

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
MAY 19, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco  
Absent - None

**Approval of Minutes:**

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt the May 5, 2014 regular meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold with Councilman Kennedy abstaining and all others voting "yes" to adopt the May 5, 2014 executive meeting minutes of the Belvidere Town Council.

**Public Comment:**

Howard Thompson made inquiries about the Christmas tree lighting, National Night Out and the Riverside Park land swap.

Bill Murphy thanked Councilman Makatura for pursuing a new website for the Town.

**Committee Reports:**

Councilman Viglianco reported on the following: Good Will Fire Company activity report.

Councilman Kennedy reported on the following: Board of Education filled the open seat on the Board, Scout Home punch list, cardboard drop, pool clean-up, Midget football, Library change order.

Councilwoman Miers reported on the following: Sewer Committee meeting, request for professionals to submit monthly report.

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to request the following reports: Tax Collector and Sewer Collector - quarterly delinquencies, Construction - monthly permits issued, Tax Assessor and Zoning Official monthly activity report.

Councilman Sebold reported on the following: update on purchase of new police vehicle.

Councilwoman Napolitani reported on the following: DPW activities, pool update and insurance payment for vandalism at the pool.

John Snyder advised Council on the costs for repairs to the leaf machine and sweeper. He also updated Council on the new pick-up truck and the lift.

Councilman Makatura had no report at this time.

Mayor Stettler reported on the following: an event she attended with Councilman Sebold at White Lake.

**Correspondence:**

**A motion** was made by Councilman Sebold, seconded by Councilwoman Miers and carried to prepare a resolution opposing A-2280/S-1305 mandating video recorders on police vehicles.

**A motion** made by Councilwoman Miers, seconded by Councilman Sebold and carried to prepare a resolution calling on the Legislature to make permanent the 2% cap on interest arbitration.

**Old Business:**

Dominick Santini advised Council on matters concerning the Riverside Park land swap.

There was discussion on the establishment of a recreation committee and also on the Council committee duties.

**A motion** was made by Councilman Kennedy and seconded by Councilman Makatura requesting that Mayor Stettler go out and appoint a Chief of Police. **Motion and second rescinded.**

**A motion** was made by Councilman Kennedy and seconded by Councilman Makatura requesting that Mayor Stettler bring back to the next Council meeting a selection for Chief of Police from within the department and pursuant to the ordinance setting out the Chief of Police qualifications.

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - None**

Councilman Makatura gave a power point presentation on a new municipal website.

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to move forward with a new municipal website.

**New Business:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to authorize Paul Sterbenz to resubmit the NJDOT application for the completion of Oxford Street.

The Christmas tree lighting will be held on December 5<sup>th</sup>.

Mayor Stettler will continue to update Council on Red Cross Emergency Preparedness.

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to move forward with preparations for National Night Out to be held on August 5<sup>th</sup>.

**Resolutions:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolution No. R2014x53.

**RESOLUTION NO. R2014x53**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION CERTIFYING THAT THE  
TOWN COUNCIL OF THE TOWN OF BELVIDERE  
HAS REVIEWED THE ANNUAL REPORT OF AUDIT  
FOR THE YEAR 2013 FOR THE TOWN OF BELVIDERE**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, The Annual Report of Audit for the year 2013 has been filed by a

Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed , at a minimum, the sections of the entitled: "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: "Comments and Recommendations"; as evidenced by the group affidavit form of the governing body attached hereto, and;

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit pursuant to N.J.A.C.5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, a provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Belvidere, hereby states that it has complied with N.J.A.C.5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to adopt Resolution No. R2014x54.

**RESOLUTION NO. R2014x54**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 45, lot 5)**

WHEREAS, Tax Sale Certificate 2013-033 dated October 16, 2013 on block 45, lot 5 was redeemed on May 7, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$4,000.00 needs to be returned to Kenat, Inc, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to Kenat, Inc. in the amount of \$4,000.00 representing said refund.

Date: May 19, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Napolitani, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x55.

**RESOLUTION NO. R2014x55**

**TOWN F BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE BELVIDERE LIBRARY RENOVATION PROJECT**

WHEREAS, in the course of the work at the Belvidere Free Public Library it was determined that there was a need to replace existing framing on the front porch; and WHEREAS, the aforementioned work was not part of the original bid specifications and award;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council hereby authorizes a change of work order for additional repairs to the front porch of the Belvidere Free Public Library in the amount of \$4,833.75.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to authorize the payment of the purchase orders in the amount of \$64,784.29.

**Public Comment:**

There was no public comment at this time.

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to recess the meeting of the Belvidere Town Council.

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

**Executive Session:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x56.

**RESOLUTION NO. R2014x56**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Potential Litigation and Contract Negotiations
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and

carried to return to regular session.

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adjourn the meeting of the Belvidere Town Council at 9:39 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator