

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
APRIL 21, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura (by phone), Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco

Absent - None

**Approval of Minutes:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt the March 20, 2014 budget meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt the April 1, 2014 budget meeting minutes of the Belvidere Town Council.

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the April 3, 2014 special meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**Presentation:**

Paul Sterbenz advised Council on the following:

Oxford Street Phase II project, Third Street gas main, Wastewater Management Plan grant, request for sidewalk repair on Market Street bridge, Town Hall parking lot asphalt repair.

Dan Campbell from Jersey Energy Group gave a presentation to Council on energy aggregation.

**Committee Reports:**

Councilman Viglianco reported that he met with Elizabethtown Gas representative Mark Kelly to review areas being considered for service. The Councilman will follow up with the Warren County engineer about gas lines in the planting strip.

Councilman Kennedy reported that the trailer being used to collect cardboard has been removed from the Scout Home.

David Cheatham has resigned from the school board and Miss Fay was chosen as "teacher of the year".

The Summer Recreation program received a donation from Shop Rite.

The Councilman provided information on reestablishing a recreation committee and will meet with the Mayor to discuss same.

Councilwoman Miers reported that the Lions Club has reviewed their Community Assessment and the tennis courts are one of the main projects they are considering. The Lions Club is concerned that the tennis courts will need recreation committee

oversight once repaired.

The Sewer Committee will not proceed with any discussions with White Township until the 2013 sewer payment has been received by the Town.

Councilman Sebold reported that he and Councilman Viglianco met with representatives of the police department in reference to the PBA contract. The PD physicals are being scheduled by Chief Yeisley. There was discussion about using the Phillipsburg firing range.

Councilwoman Napolitani reviewed the activities of the DPW and reported that she met with the Scout Home Association and met with John Snyder and the Scout Home contractor.

Councilman Makatura had no report at this time.

Mayor Stettler thanked Councilman Kennedy, Councilman Sebold and her nephew for bowling on the Belvidere team for the Big Brothers/Big Sisters fund raiser. The Mayor reported that she attended a rally in support of the 2% hard cap.

**Correspondence:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to approve a request for street closures for the Memorial Day parade on May 26<sup>th</sup>.

**Old Business:**

Teresa DeMont updated Council on the codification project and on the Employment Practices Liability program.

**New Business:**

The Town-wide clean-up funded by the Clean Communities program is scheduled for May 17<sup>th</sup>.

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to approve raffle license application RA2014-09 for the Evening Star Quilter's Guild.

**Resolutions:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x46.

**RESOLUTION NO. R2014x46**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 24, lot 6)**

WHEREAS, Tax Sale Certificate 2011-03 dated September 26, 2011 on block 24, lot 6 was redeemed on April 2, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$31,000.00 needs to be returned to FWDSL & Associates, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to FWDSL & Associates in the amount of \$31,000.00 representing said refund.

Date: April 21, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

A motion was made by Councilman Viglianco, seconded by Councilman Sebold and carried to adopt Resolution No. R2014x47.

**RESOLUTION NO. R2014x47  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING THE TRANSFER OF TITLE FOR THE 2003 FORD  
AMBULANCE (21-53) FROM THE TOWN OF BELVIDERE TO THE BELVIDERE  
AMBULANCE CORPS**

BE IT RESOLVED that the Belvidere Town Council hereby authorizes Teresa DeMont to effectuate transfer of title for the 2003 Ford Ambulance (21-53) from the Town of Belvidere to the Belvidere Ambulance Corps.

Date: April 21, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**

A motion was made by Councilwoman Napolitani and seconded by Councilwoman Miers to introduce Ordinance No. O2014x06

**ORDINANCE NO. O2014x06  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$4,815 FROM  
THE SWIMMING POOL CAPITAL FUND BALANCE FOR REFURBISHMENT OF  
THE CHILDREN'S POOL**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$4,815 from the Swimming Pool Capital Fund Balance for the Refurbishment of the Children's Pool; and

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Fund Balance of the Swimming Pool Capital Fund in the Municipal Budget of the Town of Belvidere for costs attributable to said Refurbishment of the Children's Pool.
2. There is hereby appropriated that sum of up to \$4,815 from the Fund Balance of the Swimming Pool Capital Fund in the Municipal Budget of the Town of Belvidere for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

**NOTICE**

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on April 21, 2014 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on May 5, 2014 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Teresa A. DeMont, RMC/CPM

Municipal Clerk/Administrator

**Roll call:**

**Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler**

**Nays - None**

**Abstentions - None**

**Absent - None**

**Appointments:**

Mayor Stettler had no appointments at this time.

**Approval of Purchase Orders:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to authorize the payment of the purchase orders in the amount of \$227,052.27.

**Public Comment:**

Comments were made by Rheva Smickle, Susan Beale and Nick Wienstock.

**Executive Session:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to adopt Resolution No. R2014x48.

**RESOLUTION NO. R2014x48  
TOWN OF BELVIDERE  
WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Personnel and Contract Negotiations
3. It is anticipated at this time that the above stated subject matter will be made public: When Resolved.

Dated: April 21, 2014

Teresa A. DeMont, R.M.C./C.P.M.

Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried authorizing Mayor Stettler to negotiate an interlocal agreement with Blairstown for the CFO services of Christine Rolef.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold with

Councilwoman Napolitani abstaining and all others voting “yes” to prepare a resolution to hire Gayle Farrell and Jackie Hammel as temporary administrative employees.

**A motion** was made by Councilman Sebold, seconded by Councilwoman Miers and carried to adjourn the meeting of the Belvidere Town Council at 9:15 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator