

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JANUARY 20, 2014**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act:

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold
Absent - Councilman Viglianco

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the January 1, 2014 reorganization meeting minutes of the Belvidere Town Council.

Presentation:

Kim Beaney advised Council about the efforts of the parent's board of the Barracuda's Swim Team to secure their own sports insurance. Discussion ensued. Sharon Cooper, the Town's insurance risk manager advised that the limits being sought by the board would be sufficient.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to allow the Barracuda's Swim Team to move forward with the purchase of their own sports insurance. The Team must provide a certificate of insurance naming the Town as additionally insured prior to the opening of the pool.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Makatura had no report at this time.

Councilwoman Napolitani distributed the DPW activity report to Council in the meeting packets and explained that John Snyder has community service people working for the DPW from time to time. The Councilwoman reviewed the Scout Home action plan for dealing with heating fuel developed by her and John Snyder and added that Mr. Snyder will oversee the Scout Home renovations. There was discussion about the snow emergency parking ordinance.

A motion was made by Councilman Kennedy to move forward with changes to 155-22 (snow emergency parking) as presented. **No second. Motion failed.**

A motion was made by Councilman Sebold and seconded by Councilman Kennedy to move forward with an amendment to 155-22 (snow emergency parking) as discussed.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold

Nays - Mayor Stettler

Abstentions - None

Absent - Councilman Viglianco

Councilman Sebold reported that he met with Chief Yeisley and Councilman Viglianco where they discussed the PD budget, firing range and snow emergency ordinance. The Councilman also attended the Good Will Fire Department meeting with Councilman Viglianco and Mayor Stettler. He reviewed for Council the activity reports for the fire company.

Councilwoman Miers reported that she attended a meeting with Councilman Makatura, Mayor Stettler, Teresa DeMont and Kathleen Reinalda to discuss the sewer calculations for the Augustian Recollect and other sewer matters. The Sewer Clerk will do the billing calculations in 2015. Dominick Santini and the attorney for White Township will continue to assess this matter.

The Councilwoman spoke with Dave Evans who advised that the Farmer's Market remaining funds can be returned to them.

Councilman Kennedy stated that he was concerned with the responses received from Kathleen Reinalda at the recent meeting regarding the sewer calculations.

A motion was made by Councilman Kennedy and seconded by Councilwoman Miers to serve Kathleen Reinalda with a "Rice" notice regrading the responsibility of office/job performance to be discussed at the second Council meeting in February.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani

Nays - Councilman Sebold, Mayor Stettler

Abstentions - None

Absent - Councilman Viglianco

Councilman Kennedy thanked Councilwoman Napolitani for her assistance with the Scout Home action plan and he reported that Denise Ritter is the new president of the Scout Home Association. The Councilman addressed the recycling that is done by the Scouts, suggesting that they find a new home for the recycling trailer for safety reasons. Chris Carruba met with Teresa Aicher regarding the library's activities. The school will be purchasing material for the Summer Reading Program.

A motion was made by Councilman Kennedy and seconded by Councilwoman Miers to return the ending balance of \$1,598.13 to the Belvidere Farmer's Market.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Sebold

Nays - Mayor Stettler

Abstentions - None

Absent - Councilman Viglianco

Mayor Stettler reported that all of Council is invited to the PAIC reorganization meeting scheduled on February 18th at 9:30 AM in Lebanon. She is reviewing possible dates to sponsor the annual ethics training provided by PAIC at Town Hall.

Correspondence:

There was no correspondence discussed at this time.

Old Business:

There was further discussion about the sewer calculations. It was agreed that we should reach out to PRMUA to seek clarity on this matter. There was also discussion about determining a charge for John Snyder's time when reading the White Township meters.

A motion was made by Councilman Kennedy, seconded by Councilman Makatura and carried to remind all employees that any financial correspondence needs to be copied to Council.

A motion was made by Councilman Kennedy and seconded by Councilwoman Miers to amend Chapter 43, Section 43-16 (A. 2 and A. 4) of the Code of the Town of Belvidere changing the education requirement from "desirable" to "required" and deleting the section requiring an examination.

Roll call:

Ayes - Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani

Nays - Councilman Sebold, Mayor Stettler

Abstentions - None

Absent - Councilman Viglianco

New Business:

A motion was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to adopt Resolution No. R2014x14 and Resolution No. R2014x15.

