

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MARCH 3, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco
Absent - Councilman Kennedy

Approval of Minutes:

A motion was made by Councilman Sebold, seconded by Councilwoman Miers and carried to adopt the February 6, 2014 special meeting minutes of the Belvidere Town Council.

A motion was made by Councilman Makatura, seconded by Councilwoman Miers and carried to adopt the February 6, 2014 executive meeting minutes of the Belvidere Town Council.

Proclamation:

**Town of Belvidere
Proclamation**

Honoring James G. Walburn for his achievement in earning the rank of Eagle Scout

Whereas, Boy Scout Troop #141 was chartered in 1912; and

Whereas, the achievements of Boy Scout Troop #141 reflects itself in the pride of the Town of Belvidere; and

Whereas, James G. Walburn has successfully completed all requirements to earn the prestigious rank of Eagle Scout;

Now, Therefore, Be it Proclaimed, that the Mayor and Town Council of the Town of Belvidere hereby formally expresses congratulations to James G. Walburn for attaining the rank of Eagle Scout.

Dated this 3rd day of March, 2014.

**Linda H. Stettler, Mayor
Town of Belvidere**

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Viglianco reported that he has contacted Gary Marmo from Elizabethtown Gas to discuss the status of hook-ups on Parker Street.

Councilwoman Miers reported that she has been discussing budget preparations with

various liaisons and department heads. There was discussion of snow removal at downtown Skoogy's parking lot to accommodate the aerial fire truck.

Councilman Sebold had no report at this time.

Councilwoman Napolitani reported that the that the plows that were broken during the snow storm have been submitted to the insurance company.

The Scout Home thermostat has been relocated and there has been problems with the furnace that resulted in broken pipes.

The DPW will be attending confined space training that is being provided by PRMUA. There was discussion about selling the sewer van to PRMUA for \$1.00, PRMUA refurbishing and equipping the van and the van then being used for sewer work.

A motion was made by Councilman Makatura and seconded by Councilwoman Miers to adopt Resolution No. R2014x31.

RESOLUTION NO. R2014x31

TOWN OF BELVDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING THE SALE OF THE 1999 FORD CARGO VAN TO THE PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY (PRMUA) FOR \$1.00

BE IT RESOLVED that the Belvidere Town Council hereby authorizes the sale of the 1999 Ford Cargo Van to PRMUA for the sum of \$1.00;

BE IT FURTHER RESOLVED that PRMUA agrees to the following:

- provide confined space training to members of the Belvidere Department of Public Works
- refurbish said van and provide necessary equipment to be used solely by PRMUA and the Belvidere Department of Public Works for sewer work

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere hereby certifies that the foregoing resolution was duly adopted by the Belvidere Town Council on March 3, 2014.

Mayor Stettler stated that a recent copy of the PRMUA minutes reflected that at a meeting that took place in White Township (attended by Mayor Stettler, Mayor Herb, Kathleen Reinalda, Teresa DeMont and BJ Wauhop) on December 18, 2013, an agreement was reached that the Belstra sewer agreement would be dissolved. Mayor Stettler wanted to clarify that at no time did she or Ms. DeMont agree that the Belstra sewer agreement would be dissolved. It was made clear at that time, that any matters discussed at the December 18, 2013 meeting, would be reviewed by Belvidere's municipal attorney.

Councilwoman Napolitani distributed the DPW activity report.

There was discussion about snow emergency parking and residents in need of parking using the "creamery" lot. John Snyder advised that this property is owned by Norfolk Southern Railroad and use of the property would require an extensive application along with a \$500.00 application review fee.

Councilman Makatura reported that he attended the February 24th Environmental Commission meeting where they discussed the Green Team's efforts in seeking accreditation by Sustainable Jersey. Jane Bullis will be creating a spreadsheet to account for points earned toward sustainability.

Mayor Stettler reported that she attended a meeting on February 6, 2014 with representatives from the State and Dolly Cole in reference the demolition of the buildings adjacent to her property. The Mayor also attended a meeting with Sharon

Cooper in reference to insurance coverages and deductibles.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to maintain insurance coverages and deductibles at the current levels.

Correspondence:

There was no correspondence discussed at this time.

Old Business:

Councilman Makatura distributed to Council for their review, snow emergency parking ordinances from other Towns.

Dominick Santini advised that he received correspondence in reference to 540 Independence Street. The attorney for the property owners provided a new survey and is requesting the Town consider vacating the right-of-way. Mr. Santini advised that the Town could do this, but they should wait for Paul Sterbenz advice on the matter before making a decision.

A letter was received from the NJDEP in reference to the Riverside Park land swap. They are requesting some additional paperwork. A resolution authorizing the land swap and the Mayor to execute the deed will be on the next regular Council meeting agenda.

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt Resolutions No. R2014x27 and R2014x28.

RESOLUTION NO. R2014x27

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 10, lot 10)

WHEREAS, Tax Sale Certificate 2013-006 dated October 16, 2013 on block 10, lot 10 was redeemed on February 5, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$1,500.00 needs to be returned to FWDSL & Associates LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to FWDSL & Associates LP in the amount of \$1,500.00 representing said refund.

Date: March 3, 2014

Teresa A. DeMont, RMC/CPM

Municipal Clerk/Administrator

RESOLUTION NO. R2014x28

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 16, lot 1)

WHEREAS, Tax Sale Certificate 2013-012 dated October 16, 2013 on block 16, lot 1 was redeemed on February 5, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$7,000.00 needs to be returned to FWDSL & Associates LP, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment to FWDSL & Associates LP in the amount of \$7,000.00 representing said refund.

Date: March 3, 2014
Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x29.

RESOLUTION NO. R2014x29

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION APPOINTING A MUNICIPAL PUBLIC DEFENDER

BE IT RESOLVED that the Belvidere Town Council hereby appoints Scott Wilhelm to act as Municipal Public Defender for the Town of Belvidere effective March 1, 2014 at a fee of \$200.00 per case;

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilman Makatura, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x30.

RESOLUTION NO. R2014x30

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, fire departments, EMS organizations and Fire Districts are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App. N.J.S.A. 9-33 et seq. Provides for health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5-75A et seq.; and

WHEREAS, it is deemed to be in the best interests of the residents of the municipality to enter into a mutual aid and assistance agreement with the County of Warren and other municipalities including, but not limited to, municipal police, fire departments and EMS organizations to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid assistance is needed;

NOW, THEREFORE, BE IT RESOLVED BY THE Town Council of the Town of Belvidere as follows:

- A. That the Town of Belvidere is hereby authorized and directed to enter into the Warren County Mutual Aid and Assistance Agreement between Participating Units, a copy of which is attached hereto and part hereof, on the terms and conditions herein.
- B. That the Mayor and Municipal Clerk/Administrator of the Town of Belvidere are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Town of Belvidere.
- C. That the Municipal Clerk/Administrator is hereby authorized and directed to forthwith file a certified copy of this resolution and an executed copy of the Agreement with the Warren County Department of Public Safety, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid Assistance Agreement.

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that the foregoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on March 3, 2014.

Appointments:

Mayor Stettler made the following appointment:

Environmental Commission - Noelle Kornegay term expires 12/31/2016

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Makatuar and carried to authorize the payment of the purchase orders in the amount of \$340,544.22.

Public Comment:

Nick Weinstock stated that the Town needs to consider better means to inform the public about snow emergencies.

Beth Makatura stated that all taxpayers shouldn't be burdened with additional costs for those that don't have off-street parking.

A motion was made by Councilman Makatura, seconded by Councilwoman Napolitani and carried to adjourn the meeting of the Belvidere Town Council at 8:38 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator