

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
MAY 5, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco  
Absent - Councilman Kennedy

**Approval of Minutes:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the April 7, 2014 regular meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt the April 7, 2014 executive meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilman Sebold, seconded by Councilman Makatura and carried to adopt the April 21, 2014 regular meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adopt the April 21, 2014 executive meeting minutes of the Belvidere Town Council.

**2014 Municipal Budget:**

John Mooney, Municipal Auditor explained the CAP ordinance and advised that the tax increase will be 2.67% to the tax payer with an average assessment of \$122,000. Mr. Mooney commended the Council for their work on the budget.

**ORDINANCE NO. O2014x04**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**CALENDAR YEAR 2014**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.14 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Town Council of the Town of Belvidere in the County of Warren finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Town Council hereby determines that a 3.0% increase in the budget for said year, amounting to \$71,884 in excess of the increase in final appropriations

otherwise permitted by the Local Government Cap Law, is advisable and necessary;  
and

WHEREAS, the Town Council hereby determines that any amount authorized herein above that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Belvidere, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Town of Belvidere shall, in accordance with this ordinance and N.J.S.A.40A:4-45.14, be increased by 3.5%, amounting to \$83,865, and that the CY 2014 municipal budget for the Town of Belvidere be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with the said Director within 5 days after such adoption.

#### NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on April 7, 2014 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on May 5, 2015 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

#### NOTICE

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on May 5, 2014.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to open the public hearing on Ordinance No. O2014x04.

**The ordinance brought no public comment.**

**A motion** was made Councilman Makatura, seconded by Councilman Sebold and carried to close the public hearing on Ordinance No. O2014x04.

**A motion** was made by Councilwoman Miers and seconded by Councilman Viglianco to adopt Ordinance No. O2014x04.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilman Kennedy**

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to open the public hearing on the 2014 Municipal Budget.

**The public hearing brought no public comment.**

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to close the public hearing on the 2014 Municipal Budget.

**A motion** was made by Councilman Sebold and seconded by Councilwoman Napolitani to adopt Resolution No. R2014x52.

**RESOLUTION NO. R2014x52**

**TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION TO ADOPT THE 2014 MUNICIPAL BUDGET**

BE IT RESOLVED, that the Belvidere Town Council hereby adopts the 2014 Municipal Budget after public hearing and as prepared by the Governing Body, Chief Financial Officer and Municipal Auditor and authorized by the State of New Jersey.

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on May 5, 2014.

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilman Kennedy**

**Public Comment:**

Howard Thompson made inquiries about particular resolutions and ordinances.

**Discussion:**

Dominick Santini advised of the steps that could be taken regarding Howell Street:

1.) compel removal of encroachments; 2.) sue for damages caused by encroachments; 3.) sell land; 4.) grant easements

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to authorize Paul Sterbenz to mark out all of Howell Street to the Pequest River, mark out all encroachments with distances and research if approvals were obtained for encroachments in question.

**Committee Reports:**

Councilman Makatura reported that he attended the Environmental Commission meeting on April 28<sup>th</sup> where they discussed stormwater mapping and review a trail grant.

Councilwoman Napolitani reviewed the DPW activity report. John Snyder reported on the new pick-up truck and the damages at the pool.

**A motion** was made by Councilwoman Napolitani and seconded by Councilwoman Miers to hire two seasonal employees for the DPW at \$9.00 per hour.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilman Kennedy**

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to offer a reward of \$500 for information leading to the arrest and conviction of the person or persons responsible for the vandalism at the Belvidere Pool.

Councilman Sebold reviewed the Police Department activity report.

Councilwoman Miers reported on the activities of the Shade Tree Commission and the Sewer Committee.

Councilman Viglianco had no report at this time.

Mayor Stettler reported on the Mayor's conference, Arbor Day and the Warren County Historic Museum.

**Correspondence:**

Mayor Stettler will attend the ribbon cutting for the season opening of the Belvidere Farmer's Market. All other interested Councilpersons are invited to attend.

**Old Business:**

Discussion on a Recreation Committee was tabled until Councilman Kennedy is in attendance.

**New Business:**

Councilman Makatura reported on research he has been doing on a new website. The Councilman will provide additional information at the next Council meeting.

John Snyder advised on the repairs to the street sweeper. Street sweeping has been suspended until the necessary repairs can be made.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to approve the Good Will Fire Company membership application for Joseph Peters.

**Resolutions:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2014x49.

**RESOLUTION NO. R2014x49  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION TO HIRE AND PAY A TEMPORARY PART-TIME CLERICAL  
ASSISTANT**

BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes that the following employee be hired and paid:

**Name**

**Title  
Salary**

Gayle Farrell

Temporary Clerical  
\$12.00 per hour

BE IT FURTHER RESOLVED that the above referenced position is not to exceed an average of 45 hours in a pay period for the duration of the temporary assignment.

Date: May 5, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Viglianco and carried to adopt Resolution No. R2014x50.

**RESOLUTION NO. R2014x50  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION TO HIRE AND PAY A TEMPORARY PART-TIME ASSISTANT TO  
THE CONSTRUCTION DEPARTMENT**

BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes that the following employee be hired and paid:

**Name**

**Title  
Salary**

Jackie Hammel

Construction Dept. Asst.  
\$15.00 per hour

BE IT FURTHER RESOLVED that the above referenced position is not to exceed an average of 5 hours in a pay period for the duration of the temporary assignment.

Date: May 5, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**

**ORDINANCE NO. O2014x05**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$55,000 FROM THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF VARIOUS DPW EQUIPMENT**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$55,000 from the Capital Improvement Fund for the Purchase of Various DPW Equipment; and

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund in the Municipal Budget of the Town of Belvidere for costs attributable DPW equipment.
2. There is hereby appropriated that sum of up to \$55,000 from the Capital Improvement Fund in the Municipal Budget of the Town of Belvidere for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on April 7, 2014 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on May 5, 2014 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

**NOTICE**

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on May 5, 2014.

**A motion** was made by Councilman Makatura, seconded by Councilman Sebold and carried to open the public hearing on Ordinance No. O2014x05.

**The ordinance brought no public comment.**

**A motion** was made Councilwoman Miers, seconded by Councilman Sebold and carried to close the public hearing on Ordinance No. O2014x05.

**A motion** was made by Councilwoman Napolitani and seconded by Councilman Makatura to adopt Ordinance No. O2014x05.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilman Kennedy**

**ORDINANCE NO. O2014x06**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$2,815 FROM THE SWIMMING POOL CAPITAL FUND BALANCE FOR REFURBISHMENT OF THE CHILDREN'S POOL**

WHEREAS the Council of the Town of Belvidere has determined that it needs to appropriate the sum of up to \$4,815 from the Swimming Pool Capital Fund Balance for the Refurbishment of the Children's Pool;

NOW, THEREFORE, BE IT ORDAINED by the Belvidere Town Council that:

1. There are funds available in the Fund Balance fo the Swimming Pool Capital Fund in the Municipal Budget of the Town of Belvidere for costs attributable to said Refurbishment of the Children's Pool.
2. There is hereby appropriated the sum of up to \$4,815 from the Fund Balance of the Swimming Pool Capital Fund in the Municipal Budget of the Town of Belvidere for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon final passage with the requirements of the law.

#### NOTICE

The foregoing ordinance was introduce at a regular meeting of the Belvidere Town Council held on April 7, 2014 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on May 5, 2014 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

#### NOTICE

Notice is hereby given that the forgoing ordinance was approved for final adoption by the Belvidere Town Council at a regular meeting held on May 5, 2014.

**A motion** was made by Councilman Sebold, seconded by Councilman Viglianco and carried to open the public hearing on Ordinance No. O2014x06.

**The ordinance brought no public comment.**

**A motion** was made Councilwoman Miers, seconded by Councilman Sebold and carried to close the public hearing on Ordinance No. O2014x06.

**A motion** was made by Councilwoman Miers and seconded by Councilman Makaturato adopt Ordinance No. O2014x06.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani,**

**Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - Councilman Kennedy**

**Appointments:**

Mayor Stettler had no appointments at this time.

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to place an ad in the Riverbend encouraging residents to complete a "Citizen Leadership Form" and volunteer to serve on a committee or commission.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to authorize the payment of the purchase orders in the amount of \$591,050.98.

**Public Comment:**

There was no public comment at this time.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to recess the meeting of the Belvidere Town Council.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to return to regular session.

**Executive Session:**

**A motion** was made by Councilman Sebold, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2014x51.

**RESOLUTION NO. R2014x51**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Personnel and Contract Negotiations
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: May 5, 2014

Teresa A. DeMont, R.M.C./C.P.M.

Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and

carried to accept the interlocal agreement with Blirstown for CFO services under the terms and conditions set forth.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adjourn the meeting of the Belvidere Town Council at 9:40 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator