00
Ryan Kokawski	“	400.00
Any Lewis	Volunteer	
Sarah Johnston	“	
Noelle Kornegay	“	
Kristen Kane	“	
Michael Connors	“	

Date: June 16, 2014
Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

Appointments:

Mayor Stettler had no appointments at this time.

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to authorize the payment of the purchase orders in the amount of \$405,843.10.

Public Comment:

- Eileen Scott - Chief of Police appointment procedure
- Harry Brown - tree report, rapid notify, street sweeping, support of library
- John Snyder - pick-up and lift update, request for sick leave pay
- Rheva Smickle - power outage during Farmer's Market
- Debbie Furhmann - Facebook page for Town, covering street signs, tree replacement
- Howard Thompson - fee for liquor licenses, shared service with Warren County

Executive Session:

A motion was made by Councilman Sebold, seconded by Councilman Viglianco and carried to adopt Resolution No. R2014x67.

RESOLUTION NO. R2014x67

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter

specified subject matter; and

2. The general nature of the subject matter to be discussed is:

Subject: Contract Negotiations and Personnel

3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: June 16, 2014

Teresa A. DeMont, R.M.C./C.P.M.

Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to have a special meeting on June 30, 2014 at 7:00 PM to conduct interviews for the Chief of Police position with the interviews commencing at 7:00 PM with Robert Yeisley, 7:45 with Frank Tootle and 8:30 with Matthew Scott.

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adjourn the meeting of the Belvidere Town Council at 10:19 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator