

**MINUTES - TOWN COUNCIL SPECIAL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
FEBRUARY 6, 2014**

Mayor Stettler opened the special meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

**Roll Call:**

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco  
Absent - None

**Public Comment:**

There was no public comment at this time.

**Resolutions:**

**A motion** was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x16.

**RESOLUTION NO. R2014x16**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO ESTABLISH THE SEWER USER CHARGE  
FOR YEAR 2014**

WHEREAS, Ordinance O2004x16 allows the Belvidere Sewer Utility user rate to be established annually by resolution;

WHEREAS, the sewer ordinance states the sewer user charge per equivalent dwelling unit shall be based on the annual rate of 110% of the total charge of the Warren County Pequest River Municipal Utilities Authority, plus the debt service, divided by the total number of equivalent dwelling units being served;

WHEREAS the total number of equivalent dwelling units established for the year 2014 is 1227;

NOW, THEREFORE, BE IT RESOLVED that the sewer user charge for the year 2014 shall be \$693.00 per equivalent dwelling unit.

Dated: February 3, 2014  
Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator

**Approval of Purchase Orders:**

**A motion** was made by Councilman Kennedy, seconded by Councilman Makatura and carried to authorize the payment of the purchase orders in the amount of \$311,317.34.

Councilwoman Napolitani reported on the road salt expenditures and explained about a cap exemption possible for extraordinary expenditures during the declared state of emergency. The road hazard on the rail bridge exiting Town is being addressed and has been marked. John Snyder reported that snow was removed from the downtown business district. He commended his road crew for the exemplary job they did during the storm and stated that he couldn't ask for a better team. Councilman Kennedy

stated that he followed Mr. Snyder's crew during the storm and learned a lot about how tedious a job it is clearing the streets. He said that he had rethought his cost savings ideas of contracting the snow plowing and found the work that was done "quite impressive".

**Executive Session:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to adopt Resolution No. R2014x17.

**RESOLUTION NO. R2014x17**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION FOR AN EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:  
Subject: Personnel (CFO position)
3. It is anticipated at this time that the above stated subject matter will be made public:  
When Resolved.

Dated: February 3, 2014  
Teresa A. DeMont, R.M.C./C.P.M.  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to appoint Christine Rolef as interim Chief Municipal Finance Officer for 90 days at \$25.00 per hour for a minimum of 10 hours per week not to exceed 15 hours per week.

**A motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried to adjourn the special meeting of the Belvidere Town Council at 7:57 P.M.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM  
Municipal Clerk/Administrator