RESOLUTION NO. R2014x14

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO EXTEND THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Belvidere Town Council recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Town of Belvidere was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014 in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Belvidere Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014 contingent upon meeting the 25% Cash match and 75% In-Kind match required for the extension funding;

NOW, THEREFORE, BE IT RESOLVED that the Belvidere Town Council does hereby authorize the submission of the grant extension for the Belvidere Municipal Alliance grant in the amount of:

DEDR	\$5,988.00
Cash Match	\$1,796.00
In-Kind	\$4,491.00

BE IT FURTHER RESOLVED that the Belvidere town Council hereby acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION NO. R2014x15

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING AN EXPENDITURE FOR PARTICIPATION IN THE MUNICIPAL ALLIANCE PROGRAM

BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes that the sum of \$2,308.00 shall be provided for in a line item of the 2014 Town of Belvidere Municipal Budget and said sum represents Belvidere's share for the participation in the Regional Municipal Alliance program for July 2014 to June 2015.

Certification

I, Teresa A. DeMont, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the

Belvidere Town Council at a regular meeting on January 20, 2014.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing the Mayor to proceed with the Louis Bay II scholarship essay competition.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to approve Raffle License applications RL2014-01 and RL2014-02 for Project Graduation.

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to approve Raffle License application RL2014-03 for St. Patrick's Catholic Church.

Alyssa Sebold reported that the student government sponsored "Cookies for Soldiers" and is planning "Jeans for Teens" and a Superbowl canned food drive.

Councilwoman Napolitani reported that she spoke with Alex Lezorisak and the County is moving forward with the renovations to the annex.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to authorize Pat Stefanelli to meet with Alex Lezorisak to review the plans for the project and discuss the inspection fees.

Councilman Makatura requested that the Mayor defer her appointments that were on the agenda until Council has had time to review them. Teresa DeMont apologized for neglecting to put the names of the appointees on the agenda and Mayor Stettler advised that she would be moving forward with the appointments.

Resolutions:

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt resolution No. R2014x12.

RESOLUTION R2014x12

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION APPROVING THE SPECIFICATIONS AND BID ADVERTISEMENT FOR IMPROVEMENTS TO THE BELVIDERE SCOUT HOME

BE IT RESOLVED that the Belvidere Town Council hereby approves the specifications and authorizes the bid advertisement for the remaining improvements to the Belvidere Scout Home under the Warren County Historic Preservation Trust Fund grant.

Date: January 20, 2014
Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

Appointments:

Mayor Stettler made the following appointments:

Historic Commission Class C member term expires 12/31/2017 - William Murphy

Historic Commission Alternate #1 term expires 12/31/2015 - Janet Rehab

Historic Commission Alternate #2 term expires 12/31/2015 - Sandra Beck

Planning Board Alternate #2 term expires 12/31/2015 - William Murphy

Public Comment:

Howard Thompson thanked Council for releasing the remaining Farmer's Market funds. Mr. Thompson then commented on sewer matters, the Chief's test, additions to the agenda and the construction department revenue.

Jeff Herb asked if Belvidere would be billing White Township for John Snyder's time. Council responded that this has yet to be determined.

Heather Durr commented on the heat controls at the Scout Home.

Rheva Smickel questioned who pays for the electricity at Garret D. Wall Park. Mrs. Smickle then commented on the Farmer's Market and Winter Market and added that they will be sponsoring "Valentines for Vets" at the Scout Home on January 26th from 10:00 AM to 2:00 PM.

Approval of Purchase Orders:

A motion was made by Councilwoman Miers, seconded by Councilman Kennedy and carried to authorize the payment of the purchase orders in the amount of \$530,755.78.

Councilwoman Miers thanked Teresa DeMont for the "Letter to the Editor" regarding the maintenance of the streets in Town.

Executive Session:

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to adopt Resolution No. R2014x13.

RESOLUTION NO. R2014x13

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: contracts
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: January 20, 2014
Teresa A. DeMont, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Miers, seconded by Councilman Sebold and carried to return to regular session.

A motion was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing Dominick Santini to respond to White Township regarding the proposed shared court as discussed in executive session.

A motion was made by Councilman Sebold, seconded by Councilman Makatura and carried to adjourn the meeting of the Belvidere Town Council at 9:51 PM.

Respectfully submitted,

Teresa A. DeMont, RMC/CPM
Municipal Clerk/Administrator

