

**MINUTES - TOWN COUNCIL BUDGET MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JANUARY 22, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco
Absent - None

Public Comment:

There was no public comment at this time.

Mayor Stettler initiated a discussion about a sewer meeting that took place on January 13th. Mayor Stettler was disturbed that she nor Councilman Sebold were aware of this meeting. Mayor Stettler requested that all Council liaisons and committee members stay within the boundaries determined by the Mayor for such meetings. The Mayor also addressed an issue with the cancellation of a Historic Preservation Commission meeting and the procedures in place to address the Commission at their meetings. Councilman Kennedy responded that a gentleman drove a distance to attend the meeting in question. The Councilman could not reach the Mayor or the Chair of the Commission so he reached out to Councilwoman Miers and a member of the Commission to assist the gentleman.

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani that any commission advertised meeting must have a representative present for at least one-half hour at the time scheduled for the meeting regardless of whether there is a quorum to inform the public that the meeting has been cancelled. In addition the Municipal Clerk will post any advanced notice of cancellation on the front door to Town Hall.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco, Mayor Stettler

Nays - None

Abstentions - None

Absent - None

Dominick Santini advised that Council needed to address the email from Kathleen Reinalda tendering her resignation as CFO. Discussion ensued. Mayor Stettler stated that the auditor has advised that Council consider appointing an interim CFO. Ms. Reinalda will assist the auditor with the ADS and AFS and has requested an exit audit as of January 31, 2014.

A motion was made by Councilman Kennedy and seconded by Councilman Makatura to accept the resignation of Kathleen Reinalda, CFO effective immediately along with a letter thanking her for her service to Belvidere.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold, Councilman Viglianco

Nays - Mayor Stettler

Abstentions - None

Absent - None

Budget Discussion:

Councilwoman Napolitani reported that she met with John Snyder and Councilman Kennedy to review the DPW O/E and Sewer O/E budget requests. There needs to be consideration of installing a lift for vehicle repairs and replacing aging equipment and videoing and cleaning the sewer lines.

Teresa DeMont advised that the Administration O/E request will remain the same as 2013 but there needs to be consideration of additional funding for computer replacement and temporary help to cover maternity leave.

Councilman Sebold reported that the PD O/E budget request is identical to 2013.

Public Comment:

Eileen Scott stated that the Town should consider having a spot where residents can drop their leaves. She added that there are times when you have to raise taxes to keep the Town operating.

Howard Thompson commented on the Historic Commission meetings, the need for a new PD vehicle, the replenishment of the Town's surplus and the firing range.

A motion was made by Councilwoman Napolitani, seconded by Councilman Makatura and carried to adjourn the budget meeting of the Belvidere Town Council at 8:56 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator